

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
JUNE 17, 2015**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chair Jesse Tantillo in the Authority's Headquarters, 89 Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, the Pledge of Allegiance was recited.

Chair Tantillo requested a roll call. Those present included William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E, Hatch Mott MacDonald; Brian J. Brach, P.E., Executive Director, Donald Hill, Recording Secretary and the following Commissioners as per the roll call:

ROLL CALL:

PRESENT: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

APPROVAL OF THE PUBLIC MEETING MINUTES HELD MAY 20, 2015

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Gatto, Mrs. McKenna, Mr. Morgan, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: Mr. Golub, Mr. Savino
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

FINANCE MATTERS

ACCEPTANCE OF THE MAY 2015 TREASURER'S REPORT AND TRANSFER OF \$168,500.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

APPROVAL OF THE PAYMENT OF THE BILL LIST IN THE AMOUNT OF \$91,719.58

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

APPROVAL OF THE PAYMENT OF THE BILL LIST IN THE AMOUNT OF \$91,719.58

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$5,619.80

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

APPROVAL OF THE PAYMENT DEVELOPER'S ESCROW VOUCHERS IN THE AMOUNT OF \$2,944.00

Moved by Mr. Gatto, seconded by Mr. Golub.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

GENERAL MATTERS

RESOLUTION NO. 2015-49 AWARDED CONTRACT NO. 45 FOR THE UPPER MANASQUAN PUMP STATION WET WELL IMPROVEMENTS (PHASE II)

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

RESOLUTION NO. 2015-50 AWARDING CONTRACT NO. 48 FOR THE ROUTE 9 EMERGENCY FORCE
MAIN REPAIR PERMANENT RESTORATION

Moved by Mr. Morgan, seconded by Mr. Golub.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

RESOLUTION NO. 2015-51 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AN AGREEMENT
WITH NORTHEAST TECHNICAL SALES, INC. FOR TEMPORARY WASTEWATER FLOW METERING
OF METER CHAMBER 3MC-1

Moved by Mr. Morgan, seconded by Mr. Gatto.

DISCUSSION: Mr. Brach informed the Board that this proposal was discussed with the Engineering Committee, as HMM was in the process of performing a rehabilitation design for the meter chamber. Mr. Brach elaborated that temporary flow metering was required in order to assist with design decisions. Mr. Brach asked if the Engineering Committee Chair, Mr. Golub, had any further comments. Mr. Golub had nothing to add.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Wilson, Mr. Savino, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

RESOLUTION NO. 2015-52 AUTHORIZING THE ISSUANCE OF NOTICE AND REQUEST FOR
PROPOSALS FOR BANKING SERVICES

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Gatto noted that the purpose of this RFP was to look into other options for banking which may not require fees (as the current Bank of America account currently charges).

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Wilson, Mr. Savino, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

APPLICATION MATTERS

RESOLUTION NO. 2015-53 APPROVING SEWER APPLICATION NO. 2015-09 FOR THE "QUALITY FARMERS MARKET" PROJECT (HOWELL TOWNSHIP)

Moved by Mr. Wilson, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Wilson, Mr. Savino, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

ADDITIONAL MATTERS

RESOLUTION NO. 2015-54 AUTHORIZING REPAIR OF 2010 FORD EXPEDITION BY TILTON BODY WORKS

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Morgan inquired as to what happened with this particular repair. Mr. Brach informed the Board that the Expedition had been in a minor accident (i.e.: "fender bender") and that an insurance claim had been made and paid by the Joint Insurance Fund in the amount of approximately \$2,900. Mr. Brach stated that this repair would cost the Authority approximately \$250 out of pocket.

ROLL CALL:

AYES: Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Wilson, Mr. Savino, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz

REPORTS

ENGINEERING COMMITTEE: Mr. Golub deferred the report to Mr. Brach. Mr. Brach noted that an Engineering Committee meeting was held prior to the Public Meeting, at which numerous items were discussed with the Committee. Mr. Kocsik was asked to provide a synopsis of several engineering items.

Mr. Kocsik that favorable bids had been received for the upgrade to the Authority's emergency bypass pump station and upgrades to the Upper Pump Station wet well, as well as the final restoration along Route 9, which was related to the emergency force main repair back in January 2016. Mr. Mehr added that the permanent restoration was covered by insurance, to which Mr. Kocsik confirmed.

Mr. Kocsik noted that the meter chamber upgrade design was on hold until such time that the results from the preliminary metering study were provided.

Mr. Kocsik further noted that the Boulder Ridge capacity evaluation had been completed and that a meeting between the Authority, Township and Developer needed to be coordinated. Mr. Kocsik informed the Board that upgrades to the Authority's Mingamahone Pump Station, which was within the 2015 Capital Plan Budget, were required and detailed that these upgrades were required due to the age of existing equipment, as well as a

necessary upgrade in capacity. Mr. Kocsik added that Mr. Brach had asked for an Engineering Services proposal to complete the design, which would be presented to the Board.

PERSONNEL COMMITTEE: In Mrs. DeSarno's absence (Chair), Mr. Brach noted that the Personnel Committee had no report.

FINANCE COMMITTEE: In Mr. Gartz's absence (Chair), Mr. Gatto noted that the Finance Committee had no report.

INSURANCE COMMITTEE: Mr. Wilson noted that the insurance Committee had no report.

EXECUTIVE DIRECTOR'S REPORT: Mr. Brach informed the Board that the Ocean County Utilities Authority (OCUA) had provided notice on their Bulk Rate Hearing for Tuesday, June 23rd. Mr. Brach further detailed that not increase in the Bulk Rate was proposed, which was the fourth year in a row without an increase.

Mr. Brach also informed the Board that the Authority would be holding its annual Connection Fee Hearing at the July 15th meeting. The Finance Committee had received preliminary calculations of the Connection Fee, which was being lowered approximately \$39.

Mr. Brach inquired as to interest from the Board in entering into an Interlocal Service Agreement with Monmouth County for various services, in particular, vehicle washing. The Authority was not permitted to wash vehicles at our Headquarters due to regulations with drainage to the Manasquan River (a Category 1 waterway). Mr. Brach had received a preliminary copy of the Interlocal Agreement and there were other services available, as well, should the Authority elect to participate. Mr. Morgan inquired as to where the other Towns wash their vehicles, particularly, Freehold Township. Mr. Gatto responded that Freehold Township utilizes the County's wash down facility on Kozloski Road. Mr. Morgan stated that the Agreement was free of charge to enter into and that the Authority would have to pay for services it utilized. Mr. Brach confirmed there was not charge to enter into the Agreement and that services would be reimbursed, as utilized. Mr. Savino noted that it was mandatory for vehicle washings to be performed at approved facilities. Mr. Brach noted that he would prepare the Agreement and include an item within the July meeting agenda.

Mr. Brach then discussed whether or not the Authority would be holding the August meeting, for housekeeping purposes. Mr. Gatto stated that the August meeting was typically cancelled by a motion at the July meeting. Mr. Brach indicated that the topic would be discussed at the July meeting.

Lastly, Mr. Brach informed the Board that he had prepared and submitted Statements of Consent for two (2) additional projects in Howell Township ("Sunnyside at Howell" and "BJs") that had been fully approved by the Authority and had been in service for some time. It appears that there was a mapping error that cut portions of the developments out of the County's Sewer Service Area. Mr. Brach indicated that this was discussed at the Engineering Committee meeting and wanted to formally advise the Board.

OLD BUSINESS: Mr. Brach detailed that Affidavit of Publications required for Governmental Agencies would continue to be purchased from the newspaper, while Affidavit's for other projects would be created in-house. Mr. Mehr elaborated that he had researched numerous sources and found nothing that said you couldn't create Affidavit's in-house. However, Mr. Mehr determined that if you go to court, they will want to see the Affidavit from the newspaper that published the notification. Mr. Mehr had no issues with the Authority proceeding as Mr. Brach had detailed.

Mr. Brach informed the Board that after speaking with Mr. Mehr and the Division of Local Government Services (DLGS), that as of the date of this meeting, the Authority could not make direct deposit mandatory for its employees. However, Mr. Brach did note that there was legislation proposed (known as the Authority's "modernization law") that would give the Authority the ability to mandate direct deposit. Until the time that the

law is passed, direct deposit must remain voluntary. Mr. Brach noted that a majority of the employees had signed up and Mr. Hill confirmed that it appeared there were no objections and everyone would voluntarily sign up for direct deposit.

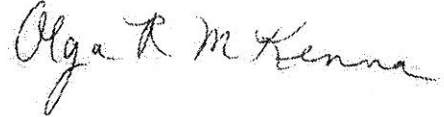
NEW BUSINESS: None.

MEMBERS COMMENTS: None.

PUBLIC PORTION: No members of the public were present.

There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Olga R. McKenna". The signature is written in dark ink and is positioned above a horizontal line.

Olga R. McKenna, Secretary