



Agenda of the Manasquan River Regional Sewerage Authority

PUBLIC MEETING
WEDNESDAY, DECEMBER 13, 2017 AT 5:30PM

1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE 2018 BULK RATE PUBLIC HEARING TRANSCRIPT HELD NOVEMBER 8, 2017
Motion, second and roll call
6. APPROVAL OF THE PUBLIC MEETING MINUTES HELD NOVEMBER 8, 2017
Motion, second and roll call

Adoption of 2018 Authority Budget

7. RESOLUTION NO. 2017-82 ADOPTING 2018 AUTHORITY BUDGET
[\(FOLLOW THIS LINK FOR A COPY OF THE 2018 ADOPTED BUDGET PACKAGE\)](#)
Motion, second and roll call

General Matters

8. RESOLUTION NO. 2017-83 AUTHORIZING PAYMENT FOR RECURRING SOFTWARE-AS-A-SERVICE (SaaS), INFRASTRUCTURE-AS-A-SERVICE (IaaS) AND DISASTER-RECOVERY-AS-A-SERVICE (DRaaS) FEES IN AN ESTIMATED MAXIMUM AMOUNT NOT-TO-EXCEED \$11,750.00
Motion, second and roll call
9. RESOLUTION NO. 2017-84 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR INFORMATION TECHNOLOGY SERVICES
Motion, second and roll call
10. RESOLUTION NO. 2017-85 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR AUTOMOTIVE SERVICES
Motion, second and roll call
11. RESOLUTION NO. 2017-86 DESIGNATING EXECUTIVE DIRECTOR THE 2018 PUBLIC AGENCY COMPLIANCE OFFICER
Motion, second and roll call
12. MOTION AUTHORIZING THE ISSUANCE OF "FAIR AND OPEN" PUBLIC NOTICES AND REQUEST FOR QUALIFICATIONS FOR 2018 PROFESSIONAL SERVICES
Motion, second and roll call



Personnel Matters

13. RESOLUTION NO. 2017-87 ESTABLISHING 2018 EMPLOYEE SALARIES
Motion, second and roll call
14. RESOLUTION NO. 2017-88 ESTABLISHING 2018 COMMISSIONER SALARIES
Motion, second and roll call
15. RESOLUTION NO. 2017-89 APPOINTING ANTONIDES AND SIMONE, CPA'S AS 2018 CONSULTING ACCOUNTANT IN A LUMP SUM AMOUNT OF \$5,850.00
Motion, second and roll call
16. RESOLUTION NO. 2017-90 APPOINTING HOLMAN FRENIA ALLISON, P.C. AS 2018 AUDITOR IN A LUMP SUM AMOUNT OF \$21,500.00
Motion, second and roll call
17. RESOLUTION NO. 2017-91 APPOINTING CONNER STRONG COMPANIES, INC. AS 2018 RISK MANAGEMENT CONSULTANT
Motion, second and roll call
18. MOTION AUTHORIZING ADVERTISEMENT FOR A PUMP STATION OPERATOR/MECHANIC POSITION
Motion, second and roll call

Capital Improvement Program Matters

19. RESOLUTION NO. 2017-92 APPROVING COMPLETION AND CLOSEOUT OF CONTRACT NO. 49 FOR THE UPPER MANASQUAN FORCE MAIN AIR RELEASE VALVE ASSEMBLY NO. 5 REPLACEMENT PROJECT IN THE FINAL CONTRACT AMOUNT OF \$169,810.00
Motion, second and roll call
20. RESOLUTION NO. 2017-93 APPROVING COMPLETION AND CLOSEOUT OF CONTRACT NO. 50 FOR THE ROUTE 547 AIR RELEASE ASSEMBLIES REPLACEMENT PROJECT IN THE FINAL CONTRACT AMOUNT OF \$163,136.50
Motion, second and roll call

Finance Matters

21. ACCEPTANCE OF THE OCTOBER 2017 TREASURER'S REPORT
Motion, second and roll call
22. ACCEPTANCE OF THE NOVEMBER 2017 TREASURER'S REPORT AND TRANSFER OF A TOTAL OF \$263,500.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT
(TREASURER'S REPORT TO FOLLOW)
Motion, second and roll call
23. APPROVAL OF THE PAYMENT OF THE DECEMBER BILL LIST IN THE AMOUNT OF \$149,332.56
Motion, second and roll call
24. APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$177,432.34
Motion, second and roll call
25. APPROVAL OF THE PAYMENT OF DEVELOPER'S ESCROW AND REFUNDS IN THE AMOUNT OF \$12,886.10
Motion, second and roll call

Application Matters

26. RESOLUTION NO. 2017-94 APPROVING SEWER APPLICATION NO. 2017-13 FOR THE "HOWELL FAMILY APARTMENTS, LLC" PROJECT (HOWELL TOWNSHIP)
Motion, second and roll call
27. RESOLUTION NO. 2017-95 APPROVING SEWER APPLICATION NO. 2017-15 FOR THE "AAA CLUB ALLIANCE" PROJECT (FREEHOLD TOWNSHIP)
Motion, second and roll call
28. RESOLUTION NO. 2017-96 APPROVING SEWER APPLICATION NO. 2017-16 FOR THE "DCH NISSAN/ VOLKSWAGEN" PROJECT (FREEHOLD TOWNSHIP)
Motion, second and roll call
29. RESOLUTION NO. 2017-97 APPROVING SEWER APPLICATION NO. 2017-17 FOR THE "HHC III" PROJECT (HOWELL TOWNSHIP)
Motion, second and roll call
30. RESOLUTION NO. 2017-98 APPROVING SEWER APPLICATION NO. 2017-18 FOR THE "FREEHOLD CHURCH OF CHRIST" PROJECT (HOWELL TOWNSHIP)
Motion, second and roll call

Executive Session

31. MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS COUNTRYSIDE DEVELOPERS, INC. LAWSUIT
Motion, second and roll call
32. MOTION TO ADJOURN EXECUTIVE SESSION AND RESUME PUBLIC MEETING
Motion, second and roll call

Reports

33. COMMITTEE REPORTS
 - A. Engineering Committee
 - i. Mott MacDonald December 2017 Engineering Report
 - B. Personnel Committee
 - C. Finance Committee
 - D. Insurance Committee
 - i. American Fidelity FSA and Voluntary Benefits (No Cost to MRRSA)
34. EXECUTIVE DIRECTOR'S REPORT
 - A. Best wishes on a healthy and happy New Year!
35. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
36. OLD BUSINESS
37. NEW BUSINESS
38. MEMBERS COMMENTS
39. PUBLIC PORTION
40. MOTION TO ADJOURN

ADJOURN

(NEXT PUBLIC MEETING IS JANUARY 17, 2018 AT 5:30PM)