



# Agenda of the Manasquan River Regional Sewerage Authority

## PUBLIC MEETING

WEDNESDAY, APRIL 18, 2018 AT 5:30PM

1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE PUBLIC MEETING MINUTES HELD FEBRUARY 21, 2018  
Motion, second and roll call

## **2017 Annual Audit**

6. SUMMARY OF 2017 AUDIT PROVIDED BY REPRESENTATIVES OF HOLMAN FRENIA ALLISON, PC.
7. RESOLUTION NO. 2018-22 CERTIFICATION OF 2017 ANNUAL AUDIT  
Motion, second and roll call

## **General Matters**

8. RESOLUTION NO. 2018-23 AUTHORIZING THE NOTICE OF "FAIR AND OPEN" REQUEST FOR PROPOSALS FOR VARIOUS "WINDOW CONTRACT" ITEMS  
Motion, second and roll call
9. RESOLUTION NO. 2018-24 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH HACH COMPANY % NORTHEAST TECHNICAL SALES FOR PURCHASE OF NEW WASTEWATER METERING EQUIPMENT ON NEW JERSEY STATE CONTRACT IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$30,000.00  
Motion, second and roll call
10. RESOLUTION NO. 2018-25 AUTHORIZING EXECUTIVE DIRECTOR TO EXTEND THE EXISTING AGREEMENT WITH PRAXAIR DISTRIBUTION, INC. FOR THE FURNISHING AND DELIVERY OF LIQUID OXYGEN AND APPURTENANT EQUIPMENT IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$6,000.00 AND REBID CONTRACT NO. 17M  
Motion, second and roll call
11. RESOLUTION NO. 2018-26 AWARDED RFP NO. 2018-01 TO CEMCO FOR THE REMOVAL AND DISPOSAL OF UNCONTAMINATED SOIL IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$22,850.00  
Motion, second and roll call

## **Capital Program Matters**

12. RESOLUTION NO. 2018-27 APPROVING COMPLETION AND CLOSEOUT OF CONTRACT NO. 52 FOR THE UPPER MANASQUAN PUMP STATION CHECK VALVE REPLACEMENTS PROJECT IN THE FINAL CONTRACT AMOUNT OF \$87,255.00  
Motion, second and roll call



## **Personnel Matters**

13. RESOLUTION NO. 2018-28 APPROVING THE 3-YEAR CONTRACT EXTENSION FOR BRIAN J. BRACH TO CONTINUE SERVING AS EXECUTIVE DIRECTOR  
Motion, second and roll call

## **Finance Matters**

14. RATIFICATION OF THE FEBRUARY 2018 TREASURER'S REPORT AND TRANSFER OF A TOTAL OF \$200,750.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT  
Motion, second and roll call
15. RATIFICATION OF THE PAYMENT OF THE MARCH BILL LIST IN THE AMOUNT OF \$123,990.13  
Motion, second and roll call
16. RATIFICATION OF THE PAYMENT OF THE MARCH TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$74,588.22  
Motion, second and roll call
17. RATIFICATION OF THE PAYMENT OF THE MARCH DEVELOPER'S ESCROW AND REFUNDS IN THE AMOUNT OF \$7,519.21  
Motion, second and roll call
18. ACCEPTANCE OF THE MARCH 2018 TREASURER'S REPORT AND TRANSFER OF A TOTAL OF \$180,500.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT  
Motion, second and roll call
19. APPROVAL OF THE PAYMENT OF THE APRIL BILL LIST IN THE AMOUNT OF \$103,379.39  
Motion, second and roll call
20. APPROVAL OF THE PAYMENT OF THE APRIL TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$14,577.50  
Motion, second and roll call
21. APPROVAL OF THE PAYMENT OF THE APRIL DEVELOPER'S ESCROW AND REFUNDS IN THE AMOUNT OF \$13,709.22  
Motion, second and roll call

## **Application Matters**

22. RESOLUTION NO. 2018-29 APPROVAL OF SEWER APPLICATION NO. 2018-02 FOR THE "VIC GERARD GOLF CARTS" PROJECT (HOWELL TOWNSHIP)  
Motion, second and roll call

## **Executive Session Matters (If Required)**

23. NEW PRACTICE OF PASSING RESOLUTION FOR ENTERING INTO EXECUTIVE SESSION
24. RESOLUTION NO. 2018-30 AUTHORIZING EXECUTIVE SESSION  
Motion, second and roll call

## Reports

### 25. COMMITTEE REPORTS

- A. Engineering Committee
  - i. Mott MacDonald March and April 2018 Engineering Report
  - ii. Proposals for 2018 Capital Projects
- B. Personnel Committee
- C. Finance Committee
- D. Insurance Committee
  - i. Senate Bills 1877/1878 re: Reimposing NJ Specific Mandate for Insurance/Creating Subsidy Program

### 26. EXECUTIVE DIRECTOR'S REPORT

- A. 19-Years Lost Time Accident Free Award
- B. Elected Officials Online Training Instructions
- C. "When Public Access Means Access to your Private Device"
- D. Filing of 2018 Financial Disclosure Statements (Deadline April 30, 2018)

### 27. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT

### 28. OLD BUSINESS

### 29. NEW BUSINESS

- A. Monmouth County Request for Updates to Future Wastewater Service Area (FWSA)
- B. Halls Mill Road Roadway Improvements "Utility Certification Letter"

### 30. MEMBERS COMMENTS

### 31. PUBLIC PORTION

### 32. MOTION TO ADJOURN

### ADJOURN

**(NEXT PUBLIC MEETING IS MAY 16, 2018 AT 5:30PM)**