

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
SEPTEMBER 16, 2015**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chair Jesse Tantillo in the Authority's Headquarters, 89 Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, the Pledge of Allegiance was recited.

Chairman Tantillo requested a roll call. Those present included William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E, Hatch Mott MacDonald; Brian J. Brach, P.E., Executive Director, Donald Hill, Recording Secretary and the following Commissioners as per the roll call:

ROLL CALL:

PRESENT: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
ABSENT: None

APPROVAL OF THE PUBLIC HEARING TRANSCRIPT HELD JULY 15, 2015

Moved by Mr. Gatto, seconded by Mrs. DeSarno.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna,
Mr. Savino, Mr. Tantillo
NAYS: None
ABSTAIN: Mr. Morgan, Mr. Wilson
DISQUALIFY: None
ABSENT: None

APPROVAL OF THE PUBLIC MEETING MINUTES HELD JULY 15, 2015

Moved by Mr. Gatto, seconded by Mr. Gartz.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna,
Mr. Savino, Mr. Tantillo
NAYS: None
ABSTAIN: Mr. Morgan, Mr. Wilson
DISQUALIFY: None
ABSENT: None

EMERGENT MATTERS

**DISCUSSION OF EMERGENCY REPAIRS REQUIRED AT THE UPPER MANASQUAN PUMP STATION
DUE TO AUGUST 9, 2015 DRY WELL FLOODING**

Mr. Brach provided a concise summary of the emergency experienced at the Upper Manasquan Pump Station (UMPS) on August 9, 2015. Reference was made to the detailed written summary that had been provided to the Board, as well as individual conversations with each Board member following the emergency authorization. Mr. Brach explained that leak occurred within the dry well of the UMPS, flooding sensitive mechanical and electrical equipment. Emergency repairs were authorized by the Executive Director and as of the date of the Public Meeting, the UMPS was running in what was described as "semi-automatic" mode. Mr. Brach suggested that

detailed breakdown of costs to date, provided within the meeting package, were sufficient for the Board to gain a good understanding of the scope of the repairs. Mr. Brach opened discussion to the Board and inquired if there were any questions. The Board did not provide any questions regarding the scope of the UMPS emergency.

Mr. Brach further added that the emergency response Contractor, Rapid Pump and Meter Service, Inc., had submitted a partial invoice in the amount of \$255,137.27 earlier this afternoon and Mr. Brach requested that the Board consider placing it on the September 2015 Bill List. Mr. Brach noted that the Contractor was very timely in addressing the emergency matter and felt it was important to provide prompt payment as a result of their efforts.

Mrs. DeSarno inquired about disciplinary action as a result of the emergency. After briefly conferring with Mr. Mehr, Mr. Brach informed Mrs. DeSarno that this matter would be discussed further within Executive Session.

MOTION TO APPROVE ADDITION OF \$255,137.27 INVOICE FROM RAPID PUMP AND METER SERVICE, INC. TO THE SEPTEMBER 2015 BILL LIST

Moved by Mr. Gatto, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

RESOLUTION NO. 2015-63 RATIFYING EMERGENCY REPAIRS TO THE UPPER MANASQUAN PUMP STATION

Moved by Mr. Gatto, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

MOTION AUTHORIZING HATCH MOTT MACDONALD TO PREPARE ENGINEERING MEMORANDUM ON UPPER PUMP STATION DESIGN OPTIONS UNDER CONSTRUCTION TRUSTEE FUNDING IN AN AMOUNT NOT-TO-EXCEED \$15,000

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

FINANCE MATTERS

ACCEPTANCE OF THE JULY 2015 TREASURER'S REPORT

Moved by Mr. Gatto, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

ACCEPTANCE OF THE AUGUST 2015 TREASURER'S REPORT AND TRANSFER OF \$3,151,500.00
FROM REVENUE ACCOUNT TO CHECKING ACCOUNT

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Brach informed the Board that the amount being approved was to be amended to
\$3,151,500.00 (from \$2,895,500.00) to compensate for the Rapid Pump and Meter Service, Inc. invoice.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

APPROVAL OF THE PAYMENT OF THE SEPTEMBER BILL LIST IN THE AMOUNT OF \$3,026,109.17
(INCLUDES ADJUSTMENTS FROM AUGUST BILLS)

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Brach informed the Board that the amount being approved was to be amended to
\$3,026,109.17 (from \$2,770,971.90) to compensate for the Rapid Pump and Meter Service, Inc. invoice.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$29,831.93

Moved by Mr. Gatto, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

APPROVAL OF THE PAYMENT DEVELOPER'S ESCROW VOUCHERS IN THE AMOUNT OF \$6,774.00

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

MOTION TO TABLE RESOLUTION NO. 2015-64 (**RESERVED**) AUTHORIZING APPROVAL OF BANKING SERVICES AGREEMENT

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Brach informed the Board that this resolution was being tabled until such time that the Authority received clarifications with regards to the proposals that were received for Banking Services. Mr. Gartz requested that Mr. Brach provide further explain the clarifications. Mr. Brach noted that a total of three (3) proposals for Banking Services were received, in which each indicated different types of interest (ie: fixed, linked to the treasury rates and linked to the Fed rates). Mr. Brach informed the Board that the Finance Committee would make a recommendation once the clarifications were received and reviewed.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: Mr. Gartz
DISQUALIFY: None
ABSENT: None

INSURANCE MATTERS

RESOLUTION NO. 2015-65 RENEWAL OF MEMBERSHIP IN THE NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

Moved by Mr. Gatto, seconded by Mr. Wilson.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: None

GENERAL MATTERS

RESOLUTION NO. 2015-66 AUTHORIZING EXECUTIVE DIRECTOR TO CONTRACT WITH MONMOUTH COUNTY FOR REMOVAL AND DISPOSAL OF SOIL STOCKPILE IN AN AMOUNT NOT-TO-EXCEED \$30,000

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Savino inquired to how many cubic yards of material needed to be disposed of. Mr. Brach responded that approximately 300-cubic yards of material needed to be disposed of and that was conservative, as Mr. Brach wanted to make sure the approval was sufficient to cover the scope of work.

On an unrelated matter, Mr. Gatto inquired as to whether or not the Authority had come to terms with Monmouth County for the emergency vehicle exchange. Mr. Brach advised the Board that the Monmouth County Department of Public Works did identify a 2001 mason dump truck, which was denied by the Authority. Mr. Brach also noted that a letter was sent to Mr. Tobia, pursuant to the July Public Meeting discussion, detailing the Authority's terms for a vehicle exchange.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: None

APPLICATION MATTERS

RESOLUTION NO. 2015-67 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO DEVELOPER'S AGREEMENT WITH LAND BANK FREEHOLD, LLC FOR THE "FREEHOLD CROSSING" PROJECT

Moved by Mr. Morgan, seconded by Mr. Gatto.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: None

MOTION TO TABLE RESOLUTION NO. 2015-68 (**RESERVED**) APPROVING SEWER APPLICATION NO. 2015-15 FOR THE "GREENLEAF AT HOWELL" CHANGE-IN-USE (HOWELL TOWNSHIP)

Moved by Mr. Morgan, seconded by Mr. Gatto.

DISCUSSION: Mr. Brach informed the Board that the Application was incomplete (waiting on submission of additional information) and that the review was being pulled from this Agenda in lieu of future consideration.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: None

ABSENT: None

REPORTS

ENGINEERING COMMITTEE: Mr. Kocsik briefly provided highlights of the September Engineering Summary Report. Mr. Kocsik noted that the sluice gate at the UMPS was scheduled for repair and that the permanent restoration for the Route 9 Force Main Repair (under Contract No. 48) had been completed. Mr. Kocsik added that in addition to the UMPS Emergency Repairs, there was nothing more to report.

PERSONNEL COMMITTEE: Mrs. DeSarno requested that the Board move into Executive Session to discuss personnel related matters.

MOTION TO ENTER INTO EXECUTIVE SESSION AT 5:42PM

Moved by Mrs. DeSarno, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: None

At the conclusion of this meeting, a statement will be made in public disclosing matters discussed. Matters not disclosed at the public meeting following the conclusion of the executive session will be disclosed at a public meeting as soon as the reason for confidentiality has ceased to exist.

MOTION TO END EXECUTIVE SESSION AT 5:46PM

Moved by Mr. Gatto, seconded by Mr. Morgan.

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

FINANCE COMMITTEE: Mr. Gartz noted that there was nothing to report.

INSURANCE COMMITTEE: Mr. Wilson deferred to Mr. Brach. Mr. Brach informed the Board that the Insurance Committee would meet prior to October meeting and would report back to the Board.

EXECUTIVE DIRECTOR'S REPORT: Mr. Brach indicated that he would like to table discussion on potentially offering a Medical Benefits Waiver program pending further information. No further discussion of this matter was undertaken.

Mr. Brach inquired if any Commissioner would be interested in receiving only electronic versions of the monthly Public Meeting packages. Mr. Gartz requested to receive electronic versions of the agenda packages.

OLD BUSINESS: None.

NEW BUSINESS: Mr. Mehr presented a resolution, related to condemnations for the Route 9 Force Main Replacement project, to the Board for consideration. Mr. Mehr detailed that easement negotiations for (6) of the (7) property owners along the project remain unresolved. In order to proceed, Mr. Mehr informed the Board that the Authority needs to file condemnation applications with the Court, which include a Declaration of Taking. The Declaration of Taking gives the Authority the right to access the easements for purposes of construction, however, the Authority needs to post money for the appraised values with the Court. Mr. Mehr explained that once the money is posted with the Court, the Authority has the right to access the properties.

Mr. Gartz inquired as to how far apart the negotiations were. Mr. Brach informed the Board, that in one instance, the appraisal was \$8,000 and the property owner was requesting \$35,000 (approximate).

RESOLUTION NO. 2015-69 AUTHORIZING CONDEMNATION PROCEEDINGS FOR EASEMENTS REQUIRED FOR THE ROUTE 9 FORCE MAIN REPLACEMENT PROJECT

Moved by Mr. Gatto, seconded by Mr. Gartz.

ROLL CALL:

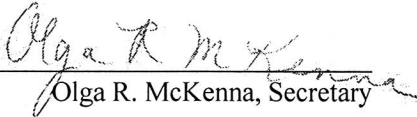
AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Wilson, Mr. Tantillo
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

MEMBERS COMMENTS: Mr. Golub requested clarification to the Page N-4 of the Division of Local Government Services (DLGS) budget documentation. Mr. Brach provided a summary of the information that was required.

PUBLIC PORTION: No members of the public were present.

There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:52 p.m.

Respectfully submitted,



Olga R. McKenna, Secretary