

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
FEBRUARY 19, 2014**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gartz in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P. E., Hatch Mott MacDonald; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gartz requested a roll call.

ROLL CALL:

PRESENT: Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mrs. McKenna,
Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Wilson

ABSENT: Mr. Daly and Mr. Golub

**MOTION WAS MADE TO HAVE THE EXECUTIVE DIRECTOR SERVE AS
TEMPORARY CHAIRPERSON FOR THE PURPOSE OF REORGANIZATION**

Moved by Mrs. DeSarno, seconded by Mr. Gatto

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

ABSENT: Mr. Daly and Mr. Golub

Mr. Cevetello entertained nominations for chairman. Mr. Wilson nominated Mr. Gatto as Chairman of the Authority, seconded by Mr. Gartz.

MOTION TO APPOINT MR. GATTO AS CHAIRMAN FOR A ONE-YEAR PERIOD

Moved by Mr. Wilson, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gartz

NAYS: None

ABSTAIN: None

ABSENT: Mr. Daly and Mr. Golub

Mr. Cevetello turned the meeting over to Mr. Gatto. Mr. Gatto thanked Mr. Gartz, who did a great job last year as chairman as well as chair of the finance committee.

Chairman Gatto entertained nominations for vice chairman. Mr. Savino nominated Mr. Tantillo to serve as vice chairman of the Authority, seconded by Mr. Morgan

MOTION TO APPOINT MR. TANTILLO AS VICE CHAIRMAN FOR A ONE-YEAR PERIOD

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
ABSENT: Mr. Daly and Mr. Gartz

RESOLUTION NO. 2014-05 APPOINTING MRS. McKENNA AS SECRETARY, MR. MORGAN AS TREASURER MRS. SEMBLEWSKI AS ASSISTANT SECRETARY

Secretary Moved by Mrs. DeSarno, seconded by Mr. Morgan
Assistant Secretary Moved by Mrs. DeSarno, seconded by Mr. Morgan
Treasurer: Moved by Mrs. DeSarno, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
ABSENT: Mr. Daly and Mr. Golub

Chairman Gatto stated that if no one objects, the 2014 committees will remain the same.

THE 2014 COMMITTEES ARE AS FOLLOWS:

ENGINEERING COMMITTEE

*Gene Golub
Mary DeSarno
Mike Wilson
Tom Savino
James Daly

PERSONNEL COMMITTEE

*Mary DeSarno
Ricky Gartz
Jesse Tantillo
Rich Gatto
Jay Morgan

FINANCE COMMITTEE

*Ricky Gartz
Olga McKenna
Jesse Tantillo
Rich Gatto
Jay Morgan

INSURANCE COMMITTEE

*Mike Wilson
Gene Golub
Olga McKenna
Thomas Savino
James Daly

*Chairperson

The Authority is awarding contracts for professional services under the requirements of the "Fair and Open Process of the Pay to Play Law."

Mrs. DeSarno, personnel committee chair stated that the personnel committee met just prior to tonight's meeting to review and discuss the appointment of our professionals.

It is the recommendation of the personnel committee that the 2014 professional appointments be as follows:

| | |
|-------------------|--------------------------------------|
| Engineer | Hatch Mott MacDonald |
| Conflict Engineer | John S. Truhan Consulting Engineers |
| Attorney | Mehr, LaFrance & Williams |
| Special Counsel | Cleary, Giacobbe, Alfieri and Jacobs |
| Bond Counsel | Dilworth Paxson |
| Risk Management | Conner, Strong & Buckelew |

RESOLUTION NO. 2014-06 APPOINTING HATCH, MOTT MacDONALD AS AUTHORITY ENGINEER

Moved by Mrs. DeSarno, seconded by Mr. Wilson

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-07 APPOINTING MEHR, La FRANCE AND WILLIAMS AS ATTORNEY

Moved by Mrs. DeSarno, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-08 APPOINTING DILWORTH PAXSON AS BOND COUNSEL

Moved by Mrs. DeSarno, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-09 APPOINTING CLEARY, GIACOBBE, ALFIERI,
JACOBS AS SPECIAL COUNSEL

Moved by Mrs. DeSarno, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-10 APPOINTING JOHN S. TRUHAN CONSULTING
ENGINEERS AS CONFLICT ENGINEER

Moved by Mrs. DeSarno, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-11 APPOINTING CONNER STRONG COMPANIES, INC.,
AS RISK MANAGEMENT CONSULTANT

Moved by Mrs. DeSarno, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-12 DESIGNATING ASBURY PARK PRESS AND STAR LEDGER AS OFFICIAL NEWSPAPERS

Moved by Mr. Wilson, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-13 APPROVING AND ADVERTISING AUTHORITY MEETING SCHEDULE FOR 2014

Moved by Mr. Wilson, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-14 APPROVING 2014 CASH MANAGEMENT PLAN

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-15 DESIGNATING DEPOSITORIES

Moved by Mr. Tantillo, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-16 AUTHORIZING SIGNATURES FOR DESIGNATED BANK ACCOUNTS

Moved by Mr. Tantillo, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

APPROVAL OF THE PUBLIC MEETING MINUTES HELD JANUARY 15, 2014

Moved by Mrs. DeSarno, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

APPROVAL OF THE JANUARY 2014 TREASURER'S REPORT AND APPROVAL OF THE TRANSFER OF \$250,000.00 FROM THE REVENUE ACCOUNT TO CHECKING

Moved by Mr. Morgan, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

APPROVAL OF THE PAYMENT OF THE FEBRUARY BILL LIST VOUCHERS IN THE AMOUNT OF \$133,158.65

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

APPROVAL OF THE PAYMENT OF DEVELOPERS' VOUCHERS IN THE AMOUNT OF \$9,000.90

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

APPROVAL OF THE PAYMENT OF TRUSTEE VOUCHERS IN THE AMOUNT OF \$59,208.30

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-17 AWARDED ELEVATOR CONTRACT

Moved by Mrs. DeSarno, seconded by Mr. Tantillo

Mr. Cevetello reported that we had success the second time on going out to bid on this contract. We had four bidders; the low bid was Ascend Construction in the amount of \$280,000, and the other bidders were relatively close. We had budgeted in our capital budget for \$300,000 for this project and we are comfortable with this.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-18 AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE SPARE PARTS FOR SEWAGE PUMPS AT UPPER MANASQUAN PUMP STATION

Moved by Mr. Gartz, seconded by Mr. Tantillo

Mr. Cevetello reported that this is part of our capital program to rebuild pumps and these are from a sole source provider, which is the manufacturer's representative.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-19 AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE SEWAGE PUMP VOLUTES FOR UPPER MANASQUAN PUMP STATION

Moved by Mr. Morgan, seconded by Mr. Gartz

Mr. Cevetello stated that the volute is basically the base part of the pump that the rotate assembly sits in, where the intake is for the pump and then pumps the water out.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-20 APPROVING SEWER APPLICATION NO. 2013-18 REVISED, ENVLAVE AT FREEHOLD, FREEHOLD TOWNSHIP

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly and Mr. Golub

RESOLUTION NO. 2014-21 APPROVING SEWER APPLICATION NO 2014-01,
AKABE VILLAGE APARTMENTS, HOWELL TOWNSHIP

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly and Mr. Golub

COMMITTEE REPORTS:

Engineering Committee: Mr. Cevetello, executive director reported that earlier we discussed the elevator contract, which was awarded at tonight's meeting.

The contract for the wet well improvements is going well and almost complete.

Hatch Mott MacDonald is working on three or four other capital projects that we will see over the next couple of months. The engineering committee will probably be meeting to discuss these items.

The plans are substantially complete for the Route 9 interceptor replacement. We have had discussions with Bill Mehr regarding easements that will be needed by Home Depot and surrounding properties. We will have to see if the easements will be by agreement or condemnation.

Bill Mehr stated that one of the things that the Authority will have to do, is to get an appraiser lined up, because even if it is by agreement, we need to have an appraisal to back up the offer that would be made. This is one of the first items to be taken care of prior to getting surveys done.

Mr. Cevetello stated that we should advertise for Request for Qualifications (RFQ's) for an appraiser.

Mr. Gartz questioned how many properties would be involved. Mr. Mehr replied seven. There is a provision in the estimates for bonding for something right in this range.

Mr. Kocsik stated that most of the easements would be between the curb line and boundary line. Our pipeline, utility overhead power lines and a water main are in a grass area. The easements would be for ten feet, which would be approximately five feet beyond the property line.

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO ADVERTISE FOR RFQ'S
FOR AN APPRAISER

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly and Mr. Golub

Personnel Committee: Mrs. DeSarno, chairwoman of the personnel committee stated she reported earlier during the meeting on the professional appointments

Finance Committee: No report.

Insurance Committee: No report.

Executive Director Report: Mr. Cevetello stated that on the dais, the commissioners have a copy of the MEL 2013-14 Elected Officials Online Training Instructions for the commissioners who were unable to attend a training class. The Authority will receive a \$250.00 credit for each commissioner that takes the class.

Pete Valesi, the Freehold Township administrator called the Authority regarding the possibility of Colts Neck High School connecting to Freehold Township's sewer line. The township is in favor of having them connect. Jerry Cevetello stated at this time, this is for information only and no projects have been submitted to Freehold Township or the Authority. The Colts Neck High School is not in the Authority's service area and would need a Wastewater Management Plan Amendment. Jerry also gave a brief history of previous projects that were located in Colts Neck and wanted to hook into the Freehold Township/MRRSA System and the litigation that ensued as a result.

OLD BUSINESS: None

NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: Brian Brach of Hatch Mott MacDonald was present at the meeting.

There being no further business, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,


Olga McKenna
Secretary

ms