

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
APRIL 16, 2014**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gatto in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P. E., Hatch Mott MacDonald; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gatto requested a roll call.

**ROLL CALL:**

**PRESENT:** Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto

**ABSENT:** Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

**APPROVAL OF THE PUBLIC MEETING MINUTES HELD MARCH 19, 2014**

Moved by Mr. Morgan, seconded by Mrs. DeSarno

**ROLL CALL:**

**AYES:** Mr. Daly, Mrs. DeSarno, Mr. Morgan, Mr. Tantillo and Mr. Gatto

**NAYS:** None

**ABSTAIN:** Mr. Golub

**DISQUALIFY:** None

**ABSENT:** Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

**APPROVAL OF THE MARCH 2014 TREASURER'S REPORT AND APPROVAL OF THE TRANSFER OF \$275,000.00 FROM THE REVENUE ACCOUNT TO CHECKING**

Moved by Mrs. DeSarno, seconded by Mr. Morgan

Rich Gatto stated that he spoke with Jerry Cevetello to reach out to the Bank of America regarding the removal of service charges on our account.

**ROLL CALL:**

**AYES:** Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto

**NAYS:** None

**ABSTAIN:** None

DISQUALIFY: None

ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF \$157,744.82

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub Mr. Morgan,  
Mr. Tantillo and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

APPROVAL OF THE PAYMENT OF DEVELOPERS' VOUCHERS IN THE AMOUNT OF \$3,585.50

Moved by Mr. Tantillo, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

APPROVAL OF THE PAYMENT OF TRUSTEE VOUCHERS IN THE AMOUNT OF \$40,319.44

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

RESOLUTION NO. 2014-25 AUTHORIZING ELECTRICAL UPGRADE AND REPAIR FOR 2MC2 METER CHAMBER

Moved by Mr. Tantillo, seconded by Mr. Morgan

Jerry Cevetello stated that this was part of the capital budget and we received some good quotes for this.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

RESOLUTION NO. 2014-26 AUTHORIZING REPLACEMENT OF EMERGENCY  
STANDBY GENERATOR BATTERIES AND CHARGING SYSTEM AT UPPER  
MANASQUAN PUMP STATION

Moved by Mrs. DeSarno, seconded by Mr. Tantillo

Jerry Cevetello stated that this is part of the capital program.

Jay Morgan inquired why we were replacing both the batteries and the charging system.  
Jerry Cevetello replied that they are they are original and over thirty years old.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

RESOLUTION NO. 2014-27 APPROVING SEWER APPLICATION NO. 2013-11  
(2010-08 REVISED) HOWELL FLEX CENTER, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

RESOLUTION NO. 2014-28 APPROVING SEWER APPLICATION NO. 2014-02,  
BROOKTREE ESTATES, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

RESOLUTION NO. 2014-29 APPROVING SEWER APPLICATION 2014-04 (2010-06 REVISED), THE GROVE AT HOWELL, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mrs. Tantillo

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

MOTION APPROVING HATCH MOTT MacDONALD'S MARCH 13, 2014 ENGINEERING PROPOSAL FOR UPPER MANASQUAN PUMP STATION WET WELL IMPROVEMENTS (PHASE 2) AT A COST NOT TO EXCEED \$72,500.

<u>Task</u>	<u>Method of Compensation</u>	<u>Cost (Not to Exceed)</u>
Task 1 – Design	Lump Sum	\$35,000.
Task 2 – Bid Services	Lump Sum	3,500.
Task 3 – Construction Phase	Reimbursable	<u>34,000.</u>
	TOTAL	\$72,500.

Moved by Mr. Morgan, seconded by Mr. Tantillo

Jerry Cevetello stated that this was the proposal that the engineering committee reviewed last month and recommend approval. The commissioners received this last month to review for tonight's meeting. This is part of the approved capital budget and is bonded for.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

MOTION APPROVING HATCH MOTT MacDONALD'S MARCH 13, 2014 ENGINEERING PROPOSAL FOR REHABILITATION OF METER CHAMBERS 2MC-2, 3MC-1 AND 7MC-2 AT A COST NOT TO EXCEED \$53,900, WITH AN OPTIONAL NO. 1 CELLULAR DIALER FOR AN ADDITIONAL \$2,200.

<u>Task</u>	<u>Method of Compensation</u>	<u>Cost (Not to Exceed)</u>
Task 1 – Design (2MC2)	Lump Sum	\$11,400.
Task 2 – Design (3MC-1)	Lump Sum	15,800.
Task 3 – Bid Services	Lump Sum	3,800.
Task 4 – Construction Phase	Reimbursable	<u>22,900.</u>
	TOTAL	\$53,900.
Optional No. 1 – Cellular Dialer	Reimbursable	2,200.

Moved by Mr. Morgan, seconded by Mr. Tantillo

Jerry Cevetello stated that this was the proposal that the engineering committee reviewed last month and recommend approval. The commissioners received this last month to review for tonight's meeting. This is part of the approved capital budget and is bonded for.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
 NAYS: None  
 ABSTAIN: None  
 DISQUALIFY: None  
 ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

MOTION APPROVING HATCH MOTT MacDONALD'S FEBRUARY 27, 2014 ENGINEERING PROPOSAL FOR GEOGRAPHICAL INFORMATION SYSTEM (GIS) DATABASE DEVELOPMENT FOR THE FOLOWING LUMP SUM PRICES:

<u>Task</u>	<u>Cost</u>
Task 1 – Landbase	\$ 750.
Task 2 – Sanitary Sewer GIS	25,000.
Task 3 – Member Municipality Coordination	1,500.
Task 4 – Hard Copy Map Production	6,250.
Task 5 – Option 1 - Fieldbook*	15,000.
Task 5 – Option 2 – ArcGIS	8,500.

\*After one year a monthly hosting fee of \$500 will be assessed.

Moved by Mrs. DeSarno, seconded by Mr. Tantillo

Jay Morgan questioned Task 3, Member Municipality Coordination fee of \$1,500.00. Jerry Cevetello replied that it is to compile the information from the municipalities and the county, which will save the Authority tens of thousands of dollars.

Jerry Cevetello stated that this was the proposal that the engineering committee reviewed last month and recommend approval. The commissioners received this last month to review for tonight's meeting. This is part of the approved capital budget and is bonded for.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

COMMITTEE REPORTS:

Engineering Committee: No report.

Personnel Committee: No report.

Finance Committee: Jerry Cevetello reported for Ricky Gartz, chairman of the finance committee meeting that a committee meeting will be held at 5:00 pm, just prior to the Authority's May meeting to review the audit, which will be presented to board at the May meeting.

Insurance Committee: No report.

Executive Director Report: Jerry Cevetello reported that regarding our Request for Qualifications for an appraiser, we received one response from Otteau Valuation Group, Inc., East Brunswick, NJ. Authority attorney, Bill Mehr stated that he has worked with this company and highly recommends them.

MOTION TO APPOINT OTTEAU VALUATION GROUP, INC., AS APPRAISER

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Golub, Mr. Morgan,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

OLD BUSINESS: None


NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: None

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

  
Olga McKenna  
Secretary

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