



# Agenda of the Manasquan River Regional Sewerage Authority

PUBLIC MEETING  
WEDNESDAY, JULY 18, 2018 AT 5:30PM

1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES HELD JUNE 20, 2018  
Motion, second and roll call
6. APPROVAL OF THE PUBLIC MEETING MINUTES HELD JUNE 20, 2018  
Motion, second and roll call

## **Public Hearing for Adjustment of 2018/2019 Connection Fee**

7. MOTION TO ENTER INTO PUBLIC HEARING FOR ADJUSTMENT OF 2018/2019 CONNECTION FEE  
([FOLLOWING THIS LINK FOR A COPY OF THE CONNECTION FEE HEARING PACKAGE](#))  
Motion, second and roll call

## **Public Hearing Matters**

8. MOTION TO RESUME PUBLIC MEETING  
Motion, second and roll call
9. RESOLUTION NO. 2018-47 ESTABLISHING 2018/2019 MRRSA CONNECTION FEE OF \$2,176.00/EDU AND CORRESPONDING REVISIONS TO SCHEDULE "C" OF THE AUTHORITY'S RULES AND REGULATIONS  
Motion, second and roll call

## **General Matters**

10. RESOLUTION NO. 2018-10 (REVISED) REVISING ADOPTED 2018 MEETING SCHEDULE TO ACCOMMODATE DEFERRED DEVELOPMENT OF THE 2019 AUTHORITY BUDGET  
Motion, second and roll call
11. RESOLUTION NO. 2018-48 AUTHORIZING 12-MONTH EXTENSION TO THE UPPER MANASQUAN PUMP STATION ELEVATOR MAINTENANCE AGREEMENT WITH KONE, INC. THROUGH SEPTEMBER 30, 2019 IN AN AGGREGATE MAXIMUM FIXED FEE AMOUNT OF \$5,488.00  
Motion, second and roll call
12. MOTION TO PUBLICLY NOTICE CANCELLATION OF AUGUST 15, 2018 PUBLIC MEETING  
Motion, second and roll call

## Personnel Matters

13. RESOLUTION NO. 2018-49 RECOGNIZING STANLEY J. CZARNIK, JR. FOR 22-YEARS OF DEDICATED SERVICE TO THE MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
Motion, second and roll call
14. RESOLUTION NO. 2018-50 HIRING COREY MEEHAN AS A FULL-TIME WASTEWATER OPERATOR AT A BASE SALARY OF \$45,000.00 (\$21.63/HOUR)  
Motion, second and roll call

## Capital Program Matters

15. RESOLUTION NO. 2018-51 DESIGNATION OF RESERVE FUNDS BASED UPON THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE YEAR ENDED DECEMBER 31, 2017  
Motion, second and roll call
16. RESOLUTION NO. 2018-52 AWARDED CONTRACT NO. 53 FOR THE LOWER MANASQUAN PUMP STATION COMMUNOTOR SYSTEM UPGRADES PROJECT TO ELECTRICAL DESIGN AND CONSTRUCTION CORP. IN A MAXIMUM LUMP SUM AMOUNT OF \$171,700.00  
**PROFESSIONAL REVIEW LETTERS TO FOLLOW VIA EMAIL**  
Motion, second and roll call
17. RESOLUTION NO. 2018-53 AUTHORIZING MOTT MACDONALD TO PROVIDE CONSTRUCTION PHASE ENGINEERING SERVICES FOR THE LOWER MANASQUAN PUMP STATION COMMUNOTOR SYSTEM UPGRADES PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$17,700.00  
Motion, second and roll call
18. RESOLUTION NO. 2018-54 AUTHORIZING SONNENBLICK, PARKER & SELVERS, P.C. TO PROVIDE CONSTRUCTION PHASE LEGAL SERVICES FOR THE LOWER MANASQUAN PUMP STATION COMMUNOTOR SYSTEM UPGRADES PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$5,000.00  
Motion, second and roll call
19. RESOLUTION NO. 2018-55 AUTHORIZING CME ASSOCIATES TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN AND PUBLIC BID OF THE MINGAMAHONE PUMP STATION IMPROVEMENTS PROJECT IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$163,541.00  
Motion, second and roll call
20. RESOLUTION NO. 2018-56 AUTHORIZING SONNENBLICK, PARKER & SELVERS, P.C. TO PROVIDE PLANNING, DESIGN AND PUBLIC BID PHASE LEGAL SERVICES FOR THE MINGAMAHONE PUMP STATION IMPROVEMENTS PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$15,000.00  
Motion, second and roll call
21. RESOLUTION NO. 2018-57 AUTHORIZING GLUCKWALRATH LLP TO PROVIDE BOND COUNSEL SERVICES FOR THE MINGAMAHONE PUMP STATION IMPROVEMENTS PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$35,000.00  
Motion, second and roll call
22. RESOLUTION NO. 2018-58 AUTHORIZING NW FINANCIAL GROUP, LLC TO PROVIDE FINANCIAL ADVISORY SERVICES FOR THE MINGAMAHONE PUMP STATION IMPROVEMENTS PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$15,000.00  
Motion, second and roll call

## **Capital Program Matters (Continued)**

23. RESOLUTION NO. 2018-59 AUTHORIZING GREELEY AND HANSEN TO PROVIDE ENGINEERING SERVICES FOR THE EVALUATION OF THE AUTHORITY'S CHEMICAL CONTROL SYSTEM IN A MAXIMUM NOT-TO-EXCEED AMOUNT OF \$127,000.00  
Motion, second and roll call
24. RESOLUTION NO. 2018-60 AUTHORIZING H2M TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE DESIGN AND PUBLIC BID OF VARIOUS ROOF REPLACEMENTS AND HEADQUARTERS BUILDING IMPROVEMENTS PROJECT IN A MAXIMUM FIXED FEE LUMP SUM AMOUNT OF \$45,250.00  
Motion, second and roll call
25. RESOLUTION NO. 2018-61 AUTHORIZING SONNENBLICK, PARKER & SELVERS, P.C. TO PROVIDE DESIGN AND PUBLIC BID PHASE LEGAL SERVICES FOR THE VARIOUS ROOF REPLACEMENTS AND HEADQUARTERS BUILDING IMPROVEMENTS PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$5,000.00  
Motion, second and roll call
26. RESOLUTION NO. 2018-62 AUTHORIZING H2M TO PROVIDE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF AN EVALUATION OF THE VARIOUS HEADQUARTERS COMPLEX BUILDINGS IN A MAXIMUM FIXED FEE LUMP SUM AMOUNT OF \$39,000.00  
Motion, second and roll call
27. RESOLUTION NO. 2018-63 AUTHORIZING MOTT MACDONALD TO PROVIDE ENGINEERING SERVICES FOR THE DEVELOPMENT OF A MASTER PLAN FOR THE UPPER MANASQUAN PUMP STATION AND HEADQUARTERS FACILITY IN A MAXIMUM FIXED FEE LUMP SUM AMOUNT OF \$97,500.00  
Motion, second and roll call
28. RESOLUTION NO. 2018-64 AUTHORIZING MOTT MACDONALD TO PROVIDE ENGINEERING SERVICES FOR THE DEVELOPMENT OF A MASTER PLAN FOR THE LOWER MANASQUAN PUMP STATION FACILITY IN A MAXIMUM FIXED FEE LUMP SUM AMOUNT OF \$42,500.00  
Motion, second and roll call
29. RESOLUTION NO. 2018-65 AUTHORIZING MOTT MACDONALD TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN AND PUBLIC BID OF THE UPPER MANASQUAN PUMP STATION GENERATOR SET PLUG SYSTEM PROJECT IN A MAXIMUM FIXED FEE LUMP SUM AMOUNT OF \$19,500.00  
Motion, second and roll call
30. RESOLUTION NO. 2018-66 AUTHORIZING SONNENBLICK, PARKER & SELVERS, P.C. TO PROVIDE DESIGN AND PUBLIC BID PHASE LEGAL SERVICES FOR THE UPPER MANASQUAN PUMP STATION GENERATOR SET PLUG SYSTEM PROJECT IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$5,000.00  
Motion, second and roll call
31. RESOLUTION NO. 2018-67 AUTHORIZING MOTT MACDONALD TO PROVIDE ENGINEERING SERVICES FOR THE DESIGN AND PUBLIC BID FOR THE PROCUREMENT OF EMERGENCY REPLACEMENT PARTS IN A MAXIMUM FIXED FEE LUMP SUM AMOUNT OF \$11,800.00  
Motion, second and roll call
32. RESOLUTION NO. 2018-68 AUTHORIZING SONNENBLICK, PARKER & SELVERS, P.C. TO PROVIDE DESIGN AND PUBLIC BID PHASE LEGAL SERVICES FOR THE PROCUREMENT OF EMERGENCY REPLACEMENT PARTS IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$5,000.00  
Motion, second and roll call

33. RESOLUTION NO. 2018-69 APPROPRIATING \$820,491.00 FROM CAPITAL RESERVE FUND TO ACCOUNT NO. 01-070-0000 OF THE AUTHORITY'S 2018 OPERATING BUDGET AND REDUCING THE DESIGNATED CAPITAL RESERVE FUND TO A BALANCE OF \$2,529,509.00

Motion, second and roll call

34. RESOLUTION NO. 2018-70 DECLARING THE AUTHORITY'S OFFICIAL INTENT TO REIMBURSE EXPENDITURES FOR PROJECT COSTS FROM THE PROCEEDS OF DEBT OBLIGATIONS OF THE AUTHORITY, INCLUDING IN CONNECTION WITH ITS PARTICIPATION IN THE NEW JERSEY INFRASTRUCTURE BANK FINANCING PROGRAM

Motion, second and roll call

## **Finance Matters**

35. ACCEPTANCE OF THE JUNE 2018 TREASURER'S REPORT AND TRANSFER OF A TOTAL OF \$3,152,400.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT FOR JULY AND AUGUST

Motion, second and roll call

36. APPROVAL OF THE PAYMENT OF THE JULY BILL LIST IN THE AMOUNT OF \$532,647.38

Motion, second and roll call

37. APPROVAL OF THE PAYMENT OF THE ESTIMATED AUGUST BILL LIST IN THE AMOUNT OF \$2,465,626.21

Motion, second and roll call

38. APPROVAL OF THE PAYMENT OF THE DEVELOPER'S ESCROW IN THE AMOUNT OF \$3,644.76

Motion, second and roll call

39. MOTION AUTHORIZING ISSUANCE OF PUBLIC NOTICE OF "FAIR AND OPEN" REQUEST FOR QUALIFICATIONS FOR FINANCIAL CONSULTANT

Motion, second and roll call

## **Application Matters**

40. RESOLUTION NO. 2018-71 APPROVAL OF SEWER APPLICATION NO. 2018-10 FOR THE "HOWELL ANIMAL HOSPITAL SURGICAL AND DIAGNOSTIC CENTER" PROJECT (HOWELL TOWNSHIP)

Motion, second and roll call

## **Reports**

41. COMMITTEE REPORTS

- A. Engineering Committee
  - i. Summary of July 11, 2018 ENGCOR Meeting
  - ii. July 2018 Engineering Report
- B. Personnel Committee
- C. Finance Committee
- D. Insurance Committee

42. EXECUTIVE DIRECTOR'S REPORT

- A. 2019 Authority Budget Development Workshops
- B. Hurricane Season Preparedness
- C. Regional Collaboration for Wastewater Pipeline Assessment

43. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
44. OLD BUSINESS
45. NEW BUSINESS
46. MEMBERS COMMENTS
47. PUBLIC PORTION
48. MOTION TO ADJOURN

**ADJOURN**

**(NEXT PUBLIC MEETING IS SEPTEMBER 19, 2018 AT 5:30PM)**