

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
MAY 21, 2014**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gatto in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Frank B. Holman III, Auditor, Holman Frenia, Allison, P.C.; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gatto requested a roll call.

**ROLL CALL:**

**PRESENT:** Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

**ABSENT:** Mr. Daly

**APPROVAL OF THE PUBLIC MEETING MINUTES HELD APRIL 16, 2014**

Moved by Mr. Morgan, seconded by Mr. Tantillo

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Golub, Mr. Morgan, Mr. Tantillo and Mr. Gatto

**NAYS:** None

**ABSTAIN:** Mr. Gartz, Mrs. McKenna, Mr. Savino and Mr. Wilson

**DISQUALIFY:** None

**ABSENT:** Mr. Daly

**APPROVAL OF THE APRIL 2014 TREASURER'S REPORT AND APPROVAL OF  
THE TRANSFER OF \$240,000.00 FROM THE REVENUE ACCOUNT TO  
CHECKING**

Moved by Mr. Morgan, seconded by Mrs. DeSarno

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

**NAYS:** None

**ABSTAIN:** None

**DISQUALIFY:** None

**ABSENT:** Mr. Daly

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF \$112,621.30

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly

APPROVAL OF THE PAYMENT OF DEVELOPERS' VOUCHERS IN THE AMOUNT OF \$6,169.90

Moved by Mr. Morgan, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly

APPROVAL OF THE PAYMENT OF TRUSTEE VOUCHERS IN THE AMOUNT OF \$48,196.66

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly

Chairman Gatto reported that we have a presentation of the 2013 Audit by Frank Holman, the Authority's auditor. Prior to tonight's meeting, the finance committee met with our auditor.

Mr. Holman reported that he reviewed the audit with the finance committee earlier tonight. He gave a brief summary of the audit to the commissioners stating that the Authority had a very favorable audit report, a clean audit opinion with no recommendations for the year ended December 2013.

The finance committee pointed out a couple of typos that do not affect their report or their opinion. They will make the corrections and will file the final copies.

The commissioners had no questions or concerns.

RESOLUTION NO. 2014-30 MRRSA 2013 AUDIT

Moved by Mr. Gartz, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

RESOLUTION NO. 2014-31 APPROVNG SEWER APPLICATION NO. 2014-05,  
GLOBAL BUSINESS PARK (PHASE II), HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

RESOLUTION NO. 2014-32 APPROVING SEWER APPLICATION NO. 2014-06,  
WHOLESALE BUILDING SPECIALITIES, HOWELL TOWNSHIP

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

RESOLUTION NO. 2014-33 APPROVING JOHN DEERE 5200 TRACTOR REPAIR  
IN THE AMOUNT OF \$3,693.62

Moved by Mr. Morgan, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly

RESOLUTION NO. 2014-34 AUTHORIZING EXECUTIVE DIRECTOR TO  
PURCHASE MOBILE RADIOS IN THE AMOUNT OF \$5,408.00

Moved by Mr. Golub, seconded by Mrs. DeSarno

Mrs. DeSarno inquired if we had mobile radios now. Mr. Cevetello replied that we do, we just upgraded our system with the county, under a capital project and we needed an additional two radios.

Mr. Morgan questioned if we had cell phones and why we would need radios.

Mr. Cevetello replied that the Authority is required to have redundancy in our system. Our radio system is with the county and these are two additional radios that we needed. When you have a major event they work better than cell phones. Mr. Gatto stated that our new radio system also allows us to interact with other county entities during emergencies.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo, Mr. Wilson and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly

COMMITTEE REPORTS:

Engineering Committee: No report.

Personnel Committee: No report.

Finance Committee: No report.

Insurance Committee: No report.

Executive Director Report: Jerry Cevetello reported that the financial disclosure system has changed again. He gave a brief review to the commissioners. Margaret has prepared a roster for the Authority, which generates an individual pin number for each person.

People who are responsible for reporting for more than one entity, will have a unique pin number for each entity. The commissioners have their individual pin number for the Authority and directions on how to go to the state website prior to the deadline of June 13<sup>th</sup> and complete their financial disclosure information.

OLD BUSINESS: None

NEW BUSINESS: None

MEMBER'S COMMENTS: Gene Golub requested that the conference room chairs be adjusted and raised.

PUBLIC: None

There being no further business, the meeting was adjourned at 5:50 p.m.

Respectfully submitted,



Olga McKenna  
Secretary

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