

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
FEBRUARY 20, 2013**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Vice Chairwoman DeSarno in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P. E., Hatch Mott MacDonald; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Vice Chairwoman DeSarno requested a roll call.

**ROLL CALL:**

**PRESENT:** Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Wilson  
**ABSENT:** Mr. Burke

**MOTION WAS MADE TO HAVE THE EXECUTIVE DIRECTOR SERVE AS  
TEMPORARY CHAIRPERSON FOR THE PURPOSE OF REORGANIZATION**

Moved by Mr. Gartz, seconded by Mr. Golub

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Wilson  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** Mr. Burke

Mr. Cevetello entertained nominations for chairman. Mr. Wilson nominated Mr. Gartz as Chairman of the Authority, seconded by Mr. Gatto.

**MOTION TO APPOINT MR. GARTZ AS CHAIRMAN FOR A ONE-YEAR PERIOD**

Moved by Mr. Wilson, seconded by Mr. Gatto

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Wilson  
**NAYS:** Mr. Gatto  
**ABSTAIN:** None  
**ABSENT:** Mr. Burke

Chairman Gartz entertained nominations for vice chairperson. Mr. Golub nominated Mr. Gatto to serve as vice chairman of the Authority, seconded by Mrs. DeSarno.

MOTION TO APPOINT MR. GATTO AS VICE CHAIRPERSON FOR A ONE-YEAR PERIOD

Moved by Mr. Golub, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

ABSENT: Mr. Burke

RESOLUTION NO. 2013-04 APPOINTING MRS. McKENNA AS SECRETARY, MR. TANTILLO AS ASSISTANT SECRETARY AND MR. BURKE AS TREASURER

Secretary - Moved by Mrs. DeSarno, seconded by Mr. Morgan

Treasurer - Moved by Mr. Morgan, seconded by Mr. Savino

Assistant Secretary - Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Morgan, Mr. Savino, Mr. Tantillo, and Mr. Wilson

NAYS: None

ABSTAIN: None

ABSENT: Mr. Burke

Chairman Gartz stated that if no one objected, the 2013 committees will remain the same.

THE 2013 COMMITTEES ARE AS FOLLOWS:

ENGINEERING COMMITTEE

\*Seymour Burke  
Eugene Golub  
Mary DeSarno  
Michael Wilson  
Thomas Savino

FINANCE COMMITTEE

\*Ricky Gartz  
Olga McKenna  
Jesse Tantillo  
Rich Gatto  
Jay Morgan

PERSONNEL COMMITTEE

\*Mary DeSarno  
Ricky Gartz  
Seymour Burke  
Jesse Tantillo  
Rich Gatto  
\* *Chairperson*

INSURANCE COMMITTEE

\*Gene Golub  
Olga McKenna  
Michael Wilson  
Thomas Savino  
Jay Morgan

The Authority is awarding contracts for professional services under the requirements of the "Fair and Open Process of the Pay to Play Law."

Mrs. DeSarno, personnel committee chair stated that the personnel committee met just prior to tonight's meeting to review and discuss the appointment of our professionals.

Regarding the appointment of the auditor, there were three RFQ's submitted. William E. Antonides & Company, Hutchins, Farrell Meyer & Allison, P.A. and Suplee, Clooney & Company. It has come to the attention of the Authority that the firm Hutchins, Farrell Meyer & Allison, P.A. is no longer the firm as constituted when the proposal was submitted. Mr. Mehr, the Authority's attorney stated that it is his understanding that last week, the Hutchins firm merged with another firm. The RFQ that was submitted for the firm was signed by Bob Allison who is no longer with the firm. Based upon this, since he was the signatory for the firm on the RFQ, we should disqualify the firm due to these circumstances and we also have had no input from them. They are not a firm anymore and the person submitting the RFQ is no longer with the firm.

It is the recommendation of the personnel committee that the 2013 professional appointments be as follows:

Engineer, Hatch Mott MacDonald  
Conflict Engineer, John S. Truhan Consulting Engineers  
Attorney Mehr, LaFrance & Williams  
Special Counsel, Cleary, Giacobbe, Alfieri and Jacobs  
Bond Counsel, Dilworth Paxson  
Risk Management – Conner, Strong & Buckelew  
Auditor William E. Antonides & Company

RESOLUTION NO. 2013-05 APPOINTING HATCH, MOTT MacDONALD AS AUTHORITY ENGINEER

Moved by Mr. Wilson, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Burke

RESOLUTION NO. 2013-06 APPOINTING THE FIRM OF MEHR, LaFRANCE AND WILLIAMS AS ATTORNEY

Moved by Mr. Golub, seconded by Mr. Wilson

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-07 APPOINTING WILLIAM E. ANTONIDES & COMPANY  
AS AUDITOR

Moved by Mr. Gatto, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-08 APPOINTING DILWORTH PAXSON AS BOND  
COUNSEL

Moved by Mrs. DeSarno, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-09 APPOINTING CLEARY, GIACOBBE, ALFIERI,  
JACOBS AS SPECIAL COUNSEL

Moved by Mr. Tantillo, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-10 APPOINTING JOHN S. TRUHAN CONSULTING ENGINEERS AS CONFLICT ENGINEER

Moved by Mr. Gatto, seconded by Mr. Wilson

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-11 APPOINTING CONNER STRONG COMPANIES, INC., AS RISK MANAGEMENT CONSULTANT

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-12 DESIGNATING ASBURY PARK PRESS AND STAR LEDGER AS OFFICIAL NEWSPAPERS

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-13 APPROVING AND ADVERTISING AUTHORITY MEETING SCHEDULE FOR 2013

Moved by Mr. Gatto, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None

ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

RESOLUTION NO. 2013-14 APPROVING 2013 CASH MANAGEMENT PLAN

Moved by Mr. Tantillo, seconded by Mr. Gatto

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Burke

RESOLUTION NO. 2013-15 DESIGNATING DEPOSITORIES

Moved by Mr. Tantillo, seconded by Mr. Wilson

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Burke

RESOLUTION NO. 2013-16 AUTHORIZING SIGNATURES FOR DESIGNATED  
BANK ACCOUNTS

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Burke

APPROVAL OF THE PUBLIC MEETING MINUTES HELD JANUARY 16, 2013

Moved by Mr. Wilson, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Savino, Mr. Tantillo, Mr. Wilson  
and Mr. Gartz  
NAYS: None  
ABSTAIN: Mr. Golub, Mrs. McKenna and Mr. Morgan  
DISQUALIFY: None  
ABSENT: Mr. Burke

APPROVAL OF THE JANUARY 2013 TREASURER'S REPORT AND APPROVAL  
OF THE TRANSFER OF \$430,000.00 FROM THE REVENUE ACCOUNT TO  
CHECKING

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

APPROVAL OF THE PAYMENT OF THE FEBRUARY BILL LIST VOUCHERS IN  
THE AMOUNT OF \$320,200.10

Moved by Mr. Morgan, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke

COMMITTEE REPORTS:

Engineering Committee: No report.

Personnel Committee: Mrs. DeSarno, chairwoman of the personnel committee stated she reported earlier in the meeting on the professional appointments

Finance Committee: No report.

Insurance Committee: No report.

Executive Director Report: Mr. Cevetello, executive director gave a summary on the status of FEMA. We have submitted two project worksheets with FEMA, one for

Category A - Debris Clearing; the second one is for Category B - Protective Measures. A third worksheet is in the works for Category E - Permanent Work and should be submitted by next week.

We have been working with Hatch Mott MacDonald and will be submitting to the county, which will go to the state for the Hazardous Mitigation Program, which is a 404 Program, for the flood wall around the Lower Pump Station. We think we stand a good chance, although there is a lot of competition for this funding.

In addition, we submitted a bill in the amount of \$10,000.00 to Middlesex County Utilities Authority. During Hurricane Sandy we lent a pump to them for approximately a month. They are submitting the cost to FEMA and if they receive payment they will reimburse the Authority.

The quarterly bills have been sent to the towns and in most cases they have received credits based upon the 2012 flows which were extremely low. As an overall picture, we had to give credits on this first quarter billing of about \$2,000,000. We will get a \$1,200,000.00 credit back from OCUA. There is a net revenue loss of about \$800,000.

The Monmouth County Improvement Authority is introducing their programs for 2013, on Tuesday morning in Freehold. One of the programs is the Pooled Loan Program, which may be a vehicle for financing of our Capital Program. If any of the commissioners are interested in attending, please let Margaret know.

Mr. Cevetello reviewed the options regarding the \$200,000 Loan from Ocean First Bank, which is due March 16, 2013. After discussion, the commissioners agreed to have the executive director pay off the loan by March 16, 2013 or if feasible extend the loan.

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EITHER PAY OFF THE PRINCIPAL ON THE \$200,000 LOAN AT OCEAN FIRST BANK BY MARCH 16, 2013 OR TO EXTEND THE LOAN

Moved by Mr. Morgan, seconded by Mr. Gatto

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Burke

OLD BUSINESS: None

NEW BUSINESS: None

MEMBER'S COMMENTS:



OLD BUSINESS: None

NEW BUSINESS: None

MEMBER'S COMMENTS:

PUBLIC: None

There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Olga McKenna".

Olga McKenna  
Secretary

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