

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
OCTOBER 19, 2016**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman A. Richard Gatto in the Authority's Headquarters, 89 Havens Bridge Road, Farmingdale, New Jersey at 5:30 p.m. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, the Pledge of Allegiance was recited.

Chairman Gatto requested a roll call. Those present included William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E., Mott MacDonald; Brian J. Brach, P.E., Executive Director; Donald F. Hill, CPA, Recording Secretary and the following Commissioners as per the roll call:

ROLL CALL:

PRESENT: Mrs. DeSarno, Mrs. Garcia, Mr. Gartz, Mr. Johnson,
Mrs. McKenna, Mr. Romano, Mr. Tantillo, Chairman Gatto
ABSENT: Mr. Daly, Mr. Wilson

INTRODUCTION OF THE 2017 AUTHORITY BUDGET

SUMMARY OF THE 2017 AUTHORITY BUDGET BY FINANCE COMMITTEE CHAIR AND EXECUTIVE DIRECTOR

Mr. Gartz, the Finance Committee Chair, noted that the 2017 budget reflects a proposed 3.60% bulk rate increase and that the Finance Committee had met with the Executive Director and reviewed the budget line by line. Mr. Brach provided a summary of the 2017 budget and highlighted that there were numerous operational and administrative changes to reflect implementation of capital management initiatives. Mr. Brach specifically noted that the Authority has been experiencing low wastewater flows over the past year(s), resulting in a reduction of anticipated revenue for 2017. Recovery of slightly increased operational costs with less revenue was the main impetus for the 3.60% bulk rate increase and was required to balance the budget. Mr. Brach detailed the Authority's continued emphasis on capital planning and asset management. Mr. Brach informed the Board that the 2017 Bulk Rate Hearing was moved to the November 9th Public Meeting, at which time the Board would formally act upon the proposed rate increase. The 2017 Budget would then be formally acted upon for adoption at the December 14th Public Meeting. Mr. Brach addressed multiple inquiries from the Board. Most notably, the average impact on residential homeowners was estimated to be an additional \$12.10/year.

A copy of the 2017 Budget Executive Summary has been attached for the record.

RESOLUTION NO. 2016-83 INTRODUCTION OF THE 2017 AUTHORITY BUDGET

Moved by Mr. Gartz, seconded by Mrs. Garcia.

ROLL CALL:

AYES: Mrs. DeSarno, Mrs. Garcia, Mr. Gartz, Mr. Johnson,
Mrs. McKenna, Mr. Romano, Mr. Tantillo, Chairman Gatto

NAYS:

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mr. Wilson

APPROVAL OF THE PUBLIC MEETING MINUTES HELD SEPTEMBER 21, 2016

Moved by Mr. Johnson, seconded by Mrs. Desarno.

ROLL CALL:

- AYES: Mrs. DeSarno, Mrs. Garcia, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Chairman Gatto
- NAYS: None
- ABSTAIN: Mr. Gartz
- DISQUALIFY: None
- ABSENT: Mr. Daly, Mr. Wilson

GENERAL MATTERS

(All General Matters were approved under a single motion)

RESOLUTION NO. 2016-84 AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE A 2017 F-350 UTILITY VEHICLE ON NEW JERSEY STATE CONTRACT IN AN AMOUNT NOT-TO-EXCEED \$54,037.00

RESOLUTION NO. 2016-85 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH PUMPING SERVICES, INC. FOR INSTALLATION OF NEW SUMP PUMP CONTROLS AT THE UPPER MANASQUAN PUMP STATION IN AN AMOUNT NOT-TO-EXCEED \$9,906.00

RESOLUTION NO. 2016-86 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH OSWALD ENTERPRISES, INC. FOR JET-VAC CLEANING SERVICES FOR THE BYPASS PUMP STATION IN AN AMOUNT NOT-TO-EXCEED \$5,600.00

Moved by Mr. Gartz, seconded by Mrs. Garcia.

DISCUSSION: Mrs. DeSarno inquired as to the status of negotiations with the Monmouth County Sheriff's Office for exchange of the emergency vehicle. Mr. Brach informed the Board there had been limited negotiations and no deal to date. There was discussion on the matter and Mr. Brach was directed by the Board to draft a resolution for auction of the vehicle if a deal was not made the Sheriff's Department in short order.

ROLL CALL:

- AYES: Mrs. DeSarno, Mrs. Garcia, Mr. Gartz, Mr. Johnson,
Mrs. McKenna, Mr. Romano, Mr. Tantillo, Chairman Gatto
- NAYS:
- ABSTAIN: None
- DISQUALIFY: None
- ABSENT: Mr. Daly, Mr, Wilson

INSURANCE MATTERS

RESOLUTION NO. 2016-87 AUTHORIZING PARTICIPATION IN THE PRIVATE HEALTH INSURANCE PLANS OFFERED BY AETNA THROUGH NATIONAL HR FOR THE 2017 PLAN YEAR

DISCUSSION: The Chairman informed the Board that this matter would be carried to November 9, 2016 meeting. There were no comments or objections from the Board.

FINANCE MATTERS

(All Finance Matters were approved under a single motion)

ACCEPTANCE OF THE SEPTEMBER 2016 TREASURER’S REPORT AND TRANSFER OF A TOTAL OF \$166,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT

APPROVAL OF THE PAYMENT OF THE OCTOBER BILL LIST IN THE AMOUNT OF \$93,865.74

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$67,029.37

APPROVAL OF THE PAYMENT DEVELOPER’S ESCROW VOUCHERS IN THE AMOUNT OF \$11,841.25

Moved by Mrs. Desarno, seconded by Mr. Johnson.

ROLL CALL:

AYES: Mrs. DeSarno, Mrs. Garcia, Mr. Gartz, Mr. Johnson,
Mrs. McKenna, Mr. Romano, Mr. Tantillo, Chairman Gatto

NAYS:

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mr. Wilson

APPLICATION MATTERS

(All Application Matters were approved under a single motion)

RESOLUTION NO. 2016-88 APPROVING SEWER APPLICATION NO. 2016-05 FOR THE “FREEWOOD ACRES” PROJECT (HOWELL TOWNSHIP)

RESOLUTION NO. 2016-89 APPROVING SEWER APPLICATION NO. 2016-15 FOR THE “HOWELL OFFICE, LLC” PROJECT (HOWELL TOWNSHIP)

Moved by Mr. Johnson, seconded by Mrs. Garcia.

ROLL CALL:

AYES: Mrs. DeSarno, Mrs. Garcia, Mr. Gartz, Mr. Johnson,
Mrs. McKenna, Mr. Romano, Mr. Tantillo, Chairman Gatto

NAYS:

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mr. Wilson

REPORTS

ENGINEERING COMMITTEE: Mott MacDonald's October 2016 Engineering Report has been attached for the record. Mr. Kocsik provided details of the report items. Specifically, Mr. Kocsik provided details of issues with the Contractor executing Contract No. 46 for the Route 9 Force Main Replacement.

PERSONNEL COMMITTEE: Mrs. DeSarno indicated there was nothing to report.

FINANCE COMMITTEE: Mr. Gartz indicated there was nothing to report.

INSURANCE COMMITTEE: In Mr. Wilson's absence, Chairman Gatto indicated there was nothing further to report.

EXECUTIVE DIRECTOR'S REPORT: The October Executive Director's Report has been attached for the record.

OCEAN COUNTY UTILITIES AUTHORITY REPORT: Mr. Tantillo indicated there was nothing to report.

NEW BUSINESS: None

OLD BUSINESS: None.

MEMBERS COMMENTS: None.

PUBLIC PORTION: No public present.

There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:48 p.m.

Respectfully submitted,



Olga R. McKenna, Secretary