



Agenda of the Manasquan River Regional Sewerage Authority

PUBLIC MEETING
WEDNESDAY, DECEMBER 12, 2018 AT 5:30PM

1. CALL TO ORDER
2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL
5. APPROVAL OF THE 2019 BULK RATE HEARING TRANSCRIPT HELD NOVEMBER 7, 2018
6. APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES HELD NOVEMBER 7, 2018
7. APPROVAL OF THE PUBLIC MEETING MINUTES HELD NOVEMBER 7, 2018

Adoption of 2019 Authority Budget

8. RESOLUTION NO. 2018-100 ANTICIPATING \$92,040.00 FROM THE RATE STABILIZATION RESERVE FUND AS A REVENUE TO THE AUTHORITY'S 2019 BUDGET AND REDUCING THE DESIGNATED RATE STABILIZATION RESERVE FUND TO A BALANCE OF \$1,107,960.00
9. RESOLUTION NO. 2018-101 ADOPTING 2019 AUTHORITY BUDGET
([FOLLOW THIS LINK FOR A COPY OF THE 2019 ADOPTED BUDGET PACKAGE](#))

General Matters

10. RESOLUTION NO. 2018-102 AUTHORIZING PROCUREMENT CARD TRANSACTIONS FOR THE TERM OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$38,700.00
11. RESOLUTION NO. 2018-103 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR INFORMATION TECHNOLOGY SERVICES
12. RESOLUTION NO. 2018-104 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR AUTOMOTIVE SERVICES
13. RESOLUTION NO. 2018-105 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR VEHICLE REFUELING SERVICES
14. RESOLUTION NO. 2018-106 DESIGNATING EXECUTIVE DIRECTOR THE 2019 PUBLIC AGENCY COMPLIANCE OFFICER
15. RESOLUTION NO. 2018-107 EMERGENCY AUTHORIZATION AWARDED RFP NO. 2018-05 FOR EMERGENCY REHABILITATION OF 100-HP DRY PIT SUBMERSIBLE PUMP AT THE LOWER MANASQUAN PUMP STATION TO RAPID PUMP & METER SERVICE CO., INC. IN A MAXIMUM NOT-TO-EXCEED AMOUNT OF \$81,876.00
16. MOTION AUTHORIZING THE ISSUANCE OF "FAIR AND OPEN" PUBLIC NOTICES AND REQUEST FOR QUALIFICATIONS FOR 2019 PROFESSIONAL SERVICES

Personnel Matters

17. RESOLUTION NO. 2018-108 ESTABLISHING 2019 EMPLOYEE SALARIES
18. RESOLUTION NO. 2018-109 ESTABLISHING 2019 COMMISSIONER SALARIES
19. RESOLUTION NO. 2018-110 ESTABLISHING EMPLOYEE VACATION LEAVE IN ACCORDANCE WITH UPDATES TO THE AUTHORITY'S "PERSONNEL POLICY AND EMPLOYEE MANUAL"
20. RESOLUTION NO. 2018-111 AWARDED RFP NO. 2018-02 FOR 2019 CONSULTING ACCOUNTANT TO ANTONIDES AND SIMONE, CPA'S IN A FIXED FEE AMOUNT OF \$5,975.00
21. RESOLUTION NO. 2018-112 AWARDED RFP NO. 2018-03 FOR 2019 PROFESSIONAL AUDITING SERVICES TO HOLMAN FRENIA ALLISON, P.C. IN A FIXED FEE AMOUNT OF \$21,500.00
22. RESOLUTION NO. 2018-113 APPOINTING CONNER STRONG COMPANIES, INC. AS 2019 RISK MANAGEMENT CONSULTANT

Finance Matters

23. APPROVAL OF THE OCTOBER 2018 TREASURER'S REPORT
24. APPROVAL OF TRANSFER OF A TOTAL OF \$2,772,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT (NOVEMBER 2018 TREASURER'S REPORT TO BE INCLUDED IN JANUARY MEETING AGENDA)
25. APPROVAL OF THE PAYMENT OF THE DECEMBER BILL LIST IN THE AMOUNT OF \$2,654,862.46
26. APPROVAL OF THE PAYMENT OF THE DEVELOPER'S ESCROW AND REFUNDS IN THE AMOUNT OF \$606.00
27. RESOLUTION NO. 2018-114 AWARDED RFP NO. 2018-04 FOR BANKING SERVICES TO OCEANFIRST BANK AND AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A BANKING SERVICES AGREEMENT
28. RESOLUTION NO. 2018-115 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A BANKING SERVICES AGREEMENT WITH INVESTORS BANK
29. RESOLUTION NO. 2018-116 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A BANKING SERVICES AGREEMENT WITH PROVIDENT BANK

Application Matters

30. RESOLUTION NO. 2018-117 APPROVING SEWER APPLICATION NO. 2018-06 FOR THE "BOULDER RIDGE (ON-SITE)" PROJECT AND RATIFYING ENDORSEMENT OF APPLICATION DOCUMENTS (HOWELL TOWNSHIP)
31. RESOLUTION NO. 2018-118 APPROVING SEWER APPLICATION NO. 2018-07 FOR THE "BOULDER RIDGE (OFF-SITE)" PROJECT AND RATIFYING ENDORSEMENT OF APPLICATION DOCUMENTS (HOWELL TOWNSHIP)
32. RESOLUTION NO. 2018-119 APPROVING SEWER APPLICATION NO. 2018-15 FOR THE "REGENT EQUITIES LLC" PROJECT (HOWELL TOWNSHIP)
33. RESOLUTION NO. 2018-120 APPROVING SEWER APPLICATION NO. 2018-16 FOR THE "TOMMY'S TAVERN & TAP" PROJECT (FREEHOLD TOWNSHIP)

Reports

34. COMMITTEE REPORTS
 - A. Engineering Committee
 - i. December 2018 Engineering Report
 - B. Personnel Committee
 - C. Finance Committee
 - i. New DLGS Director (Ms. Melanie Walter)
 - D. Insurance Committee
35. EXECUTIVE DIRECTOR'S REPORT
 - A. Personnel Policy and Employee Manuals
 - B. Authority By-Laws
 - C. Freewood Acres Connection Fee Waiver Request
 - D. Best Wishes for a Healthy and Happy New Year!
36. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
37. OLD BUSINESS
 - A. Summary of New Connection Fee Law
38. NEW BUSINESS
39. MEMBERS COMMENTS
40. PUBLIC PORTION
41. MOTION TO ADJOURN

ADJOURN

(NEXT PUBLIC MEETING IS JANUARY 16, 2019 AT 5:30PM)