

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
MARCH 20, 2013**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Vice Chairman Gatto in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Vice Chairman Gatto requested a roll call.

ROLL CALL:

PRESENT: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,
Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Wilson
ABSENT: Mr. Burke and Mr. Gartz

APPROVAL OF THE PUBLIC MEETING MINUTES HELD FEBRUARY 20, 2013

Moved by Mr. Wilson, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,
Mr. Savino, Mr. Tantillo and Mr. Wilson
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke, Mr. Gatto and Mr. Morgan

MR. MORGAN ARRIVED AT 5:33 PM

APPROVAL OF THE FEBRUARY 2013 TREASURER'S REPORT AND APPROVAL OF THE TRANSFER OF \$1,615,000.00 FROM THE REVENUE ACCOUNT TO CHECKING

Moved by Mr. Tantillo, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke and Mr. Gartz

APPROVAL OF THE PAYMENT OF THE MARCH BILL LIST VOUCHERS IN THE AMOUNT OF \$1,514,944.18

Moved by Mr. Savino, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke and Mr. Gartz

APPROVAL OF THE PAYMENT OF DEVELOPERS' ESCROW VOUCHERS IN THE AMOUNT OF \$1,610.00

Moved by Mr. Wilson, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke and Mr. Gartz

RESOLUTION NO. 2013-17 AUTHORIZING ISSUANCE OF REVENUE BONDS THROUGH THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY AND AUTHORIZING APPLICATION TO THE LOCAL FINANCE BOARD FOR ITS CONSENT TO ISSUE THE BONDS PURSUANT TO N.J.S.A.40A:5A-6

Moved by Mr. Tantillo, seconded by Mr. Savino

Mr. Cevetello introduced Heather Litzebauer, from North West Financial Group, the financial advisors to the Monmouth County Improvement Authority (MCIA). She has been a big help in getting the different bonding scenarios that the finance committee requested. The finance committee met to review and discuss the bonding. They looked at a ten year scenario, a fifteen year scenario and a twenty year scenario. Within this realm, they looked at a \$5,000,000.00 cost and a \$6,000,000.00 cost. The finance committee recommends a fifteen year bond for \$6,000,000.00. Mr. Gartz, chairman of the finance committee and the rest of the committee felt that because there is a \$990,000.00 premium that comes with that scenario.

This resolution was prepared by our bond counsel, Meghan Bennett Clark, the MCIA is on the agenda for April 10th before the Local Finance Board, and they have included us in the financing, subject to tonight's approval. This resolution would be approval to go before the Local Finance Board and represent the Authority. At our April meeting, we will have additional resolutions

that our bond counsel will be preparing, which will outline the amount of the capital projects that will be included in the bonding. This would be a pooled loan program that the Monmouth County Improvement Authority is presenting to the Local Finance Board in May.

Ms. Litzebauer stated that interest rates are at a historical low right now and expected to rise in the next year.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson

NAYS: None

ABSTAIN: None

DISQUALIFY: Mr. Gatto

ABSENT: Mr. Burke and Mr. Gartz

RESOLUTION NO. 2013-18 AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE SPARE PARTS FOR THE SCP CONTROL PANEL AT THE UPPER MANASQUAN PUMP STATION

Moved by Mrs. DeSarno, seconded by Mr. Morgan

Mr. Cevetello stated that these parts have already been purchased. He stated that he authorized the purchase because the cost of the parts were extremely low compared to other quotes and the supplier only had one of each part left.

As a result of Hurricane Sandy, the need existed to purchase these spare parts and a claim was submitted to and accepted by FEMA for reimbursement at 75%.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Burke and Mr. Gartz

RESOLUTION NO. 2013-19 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT FOR THE REPAIR AND REBUILD OF SEWAGE PUMP MOTOR NO. 3 FOR THE UPPER MANASQUAN PUMP STATION

Moved by Mr. Morgan, seconded by Mr. Golub

Mr. Cevetello stated that the motor was damaged during Hurricane Sandy and a claim was submitted to and accepted by FEMA for reimbursement at 75%.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson

NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke and Mr. Gartz

RESOLUTION NO. 2013-20 APPROVING SEWER APPLICATION NO. 2013-02, ALPINE ESTATES, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke and Mr. Gartz

RESOLUTION NO. 2013-21 APPROVING SEWER APPLICATION NO. 2013-03, 6520 ROUTE 9 SOUTH, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo and Mr. Wilson
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Burke and Mr. Gartz

COMMITTEE REPORTS:

Engineering Committee: No report.

Personnel Committee: No report.

Finance Committee: No report.

Insurance Committee: Mr. Golub, chairman of the insurance committee was pleased to report that the Authority received two awards from the New Jersey Utility Authorities Joint Insurance Fund. One was a Recognition Award for achieving a perfect score in the 2012 Safety Incentive Program and another for Fourteen-Year Lost-Time Accident Free Safe Work Place. He complimented the staff for a job well done.

Executive Director Report: Mr. Cevetello, executive director stated that the Authority received its Annual Loss Control Report, which is prepared by the NJ Utilities Joint Insurance Fund's safety people. They looked at all our facilities, found no hazards and stated that the conditions observed during this survey were very good and result in no need to file any suggestions for improvements.

OLD BUSINESS: None

NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: None

There being no further business, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,



Olga McKenna
Secretary

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