



Agenda of the Manasquan River Regional Sewerage Authority

PUBLIC MEETING
WEDNESDAY, NOVEMBER 7, 2018 AT 5:30PM

1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE PUBLIC MEETING MINUTES HELD OCTOBER 17, 2018

Public Hearing for 3.00% Adjustment of 2019 Bulk Rate

6. MOTION TO ENTER INTO PUBLIC HEARING FOR ADJUSTMENT OF 2019 BULK RATE
([FOLLOW THIS LINK FOR COPY OF THE 2019 BULK RATE HEARING PACKAGE](#))
7. RESOLUTION NO. 2018-87 ESTABLISHING 2019 MRRSA BULK RATE OF \$5,898/MG AND CORRESPONDING REVISION TO SCHEDULE "A" OF RULES AND REGULATIONS

Capital Improvement Program Matters

8. RESOLUTION NO. 2018-88 APPROPRIATING \$131,336.00 FROM CAPITAL RESERVE FUND TO ACCOUNT NO. 01-070-0000 OF THE AUTHORITY'S 2018 OPERATING BUDGET AND REDUCING THE DESIGNATED CAPITAL RESERVE FUND TO A BALANCE OF \$2,336,173.00
9. RESOLUTION NO. 2018-84 AUTHORIZING AMENDMENT NO. 1 FOR SUPPLEMENTAL ENGINEERING SERVICES TO BE PROVIDED BY CME ASSOCIATES FOR THE DESIGN AND PUBLIC PUBLIC BID OF THE IMPLEMENTATION OF A SCADA SYSTEM IN A MAXIMUM INCREASED REIMBURSABLE AMOUNT NOT-TO-EXCEED \$106,538.00
10. RESOLUTION NO. 2018-89 AUTHORIZING AMENDMENT NO. 1 FOR SUPPLEMENTAL ENGINEERING SERVICES TO BE PROVIDED BY GREELEY AND HANSEN FOR THE DESIGN AND PUBLIC BID OF THE REHABILITATION OF SUBMERSIBLE PUMPS AND REPLACEMENT OF CHECK VALVES AT THE LOWER MANASQUAN PUMP STATION IN A MAXIMUM INCREASED FIXED FEE AMOUNT OF \$4,043.00
11. RESOLUTION NO. 2018-90 AUTHORIZING AMENDMENT NO. 1 FOR SUPPLEMENTAL ENGINEERING SERVICES TO BE PROVIDED BY GREELEY AND HANSEN FOR THE DESIGN AND PUBLIC BID OF SPARE PARTS PROCUREMENT FOR THE RAW SEWAGE PUMPS AT THE UPPER MANASQUAN PUMP STATION IN A MAXIMUM INCREASED FIXED FEE AMOUNT OF \$5,755.00
12. RESOLUTION NO. 2018-91 AUTHORIZING MOTT MACDONALD TO PROVIDE ENGINEERING SERVICES FOR THE PUBLIC BID OF A REPLACEMENT COMMUNUTOR UNIT FOR THE UPPER MANASQUAN PUMP STATION IN A MAXIMUM REIMBURSABLE AMOUNT NOT-TO-EXCEED \$15,000.00



Personnel Matters

13. RESOLUTION NO. 2018-92 AMENDING THE AUTHORITY'S "PERSONNEL POLICY AND EMPLOYEE MANUAL" TO REFLECT ADOPTION OF FORMATTING OVERHAUL AND NUMEROUS UPDATES
14. RESOLUTION NO. 2018-93 APPOINTING AMERICAN FIDELITY TO ADMINISTER THE SECTION 125 FLEXIBLE BENEFIT PLAN AND OFFER VARIOUS VOLUNTARY INSURANCE PRODUCTS AT NO COST TO THE AUTHORITY
15. RESOLUTION NO. 2018-94 AMENDING IRS SECTION 125 FLEXIBLE BENEFIT PLAN AS OF JANUARY 1, 2019
16. RESOLUTION NO. 2018-95 AUTHORIZING THE SPECIAL LEAVE REQUEST FOR MATTHEW J. DONAHUE FOR THE DATES OF MARCH 21, 2019 THROUGH AND INCLUDING APRIL 5, 2019 (**EXECUTIVE SESSION IF REQUIRED**)

Finance Matters

17. APPROVAL OF TRANSFER OF A TOTAL OF \$218,500.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT (OCTOBER 2018 TREASURER'S REPORT TO BE INCLUDED IN DECEMBER MEETING AGENDA)
18. APPROVAL OF THE PAYMENT OF THE NOVEMBER BILL LIST IN THE AMOUNT OF \$105,410.14
19. APPROVAL OF THE PAYMENT OF THE DEVELOPER'S ESCROW AND REFUNDS IN THE AMOUNT OF \$2,201.48
20. RESOLUTION NO. 2018-96 RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO USE A PROCUREMENT CARD IN ACCORDANCE WITH THE ADOPTED POLICIES AND PROCEDURES WITH A SINGLE TRANSACTION LIMIT OF \$3,000.00 AND A MONTHLY TRANSACTION LIMIT OF \$6,000.00
21. RESOLUTION NO. 2018-97 AUTHORIZING PROCUREMENT CARD TRANSACTIONS FOR THE TERM OF NOVEMBER 8, 2018 THROUGH DECEMBER 31, 2018 IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$2,150.00

Reports

22. COMMITTEE REPORTS
 - A. Engineering Committee
 - i. No Updates from October 2018 Engineering Report
 - B. Personnel Committee
 - C. Finance Committee
 - D. Insurance Committee
23. EXECUTIVE DIRECTOR'S REPORT
 - A. Adoption of 2019 Budget
 - B. Elected Officials Training at the NJLOM
 - C. Early December Meeting (Wednesday, December 12th at 5:30pm)
 - D. RFPs for December Meeting
 - E. Happy Thanksgiving!
24. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
25. OLD BUSINESS
26. NEW BUSINESS
 - A. Jersey Water Works (JWW) Commitment to Water Infrastructure for 2019
27. MEMBERS COMMENTS
28. PUBLIC PORTION
29. MOTION TO ADJOURN

ADJOURN

(NEXT PUBLIC MEETING IS DECEMBER 12, 2018 AT 5:30PM)