

MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
January 15, 2014

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gartz in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:00 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 23, Chairman Gartz requested a roll call.

ROLL CALL:

PRESENT: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gartz

ABSENT: Mr. Daly

**APPROVAL OF THE PUBLIC HEARING AND PUBLIC MEETING MINUTES HELD
DECEMBER 11, 2013**

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Wilson and Mr. Daly

NAYS: None

ABSTAIN: Mr. Tantillo

DISQUALIFY: None

ABSENT: Mr. Daly

**ACCEPTANCE OF THE DECEMBER 2013 TREASURER'S REPORT AND APPROVAL OF
THE TRANSFER OF \$430,000.00 FROM THE REVENUE ACCOUNT TO CHECKING**

Moved by Mr. Gatto, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Wilson, and Mr. Gartz

NAYS: None

ABSTAIN: Mr. Tantillo

DISQUALIFY: None

ABSENT: Mr. Daly

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF \$268,399.75

Moved by Mr. Gatto, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$66,832.85

Moved by Mr. Gatto, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

Mr. Cevetello stated that this time of the year, we go out for Request for Qualifications (RFQ's) for the professionals that are awarded at the February Reorganization Meeting. At tonight's meeting we are awarding the auditor and accountant, but for the remaining professionals, the commissioners have the option of going to the fair and open process or non-fair and open process.

The commissioners unanimously elected to do the fair and open process.

RESOLUTION NO. 2014-01 AWARDED AUDITOR CONTRACT TO HOLMAN FRENIA ALLISON, P.C. FOR PERFORMING FISCAL YEAR 2013 AND 2014 AUDITS

Moved by Mr. Gatto, seconded by Mr. Golub

Discussion: Mrs. DeSarno, chairwoman of the personnel committee, reported that the committee met prior to tonight's meeting to discuss the auditor proposals and it is the recommendation of the committee to award the contract to Holman Frenia Allison, P.C., for a two year contract for the 2013 and 2014 audit.

Mr. Gartz stated that he has a few comments. We received three proposals that were Suplee, Clooney & Company, \$18,000; Holman Frenia Allison, P.E., \$20,000 and the Mercadien Group was \$30,000. Suplee, Clooney & Company is currently the auditor in Freehold Borough, he stated that he is familiar with them and likes their quality of work and they are \$2,000.00

cheaper. Allison just merged with Holman Frenia. Allison has been in the mix the last few years, his bid was disqualified last year, when he submitted his proposal, and his firm had folded. For the additional \$2,000 more it would cost the Authority, you are taking a chance on what you will get. He is against awarding the contract to Holman Frenia Allison, P.E.

Mr. Savino asked if there was a reason for choosing one firm over the other. Mrs. DeSarno stated that she has had good experience with Bob Allison before and other members of the committee felt that as well. Mr. Gatto stated that the Holman firm is also well established and it's a Monmouth County firm.

Mr. Morgan questioned why it would be a two year contract. Mr. Gartz replied that the 2013 auditor that was awarded last year was given up by William E. Antonides and Company, so we need an auditor for the 2013 audit and decided to award the two year rather than revisit it again next month. This two year appointment will be back on cycle, with our other professionals, for our 2015 re-organization meeting.

Mr. Morgan stated that in other words, next year at this time, we could actually revisit this contract if we weren't happy with the 2013 audit and at our 2015 re-organization meeting, could appoint another auditor for the 2014 audit. Mr. Gartz stated that was the wording in the contract.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna and Mr. Tantillo
NAYS: Mr. Morgan, Mr. Savino, Mr. Wilson and Mr. Gartz
ABSTAIN: None
ABSENT: Mr. Daly

RESOLUTION NO. 2014-02 APPOINTING WILLIAM E. ANTONIDES & COMPANY AS
AUTHORITY ACCOUNTANT

Moved by Mr. Gatto, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gartz
NAYS: None
ABSTAIN: None
ABSENT: Mr. Daly

RESOLUTION NO. 2014-03 SETTING CRITERIA FOR CONTRACT AWARDS FOR
PROFESSIONALS AND OTHER CONTRACTS FOR 2014

Moved by Mr. Wilson, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

RESOLUTION NO. 2014-04 APPROVING SEWER APPLICATION NO 2013-14, EXTRA SPACE STORAGE, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Gatto

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

COMMITTEE REPORTS:

Engineering Committee: Gene Golub, chairman of the engineering committee, deferred to Jerry Cevetello to report.

Jerry gave an update on the Upper Manasquan Pump Station wet well contract. The contractor had a rough start, they had to work at night during low flows, now they are working regular working hours and are making progress.

As we have discussed previously, we went back out to bid on the elevator contract. We felt it would be better to wait an extra month due to the holidays. Hopefully we will have bids on this contract for our next meeting.

Personnel Committee: Mary DeSarno, chairwoman of the personnel committee said her report was earlier in the meeting.

Finance Committee: No report.

Insurance Committee: No report.

Executive Director Report: Jerry Cevetello, executive director reported that we received a NJDEP Inspection Report on an inspection that was performed in October. The pumping stations were found to be well maintained and properly operated. We are fully in compliance.

He stated that he has a copy of the Municipal Excess Liability Insurance Annual Report, if anyone would like to review it.

OLD BUSINESS: None


NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: None

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Olga McKenna".

Olga McKenna
Secretary

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