

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
MAY 15, 2013**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Vice Chairman Gatto in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Vice Chairman Gatto requested a roll call.

**ROLL CALL:**

**PRESENT:** Mrs. DeSarno Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Wilson  
**ABSENT:** Mr. Burke and Mr. Gartz

**APPROVAL OF THE PUBLIC MEETING MINUTES HELD APRIL 17, 2013**

Moved by Mr. Mr. Tantillo, seconded by Mr. Savino

**ROLL CALL:**

**AYES:** Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Savino and Mr. Tantillo  
**NAYS:** None  
**ABSTAIN:** Mrs. DeSarno and Mr. Wilson  
**DISQUALIFY:** None  
**ABSENT:** Mr. Burke, Mr. Gartz and Mr. Morgan

**APPROVAL OF THE APRIL 2013 TREASURER'S REPORT AND APPROVAL OF THE  
TRANSFER OF \$201,500.00 FROM THE REVENUE ACCOUNT TO CHECKING**

Moved by Mr. Tantillo, seconded by Mr. Golub

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Savino, Mr. Tantillo and Mr. Wilson  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Burke, Mr. Gartz and Mr. Morgan

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF \$91,331.91

Moved by Mrs. DeSarno, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Savino, Mr. Tantillo and Mr. Wilson  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mr. Gartz and Mr. Morgan

APPROVAL OF THE PAYMENT OF DEVELOPERS' ESCROW VOUCHERS IN THE AMOUNT OF \$3,502.50

Moved by Mr. Golub, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Savino, Mr. Tantillo and Mr. Wilson  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mr. Gartz and Mr. Morgan

RESOLUTION NO. 2013-26 REGARDING 2012 AUDIT

Moved by Mr. Tantillo, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Savino, Mr. Tantillo and Mr. Wilson  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mr. Gartz and Mr. Morgan

RESOLUTION NO. 2013-27 APPROVING SEWER APPLICATION NO. 2013-04 HADDON HOUSE FOOD PRODUCTS, INC. (91-07 REVISED), HOWELL TOWNSHIP

Moved by Mr. Golub, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna,  
Mr. Savino, Mr. Tantillo and Mr. Wilson  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mr. Gartz and Mr. Morgan

MR. MORGAN ARRIVED AT THE MEETING

COMMITTEE REPORTS:

Engineering Committee: Jerry Cevetello reported for Seymour Burke, chairman of the engineering committee on Hatch Mott MacDonald's Route 9 Force Main Replacement proposal for engineering services. The total amount of the proposal is \$185,200. After discussion the commissioners feel comfortable approving the first four tasks as follows:

Task 1	Design	Lump Sum	\$ 50,700
Task 2	Easement Preparation	Reimbursable	12,700
Task 3	Permits/Coordination	Reimbursable	20,000
Task 4	Bid Services	Lump Sum	<u>7,000</u>
			\$ 90,400

The engineering committee will meet prior to our next public meeting to discuss the engineer's proposal and project further.

Personnel Committee: No report.

Finance Committee: Rich Gatto stated that the corrective action was taken regarding the audit.

Insurance Committee: No report.

Mr. Cevetello invited Heather Litzebauer, from North West Financial Group, the financial advisors to the Monmouth County Improvement Authority (MCIA) to give a brief summary regarding the upcoming bonding.

Mr. Gatto removed himself from the discussion as he is a member on the Monmouth County Improvement Authority and the Manasquan River Regional Sewerage Authority.

Today, Ms. Litzebauer stated that they posted the offering documents to the investors and on Tuesday, May 21<sup>st</sup> we will be selling the bonds to the market. The Improvement Authority has our transaction of \$6,000,000 over a 15-year period. The current market rate has a total all in rate over the 15-year period of about 2.36%, which is a very good rate. The county was affirmed at the AAA rating for all three rating agencies, which is the highest rating category that you can be in. They don't expect any big changes in the market.

Executive Director Report: Jerry Cevetello stated that he has a copy of the OCUA Audit if any of the commissioners are interested in reviewing it.

The Authority received its first check in regard to Sandy from FEMA. The check represents a 75% share of \$65,555 for the emergency protective measures portion of the claim in the amount of \$49,166.96. We still have two outstanding claims, one for debris removal and one for permanent work.

Regarding Sandy, Mr. Gatto asked Heather Litzebauer to report what her firm is doing for the shore towns. She stated that they are looking at all the Sandy affected towns to see if they need help issuing their notes. Many of the towns lost a lot of their rateables, so it is hard in the marketplace, investors are really scrutinizing the shore towns. They are coming up with a program with the Monmouth County Improvement Authority, with a county guarantee where they would combine all of the notes and issue a large transaction for a year with the county guarantee.

Jerry Cevetello gave the commissioners information regarding the SEM, which the Authority belongs to and we buy our electric and gas from. They went out to bid and they had charts showing the comparisons in the rates.

Regarding Escrow Accounts, our auditor stated that we should clear out some of our older outstanding escrow accounts. De minimis accounts under a \$10.00 balance could to be kept by the Authority. Bill Mehr stated the money in all other no longer necessary escrow accounts should be returned to the owners or escheated to the state. All public entities and small escrow amounts have been sent letters regarding their escrow balances. We will continue to go through the older accounts and send letters. Jerry will report back to the commissioners later in the year with an update.

OLD BUSINESS: None


NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: None

There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

  
Olga McKenna  
Secretary

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