

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
July 17, 2013**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gartz in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:50 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E., Hatch Mott MacDonald; William E. Antonides, Jr., William E. Antonides & Company; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gartz requested a roll call.

ROLL CALL:

PRESENT: Mrs. DeSarno Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz

ABSENT: Mr. Savino and Mr. Wilson

APPROVAL OF THE PUBLIC MEETING MINUTES HELD JUNE 19, 2013

Moved by Mr. Mr. Gatto, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mr. Tantillo and Mr. Gartz

NAYS: None

ABSTAIN: Mrs. McKenna and Mr. Morgan

DISQUALIFY: None

ABSENT: Mr. Savino and Mr. Wilson

**RESOLUTION NO. 2013-34 APPROVING ADOPTION OF AMENDMENT TO AUTHORITY
RULES AND REGULATIONS**

Moved by Mr. Gatto, seconded by Mr. Golub

DISCUSSION: Mr. Cevetello stated what has occurred is that we have design standards, which we base our flow calculations on. What is happening, is there are a number of projects that are coming to the Authority, that are age restricted. A couple of years ago, the DEP revised the design standards so that age restricted homes do not have the same flow calculations. We don't have an issue with that as far as design, but it has connection fee issues. Someone with a three bedroom home in an age restricted home would be responsible for paying less than another three bedroom home.

Bill Mehr reported that we have reviewed our equivalent dwelling unit calculation for residential use and revised the definition, breaking it down according to the number of bedrooms, bathrooms, kitchens and laundry areas, which will cause addition sewerage flow. The Authority's

engineer shall determine the reasonable amount of additional sewer usage to be added to the equivalent dwelling units.

Bill Mehr stated that our revisions to the Rules and Regulations are reasonable and supportable.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

RESOLUTION NO. 2013-35 APPOINTING JOHN MORGAN AS TREASURER

Moved by Mr. Gatto, seconded by Mr. Golub

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

APPROVAL OF THE JUNE 2013 TREASURER'S REPORT AND APPROVAL OF THE
TRANSFER OF \$420,000.00 FROM THE REVENUE ACCOUNT TO CHECKING

Moved by Mr. Gatto, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF
\$169,399.72

Moved by Mr. Gatto, seconded by Mrs. DeSarno

DISCUSSION: Mary DeSarno questioned the Barnabas Health Corporation voucher. Jerry Cevetello stated that this was for pulmonary function tests for our employees that need to wear an air pack in case of an emergency. It is required that they have this test done to make sure that they have the proper lung capacity.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

APPROVAL OF THE PAYMENT OF DEVELOPERS' ESCROW VOUCHERS
IN THE AMOUNT OF \$7,084.64

Moved by Mr. Gatto, seconded by DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE
AMOUNT OF \$8,656.50

Moved by Mr. Gatto, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

RESOLUTION NO. 2013-36 APPROVING SEWER APPLICATION NO. 2013-07, HARVEST
RIDGE AT HOWELL, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Savino and Mr. Wilson

COMMITTEE REPORTS:

Engineering Committee: Gene Golub, chairman of the engineering committee requested that Jerry Cevetello report on their engineering committee meeting that was held earlier tonight.

Mr. Cevetello stated that the Authority's engineer Peter Kocsik was present at the committee meeting and two issues were discussed.

A request was made from Howell Township engineering to meet them at the Smith and Third Street area in the Freewood Acres Development regarding a concern they had with manholes on the street, stating that the manholes are rising. The street has not been paved in a number of years and it appears that the street has settled. James Herrman, a new engineer in Howell, Tom Savino and a public works employee met us and requested the Authority reconstruct the manhole. It is not customary for the Authority to reconstruct the streets in the municipalities.

It is the recommendation of the engineering committee that there is no indication that there is any responsibility of the Authority to do this and that if the street does need to be reconstructed that it is a local municipal issue and should be part of their normal street program. The engineering committee also stated that if the township does provide some engineering evidence that it is the Authority's fault, then we would be amenable to looking at it in the future.

Jerry Cevetello will send a letter to Mr. Herrman with the board of commissioners' decision.

The second item discussed was our engineers proposal for engineering services for the elevator replacement contract at the Upper Manasquan Pump Station, which the engineering committee has reviewed and commissioners have on the dais tonight.

Mr. Golub stated that usually an engineering fee would be approximately 10% of the construction, but this is a somewhat more complicated contract and the engineering committee felt it was reasonable.

MOTION TO APPROVE HATCH MOTT MAC DONALD'S JUNE 21, 2013 PROPOSAL FOR ENGINEERING SERVICES FOR REPLACEMENT OF THE UPPER PUMP STATION ELEVATOR IN THE AMOUNT OF \$53,500.00

Task 1 – Design	Lump Sum	\$29,500
Task 2 – Bid Services	Lump Sum	3,500
Task 3 – Construction Services	Reimbursable (Not to Exceed)	<u>20,500</u>
		\$53,500

Moved by Mr. Gatto, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Tantillo and Mr. Gartz

NAYS: None

ABSTAIN: None

ABSENT: Mr. Savino and Mr. Wilson

Personnel Committee: No report.

Finance Committee: No report.

Insurance Committee: No report. We will appoint a new insurance chair at our next meeting.

Executive Director Report: Jerry Cevetello stated that historically there has been no need to have an August meeting. If it becomes necessary we can still have one, but at this time there is no need to have a meeting. We have put additional bills on our bill list tonight to cover certain August bills. If a meeting becomes necessary, he would advise the commissioners. The commissioners concurred.

Mr. Cevetello reported that the Authority received a check from FEMA in regard to a claim from Superstorm Sandy for permanent work, which would be the final check. We had submitted a project worksheet for \$51,650.00 and FEMA paid \$7,466.79. They paid us based upon \$9,955.72 which is only a portion of the amount we were to receive. The uncovered amount by FEMA has already been submitted as an insurance claim with the JIF.

A number of commissioners had requested and we have discussed going to direct deposit for payroll checks. We are checking into options available and will implement it if feasible and cost effective. We are getting proposals from our banks.

OLD BUSINESS: None


NEW BUSINESS: None

MEMBER'S COMMENTS: Happy Summer!

PUBLIC: None

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,


Olga McKenna
Secretary

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