

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
NOVEMBER 4, 2015**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chair Jesse J. Tantillo in the Authority's Headquarters, 89 Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, the Pledge of Allegiance was recited.

Chairman Tantillo requested a roll call. Those present included William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E, Hatch Mott MacDonald; Brian J. Brach, P.E., Executive Director; Donald F. Hill, Recording Secretary and the following Commissioners as per the roll call:

**ROLL CALL:**

**PRESENT:** Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo  
**ABSENT:** Mr. Wilson

**APPROVAL OF THE PUBLIC MEETING MINUTES HELD OCTOBER 21, 2015**

Moved by Mr. Morgan, seconded by Mr. Savino.

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo  
**NAYS:** None  
**ABSTAIN:** Mr. Daly, Mr. Gartz  
**DISQUALIFY:** None  
**ABSENT:** Mr. Wilson

**FINANCE MATTERS**

**ACCEPTANCE OF THE TRANSFER OF \$144,300.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT**

Moved by Mr. Gartz, seconded by Mr. Morgan.

**ROLL CALL:**

**AYES:** Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Wilson

APPROVAL OF THE PAYMENT OF THE NOVEMBER BILL LIST IN THE AMOUNT OF \$74,325.34

Moved by Mr. Morgan, seconded by Mr. Gartz.

ROLL CALL:

- AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo
- NAYS: None
- ABSTAIN: None
- DISQUALIFY: None
- ABSENT: Mr. Wilson

RESOLUTION NO. 2015-64 AUTHORIZING APPROVAL OF BANKING SERVICES AGREEMENT

Moved by Mr. Morgan, seconded by Mr. Gatto.

DISCUSSION: Mr. Gartz commented that the resolution (provided to the Board in advance of the meeting) indicated authorization to enter into an agreement with Provident Bank and questioned if it was meant to indicate Ocean First Bank. Mr. Brach confirmed that the resolution should be revised to indicate an agreement with Ocean First Bank and that the Finance Committee had met prior to this meeting and concluded the same. Mr. Gartz inquired if this changed any of the motions introducing this resolution, to which there was no comment. The resolution was moved as originally motioned.

ROLL CALL:

- AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo
- NAYS: None
- ABSTAIN: None
- DISQUALIFY: None
- ABSENT: Mr. Wilson

**GENERAL MATTERS**

RESOLUTION NO. 2015-76 CONSENTING TO THE PROPOSED WATER QUALITY MANAGEMENT (WQM) PLAN AMENDMENT ENTITLED “OCEAN COUNTY WASTEWATER MANAGEMENT PLAN”

Moved by Mr. Gatto, seconded by Mr. Morgan.

DISCUSSION: Mr. Brach commented that although each of the Authority’s Member Municipalities are physically located within Monmouth County, that all wastewater collected was conveyed to a treatment plant located within Ocean County for treatment and disposal (the Ocean County Utility Authority’s Northern Wastewater Treatment Facility located in Brick, New Jersey). Mr. Brach further indicated that the New Jersey Department of Environmental Protection required consent from the Authority and although there was nothing technically wrong with the Ocean County Wastewater Management Plan (WMP), there were minor discrepancies related to population projects between this plan and Monmouth County’s WMP. Mr. Brach notified the Board that he was in discussions with the Monmouth County Division of Planning and that any minor discrepancies would be rectified for consistency purposes.

**ROLL CALL:**

**AYES:** Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Wilson

**RESOLUTION NO. 2015-77 AUTHORIZING THE ISSUANCE OF NOTICE AND REQUEST FOR PROPOSALS FOR 2016 CONSULTING ACCOUNTANT SERVICES**

Moved by Mr. Gatto, seconded by Mr. Morgan.

**ROLL CALL:**

**AYES:** Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Wilson

**APPLICATION MATTERS**

**RESOLUTION NO. 2015-78 RATIFICATION OF REVISED PROJECTED WASTEWATER FLOW FOR SEWER APPLICATION NO. 2015-13 FOR THE “STIAC, LLC” PROJECT (HOWELL TOWNSHIP)**

Moved by Mr. Gatto, seconded by Mr. Morgan.

**ROLL CALL:**

**AYES:** Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Gatto, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Wilson

**REPORTS**

**ENGINEERING COMMITTEE:** Mr. Brach noted that it had only been 2-weeks since the Authority’s last Public Meeting and that there was not much to report. Mr. Kocsik detailed that the memorandum for recommendations on replacement of the Lower Force Main Air Release Valves had been completed. Mr. Kocsik added that training for implementation of the GIS database on the Authority’s computers was scheduled for next Tuesday (November 10<sup>th</sup>). Mr. Brach commented that the GIS implementation would provide mapping in digital format with access to background information and included an 8-hour day of training provided by Hatch Mott MacDonald.

**PERSONNEL COMMITTEE:** Mrs. DeSarno noted that the Personnel Committee would be meeting prior to the Authority’s December 9<sup>th</sup> Public Meeting to discuss proposed 2016 salaries and personnel manual updates. Mr. Gatto posed a question to as exactly when the Personnel Committee meeting would be held and after discussion, Mr. Brach indicated it would be held immediately prior to the Authority’s Public Meeting on December 9<sup>th</sup>.

**FINANCE COMMITTEE:** Mr. Gartz noted that there was nothing to report.

INSURANCE COMMITTEE: Mr. Wilson was not present. Mr. Brach noted that there was nothing to report.

EXECUTIVE DIRECTOR'S REPORT: Mr. Brach reminded those Commissioners eligible for medical benefits that 2016 Open Enrollment was scheduled for Thursday, November 5<sup>th</sup> at 10:00am. Mr. Brach noted that Open Enrollment packages had been provided at each eligible Commissioner's seat and detailed the various alternatives being offered by the Authority for 2016. Mr. Brach advised that attendance at the Open Enrollment was not required for participation and that each Commissioner should advise the Executive Director of any changes.

Mr. Brach advised any Commissioners with plans to attend the New Jersey League of Municipalities (NJLOM) that the NJUA Joint Insurance Fund was offering elected official training. Information was previously provided and attendance would result in a \$250 credit on the Authority's property and liability insurance premium for each attendee. Mr. Brach asked that any Commissioner interested contact him.

Mr. Brach further advised the Board that the 5-year terms for Mr. Daly, Mr. Wilson, Mr. Golub, Mr. Savino and Mrs. McKenna would be expiring at the Authority's Re-Organization meeting during February 2016. Mr. Brach requested that each Commissioner provide a resolution or some other form of written correspondence from their Member Municipalities with re-appointments or new appointments by January 31, 2016.

OLD BUSINESS: None.

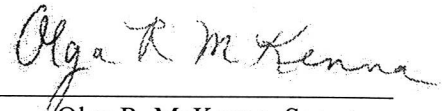
NEW BUSINESS: None.

MEMBERS COMMENTS: None.

PUBLIC PORTION: No members of the public were present.

There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

  
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Olga R. McKenna, Secretary