



# Manasquan River Regional Sewerage Authority

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**Brian J. Brach, P.E.**

*Executive Director*

## AGENDA MRRSA PUBLIC MEETING FEBRUARY 15, 2017 AT 5:30PM

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1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE PUBLIC MEETING MINUTES HELD JANUARY 18, 2017  
Motion, second and roll call

### REORGANIZATION ITEMS

6. MOTION THAT EXECUTIVE DIRECTOR SERVE AS TEMPORARY CHAIR FOR THE PURPOSE OF REORGANIZATION  
Motion, second and roll call
7. TEMPORARY CHAIR WILL ENTERTAIN NOMINATIONS FOR CHAIR  
Motion, second and roll call
8. ELECTED CHAIR WILL PROCEED WITH MEETING
9. CHAIR WILL ENTERTAIN NOMINATIONS FOR VICE CHAIR  
Motion, second and roll call
10. RESOLUTION NO. 2017-09 APPOINTING SECRETARY, ASSISTANT SECRETARY AND TREASURER  
Motion, second and roll call
11. COMMITTEE APPOINTMENTS: Chair's Prerogative (See Attached Proposed Appointments)
12. RESOLUTION NO. 2017-10 DESIGNATING THE ASBURY PARK PRESS AND STAR LEDGER AS THE AUTHORITY'S OFFICIAL NEWSPAPERS  
Motion, second and roll call
13. RESOLUTION NO. 2017-11 ADOPTING 2017 MEETING SCHEDULE  
Motion, second and roll call
14. RESOLUTION NO. 2017-12 APPROVING 2017 CASH MANAGEMENT PLAN  
Motion, second and roll call

15. RESOLUTION NO. 2017-13 DESIGNATING DEPOSITORIES

Motion, second and roll call

16. RESOLUTION NO. 2017-14 AUTHORIZING SIGNATORIES FOR DESIGNATED BANK ACCOUNTS

Motion, second and roll call

**2017 PROFESSIONAL SERVICES APPOINTMENTS**

*(Pending Recommendation from Personnel Committee Review)*

17. SUMMARY OF RECOMMENDED PROFESSIONAL APPOINTMENTS BY EXECUTIVE DIRECTOR AND PERSONNEL COMMITTEE CHAIR

18. RESOLUTION NO. 2017-15 APPOINTING 2017 PROFESSIONALS

Motion, second and roll call

**GENERAL MATTERS**

*(All General Matters will be enacted by a single motion, unless requested to be removed)*

19. RESOLUTION NO. 2017-16 AUTHORIZING PURCHASE OF GREASE CONTROL PRODUCTS FOR THE MINGAMANHONE PUMP STATION IN AN AMOUNT OF \$2,655.00

Motion, second and roll call

20. RESOLUTION NO. 2017-17 AUTHORIZING TREE REMOVAL SERVICES AT VARIOUS LOCATIONS IN AN AMOUNT OF \$6,504.93

Motion, second and roll call

21. RESOLUTION NO. 2017-18 AUTHORIZING RENEWAL OF DUES FOR 2017 MEMBERSHIP IN THE ASSOCIATION OF ENVIRONMENTAL AUTHORITIES

Motion, second and roll call

**CAPITAL IMPROVEMENT PROGRAM MATTERS**

22. RESOLUTION NO. 2017-19 AUTHORIZING REPLACEMENT OF WASTEWATER FLOW METERING EQUIPMENT IN AN AMOUNT NOT-TO-EXCEED \$130,000.00

Motion, second and roll call

23. RESOLUTION NO. 2017-20 RATIFYING EMERGENCY PROCUREMENT OF COMMUNOTOR DRIVE AT THE UPPER MANASQUAN PUMP STATION IN AN AMOUNT OF \$16,985.00

Motion, second and roll call

24. RESOLUTION NO. 2017-21 AUTHORIZING MOTT MACDONALD TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN AND PUBLIC BID FOR UPGRADES TO THE COMMUNOTOR SYSTEM AT THE UPPER MANASQUAN PUMP STATION FOR A REIMBURSABLE NOT-TO-EXCEED BUDGET OF \$19,500.00

Motion, second and roll call

25. MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CONTRACT NO. 46

Motion, second and roll call

26. DISCUSSION OF MOTT MACDONALD CONSTRUCTION ENGINEERING SERVICES FOR CONTRACT NO. 46 (REFER TO FEBRUARY 8, 2017 MOTT MACDONALD LETTER)

## **FINANCE MATTERS**

*(All Finance Matters will be enacted by a single motion, unless requested to be removed)*

27. ACCEPTANCE OF THE JANUARY 2017 TREASURER REPORT AND TRANSFER OF A TOTAL OF \$1,585,750.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT  
Motion, second and roll call
28. APPROVAL OF THE PAYMENT OF THE FEBRUARY BILL LIST IN THE AMOUNT OF \$1,501,488.446  
Motion, second and roll call
29. APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$212,765.42  
Motion, second and roll call
30. APPROVAL OF THE PAYMENT DEVELOPER'S ESCROW REFUNDS IN THE AMOUNT OF \$2,875.67  
Motion, second and roll call

## **REPORTS**

31. COMMITTEE REPORTS
  - A. Engineering Committee
    - i. Mott MacDonald February 2017 Engineering Report
  - B. Personnel Committee
  - C. Finance Committee
  - D. Insurance Committee
32. EXECUTIVE DIRECTOR'S REPORT
  - A. 2017 Online Public Officials Risk Training
  - B. Closed Point-of-Distribution Agreement
  - C. 2016 Certified Wastewater Flows
33. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
34. OLD BUSINESS
35. NEW BUSINESS
36. MEMBERS COMMENTS
37. PUBLIC PORTION
38. MOTION TO ADJOURN

## **ADJOURN**

**(MRRSA REORGANIZATION MEETING IS WEDNESDAY, MARCH 15, 2017 AT 5:30PM)**