

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY**  
**PUBLIC MEETING MINUTES**  
**June 19, 2013**

---

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gartz in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The Pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gartz requested a roll call.

**ROLL CALL:**

**PRESENT:** Mrs. DeSarno Mr. Gatto, Mr. Golub, Mr. Savino, Mr. Tantillo,  
Mr. Wilson and Mr. Gartz

**ABSENT:** Mr. Burke and Mrs. McKenna and Mr. Morgan

**APPROVAL OF THE PUBLIC MEETING MINUTES HELD MAY 15, 2013**

Moved by Mr. Mr. Gatto, seconded by Mr. Golub

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo and Mr. Wilson

**NAYS:** None

**ABSTAIN:** Mr. Gartz

**DISQUALIFY:** None

**ABSENT:** Mr. Burke, Mrs. McKenna and Mr. Morgan

**APPROVAL OF THE MAY 2013 TREASURER'S REPORT AND APPROVAL OF THE TRANSFER OF \$2,733,000.00 FROM THE REVENUE ACCOUNT TO CHECKING**

Moved by Mr. Tantillo, seconded by Mr. Gatto

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz

**NAYS:** None

**ABSTAIN:** None

**DISQUALIFY:** None

**ABSENT:** Mr. Burke, Mrs. McKenna and Mr. Morgan

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF \$2,632,366.86

Moved by Mr. Gatto, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

APPROVAL OF THE PAYMENT OF DEVELOPERS' ESCROW VOUCHERS IN THE AMOUNT OF \$43,225.16

Moved by Mr. Gatto, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$32,280.00

Moved by Mr. Gatto, seconded by Mrs. DeSarno

Mr. Cevetello reported that this is a separate bill list as a result of the bonding we just completed with the Monmouth County Improvement Authority. We did receive the funding, which is held in a trustees account. When we have expenses related to any of the capital improvements that were included in the bonding, we will put it on the bill list. Upon approval of the commissioners and authorization from the executive director the trustee will directly pay the vendors.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

RESOLUTION NO. 2013-28 CONCERNING REVIEW OF THE FINDINGS OF THE LOCAL FINANCE BOARD IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:5A-7 WITH RESPECT TO A PROJECT FINANCING OF THE AUTHORITY

Moved by Mr. Tantillo, seconded by Mr. Savino

Mr. Cevetello stated that the commissioners have a copy of the executive summary of the bonding and a follow up with the financial details.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: Mr. Gatto  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

RESOLUTION NO. 2013-29 DETERMINING DETAILS OF SEWER REVENUE BONDS OF THE AUTHORITY AND PROVIDING FOR OTHER MATTERS INCIDENTAL THERETO

Moved by Mr. Tantillo, seconded by Mrs. DeSarno

Mr. Cevetello stated that this resolution memorializes everything with the bond issue, basically it's a disclosure of the Monmouth County Improvement Authority and all the professionals explaining the whole program and that the commissioners acknowledge and understand what we bonded and the rates.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: Mr. Gatto  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

RESOLUTION NO. 2013-30 AWARDED CONTRACT NO. 43, UPPER MANASQUAN PUMP STATION WET WELL IMPROVEMENTS (PHASE I)

Moved by Mr. Gatto, seconded by Mrs. DeSarno

Mr. Cevetello stated that the Authority received a very good number of \$212,890. There were seven bids ranging from \$212,890 up to \$567,000. The first, second and third bids were lumped within \$10,000-\$15,000 of each other. It was a realistic bid.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

RESOLUTION NO. 2013-31 APPROVING SEWER APPLICATION NO. 2013-05,  
FREEHOLD LODGING REALTY, LLC, FREEHOLD TOWNSHIP

Moved by Mr. Gatto, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

RESOLUTION NO. 2013-32 APPROVING SEWER APPLICATION NO. 2013-06  
PRESTONE PRODUCTS CORPORATION, FREEHOLD TOWNSHIP

Moved by Mr. Gatto, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Burke, Mrs. McKenna and Mr. Morgan

COMMITTEE REPORTS:

Mr. Cevetello reported that effective June 30, 2013, Seymour Burke will be resigning from the Authority. He was the chairman of the engineering committee. Mr. Golub has stated that he is interested in chairing the engineering committee.

Chairman Gartz appointed Mr. Golub as chairman of the engineering committee.

Engineering Committee: Mr. Golub requested that Mr. Cevetello report on the engineering committee meeting. Mr. Cevetello reported that the committee met on May 29<sup>th</sup>. The primary reason was regarding the Hatch Mott MacDonald's Route 9 Force Main Replacement proposal for engineering services. At our May meeting the commissioners felt comfortable approving the first four tasks of the proposal.

The commissioners did not take a vote on this at our last meeting. The engineering committee met and discussed the engineer's proposal and project further. The only comment that the committee had was if Hatch Mott MacDonald would revise their proposal to state on the amount not to exceed. Hatch Mott MacDonald revised their proposal and added not to exceed.

**MOTION TO APPROVE HATCH MOTT MAC DONALD'S MAY 3, 2013 ROUTE 9 FORCE MAIN REPLACEMENT PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES NOT TO EXCEED \$185,200.00**

Task 1	Design	Lump Sum	\$ 50,700
Task 2	Easement Preparation	Reimbursable	12,700
Task 3	Permits/Coordination	Reimbursable	20,000
Task 4	Bid Services	Lump Sum	7,000
Task 5	Engineering Services		
	During Construction	Reimbursable	<u>86,000</u>
		<b>Sub-total</b>	<b>\$176,400</b>
Task 6	As-Built Plans (Optional)	Reimbursable	<u>8,000</u>
		<b>Total</b>	<b>\$185,200</b>

Moved by Mr. Gatto, seconded by Mr. Golub

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Gartz

**NAYS:** None

**ABSTAIN:** None

**DISQUALIFY:** None

**ABSENT:** Mr. Burke, Mrs. McKenna and Mr. Morgan

Personnel Committee: No report.

Finance Committee: Mr. Gartz, chairman of the finance committee requested that we have our auditor, Bill Antonides come in and set up the trustee construction account to make sure that these are posted in the general ledger

Insurance Committee: Mr. Golub requested that another commissioner take the chair of the insurance committee, now that he has taken over as chair of the engineering committee. We will appoint someone at our next meeting.

Executive Director Report: Mr. Cevetello reported that the Authority received its second check in regard to Sandy from FEMA. The check was for the portion of debris removal, we had submitted \$10,149.00 and received \$7,612.00, which is 75% of the debris removal claim. We only have the permanent work outstanding as a claim.

OLD BUSINESS: None

NEW BUSINESS: Mr. Cevetello stated that he spoke with Mr. Burke on the phone yesterday, he wanted to express his gratitude and sadness in leaving the board. He was with the Authority for over thirty years. He will miss everyone and wished everyone the best.

The commissioners wished Mr. Burke luck on his new journey in Florida.

MEMBER'S COMMENTS:

PUBLIC: None

There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Olga McKenna  
Secretary

ms