

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
NOVEMBER 9, 2016**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman A. Richard Gatto in the Authority's Headquarters, 89 Havens Bridge Road, Farmingdale, New Jersey at 5:30 p.m. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, the Pledge of Allegiance was recited.

Chairman Gatto requested a roll call. Those present included William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E., Mott MacDonald; Brian J. Brach, P.E., Executive Director; Donald F. Hill, CPA, Recording Secretary and the following Commissioners as per the roll call:

ROLL CALL:

PRESENT: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto
ABSENT: Mrs. DeSarno

APPROVAL OF THE PUBLIC MEETING MINUTES HELD OCTOBER 19, 2016

Moved by Mr. Gartz, seconded by Mr. Johnson.

ROLL CALL:

AYES: Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Chairman Gatto
NAYS: None
ABSTAIN: Mr. Daly, Mr. Wilson
DISQUALIFY: None
ABSENT: Mrs. DeSarno

PUBLIC HEARING FOR 3.60% ADJUSTMENT OF 2017 AUTHORITY BULK RATE

MOTION TO ENTER INTO PUBLIC HEARING FOR ADJUSTMENT OF 2017 AUTHORITY BULK RATE

Moved by Mr. Gartz, seconded by Mrs. Garcia.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mrs. DeSarno

Refer to attached transcript of proceedings for the Public Hearing details. Let the record reflect that no member of the public was present.

PUBLIC HEARING MATTERS

RESOLUTION NO. 2016-90 ESTABLISHING 2017 MRRSA BULK RATE OF \$5,559/MG AND CORRESPONDING REVISION TO SCHEDULE "A" OF RULES AND REGULATIONS

Moved by Mrs. Garcia, seconded by Mr. Tantillo.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mrs. DeSarno

Chairman Gatto let the record reflect that detailed discussions concerning the 2017 Authority Budget and Bulk Rate were held with the Finance Committee in advance of the hearing.

INSURANCE MATTERS

MOTION AUTHORIZING CONTINUED MEMBERSHIP WITHIN THE CENTRAL JERSEY HEALTH INSURANCE FUND (CJHIF) AND PARTICIPATION IN THE INSURANCE PLANS OFFERED BY AETNA THROUGH THE CJHIF FOR THE 2017 PLAN YEAR

Moved by Mr. Wilson, seconded by Mrs. Garcia.

DISCUSSION: Statement from Insurance Committee was read into the record and has been attached to these meeting minutes for reference.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mrs. DeSarno

Chairman Gatto recognized the time and effort spent in evaluating the Authority's options and noted that this was a worthwhile exercise, resulting in significant savings in premiums. Mr. Brach thanked the Board for their time and effort in accommodating meetings and discussions and in particular, recognized Robert McKenna for his efforts in assisting the Authority in the benefits evaluation. Mr. Brach further noted that the Authority would be saving an estimated \$97,000 when compared to 2016.

GENERAL MATTERS

(All General Matters were approved under a single motion)

RESOLUTION NO. 2016-91 AUTHORIZING THE ISSUANCE OF NOTICES AND REQUEST FOR PROPOSALS FOR 2017 CONSULTING ACCOUNTANT AND AUDITOR SERVICES

RESOLUTION NO. 2016-92 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO AGREEMENT WITH RAPID PUMP AND METER SERVICE CO., INC. FOR ELECTRICAL WIRING OF SUPPLY FAN AT METER CHAMBER 8MC-2 IN AN AMOUNT NOT-TO-EXCEED \$6,620.00

RESOLUTION NO. 2016-93 RATIFYING COMPLETION AND CLOSEOUT OF EMERGENCY RENTAL OF A PORTABLE 250kW GENERATOR SET

Moved by Mrs. Garcia, seconded by Mr. Wilson.

DISCUSSION: After discussion amongst the Board, Mr. Gartz recommended advertising the Auditor Services for a 1-year agreement (not a 2-year agreement). There were no objections from the Board.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mrs. DeSarno

CAPITAL IMPROVEMENT PROGRAM MATTERS

MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS CAPITAL IMPROVEMENT CONSTRUCTION PROJECT MATTERS

Moved by Mr. Wilson, seconded by Mr. Gartz.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mrs. DeSarno

MOTION TO ENTER INTO PUBLIC SESSION TO DISCUSS CAPITAL IMPROVEMENT CONSTRUCTION PROJECT MATTERS

Moved by Mrs. Garcia, seconded by Mr. Johnson.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mrs. DeSarno

(Capital Improvement Program Matters were approved under a single motion)

RESOLUTION NO. 2016-94 AMENDING AUTHORIZATION RELATED TO CONSTRUCTION PHASE ENGINEERING SERVICES FOR CONTRACT NO. 45

RESOLUTION NO. 2016-95 AMENDING AUTHORIZATION RELATED TO CONSTRUCTION PHASE ENGINEERING SERVICES FOR CONTRACT NO. 46

Moved by Mrs. Garcia, seconded by Mr. Gartz.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mrs. DeSarno

FINANCE MATTERS

(All Finance Matters were approved under a single motion)

ACCEPTANCE OF THE TRANSFER OF A TOTAL OF \$175,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT

APPROVAL OF THE PAYMENT OF THE NOVEMBER BILL LIST IN THE AMOUNT OF \$92,804.27

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$587,240.89

APPROVAL OF THE PAYMENT DEVELOPER'S ESCROW VOUCHERS IN THE AMOUNT OF \$3,433.00

Moved by Mrs. Garcia, seconded by Mr. Tantillo.

DISCUSSION: Mr. Johnson noted that he would abstaining on approval of the Bill List item.

Mr. Brach noted that the October 2016 Treasurer's Report would be provided during the December meeting.

Mr. Gartz noted that there was a very large payment to the Contractor under Contract No. 46 and inquired as to how much outstanding payments were remaining, to which Mr. Brach responded approximately \$1,200,000. This satisfied Mr. Gartz's request.

ROLL CALL:

AYES: Mr. Daly, Mrs. Garcia, Mr. Gartz, Mr. Johnson, Mrs. McKenna,
Mr. Romano, Mr. Tantillo, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: Mr. Johnson (on approval of the November Bill List)

DISQUALIFY: None

ABSENT: Mrs. DeSarno

REPORTS

ENGINEERING COMMITTEE: Mott MacDonald's November 2016 Engineering Report has been attached for the record. Mr. Kocsik provided details of the report items.

PERSONNEL COMMITTEE: Mrs. DeSarno indicated there was nothing to report.

FINANCE COMMITTEE: Mr. Gartz indicated there was nothing to report.

INSURANCE COMMITTEE: Mr. Wilson's indicated there was nothing further to report.

EXECUTIVE DIRECTOR'S REPORT: The October Executive Director's Report has been attached for the record.

OCEAN COUNTY UTILITIES AUTHORITY REPORT: Mr. Tantillo detailed the purchase of an adjacent lot (55-acres) to the Central Wastewater Treatment Plant in Bayville for future expansion of the facility for approximately \$700,000. This property is necessary for expansion.

NEW BUSINESS: None

OLD BUSINESS: None.

MEMBERS COMMENTS: None.

PUBLIC PORTION: No public present.

Chairman Gatto noted that the December meeting was a 1-week earlier than usual on December 14th.

There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:58 p.m.

Respectfully submitted,


Olga R. McKenna, Secretary