



# Agenda of the Manasquan River Regional Sewerage Authority

**PUBLIC MEETING  
WEDNESDAY, FEBRUARY 21, 2018 AT 5:30PM**

1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE PUBLIC MEETING MINUTES HELD JANUARY 17, 2018  
Motion, second and roll call
6. APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES HELD JANUARY 17, 2018  
Motion, second and roll call
7. MOTION THAT EXECUTIVE DIRECTOR SERVE AS TEMPORARY CHAIR FOR THE PURPOSE OF REORGANIZATION  
Motion, second and roll call
8. NOMINATIONS FOR CHAIR OF THE BOARD OF COMMISSIONERS  
Motion, second and roll call
9. ELECTED CHAIR WILL PROCEED WITH THE PUBLIC MEETING

## **Reorganization Matters**

10. RESOLUTION NO. 2018-08 APPOINTING SECRETARY, ASSISTANT SECRETARY, TREASURER AND VARIOUS COMMITTEES  
Motion, second and roll call
11. RESOLUTION NO. 2018-09 DESIGNATING THE ASBURY PARK PRESS AND STAR LEDGER AS THE AUTHORITY'S OFFICIAL NEWSPAPERS  
Motion, second and roll call
12. RESOLUTION NO. 2018-10 ADOPTING 2018 MEETING SCHEDULE  
Motion, second and roll call
13. RESOLUTION NO. 2018-11 ADOPTING 2018 CASH MANAGEMENT PLAN  
Motion, second and roll call
14. RESOLUTION NO. 2018-12 DESIGNATING DEPOSITORIES  
Motion, second and roll call
15. RESOLUTION NO. 2018-13 AUTHORIZING SIGNATORIES FOR DESIGNATED BANK ACCOUNTS  
Motion, second and roll call

## **2018 Professional Services Appointments**

16. SUMMARY OF RECOMMENDED PROFESSIONAL APPOINTMENTS BY PERSONNEL COMMITTEE CHAIR  
Motion, second and roll call
17. RESOLUTION NO. 2018-14 APPOINTING 2018 PROFESSIONALS FOR OPEN-ENDED CONTRACTS  
Motion, second and roll call

## **General Matters**

18. RESOLUTION NO. 2018-15 DESIGNATING BRIAN J. BRACH AS PURCHASING AGENT AND INCREASING THE AUTHORITY'S PUBLIC BID THRESHOLD TO \$40,000.00  
Motion, second and roll call
19. RESOLUTION NO. 2018-16 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH BANK OF AMERICA, N.A. TO BEGIN IMPLEMENTATION OF PROCUREMENT CARD PROGRAM THROUGH NEW JERSEY STATE CONTRACT NO. A84675  
Motion, second and roll call
20. RESOLUTION NO. 2018-17 AUTHORIZING DISPOSAL OF SURPLUS PROPERTY  
Motion, second and roll call
21. RESOLUTION NO. 2018-18 AUTHORIZING ADVERTISEMENT FOR PUBLIC BID OF CONTRACT NO. 17M FOR THE FURNISHING AND DELIVERY OF LIQUID OXYGEN AND APPURTENANT EQUIPMENT  
Motion, second and roll call
22. RESOLUTION NO. 2018-19 AUTHORIZING THE NOTICE OF "FAIR AND OPEN" REQUEST FOR PROPOSALS FOR VARIOUS "WINDOW CONTRACT" ITEMS  
Motion, second and roll call

## **Personnel Matters**

23. RESOLUTION NO. 2018-20 HIRING DOUGLAS R. VARCA AS A FULL-TIME WASTEWATER MECHANIC AT A BASE SALARY OF \$50,000.00 (\$24.04/HOUR)  
Motion, second and roll call

## **Finance Matters**

24. ACCEPTANCE OF THE JANUARY 2018 TREASURER'S REPORT AND TRANSFER OF A TOTAL OF \$2,276,600.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT  
Motion, second and roll call
25. APPROVAL OF THE PAYMENT OF THE FEBRUARY BILL LIST IN THE AMOUNT OF \$2,188,030.89  
Motion, second and roll call
26. APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$3,221.35  
Motion, second and roll call
27. APPROVAL OF THE PAYMENT OF DEVELOPER'S ESCROW AND REFUNDS IN THE AMOUNT OF \$3,694.80  
Motion, second and roll call

## **Application Matters**

28. RESOLUTION NO. 2018-21 APPROVAL OF SEWER APPLICATION NO. 2018-01 FOR THE "LESTER GLENN CHEVY" PROJECT (FREEHOLD TOWNSHIP)  
Motion, second and roll call

## **Executive Session Matters (If Required)**

29. MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS COUNTRYSIDE DEVELOPERS, INC. v. TOWNSHIP OF COLTS NECK ET. AL LAWSUIT (IN WHICH THE AUTHORITY IS A NAMED DEFENDANT)  
Motion, second and roll call
30. MOTION TO ADJOURN EXECUTIVE SESSION AND RESUME PUBLIC MEETING  
Motion, second and roll call

## **Reports**

31. COMMITTEE REPORTS
- A. Engineering Committee
    - i. Mott MacDonald February 2018 Engineering Report
  - B. Personnel Committee
  - C. Finance Committee
  - D. Insurance Committee
32. EXECUTIVE DIRECTOR'S REPORT
- A. Proceeds from November 2017 GovDeals Surplus Auction
  - B. Board Authorization to Advertise for Public Bids and "Fair and Open" Solicitations
  - C. OCUA Commissioner Appointment
  - D. FY 2017 Audit Update
  - E. AEA Spring 2018 Utility Management Conference
33. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
34. OLD BUSINESS
35. NEW BUSINESS
36. MEMBERS COMMENTS
37. PUBLIC PORTION
38. MOTION TO ADJOURN

### **ADJOURN**

**(NEXT PUBLIC MEETING IS MARCH 21, 2018 AT 5:30PM)**