

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
OCTOBER 15, 2014**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gatto in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E., Hatch Mott MacDonald; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

Chairman Gatto requested the Pledge of Allegiance.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gatto requested a roll call.

**ROLL CALL:**

**PRESENT:** Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,  
Mr. Savino, Mr. Tantillo and Mr. Gatto  
**ABSENT:** Mr. Daly, Mrs. DeSarno and Mr. Wilson

**APPROVAL OF THE PUBLIC MEETING MINUTES HELD SEPTEMBER 17, 2014**

Moved by Mr. Mr. Gartz, seconded by Mr. Morgan

**ROLL CALL:**

**AYES:** Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Daly, Mrs. DeSarno and Mr. Wilson

**APPROVAL OF THE SEPTEMBER 2014 TREASURER'S REPORT AND APPROVAL OF THE TRANSFER OF \$196,000.00 FROM THE REVENUE ACCOUNT TO CHECKING**

Moved by Mr. Morgan, seconded by Mr. Tantillo

**ROLL CALL:**

**AYES:** Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto  
**NAYS:** None  
**ABSTAIN:** None  
**DISQUALIFY:** None  
**ABSENT:** Mr. Daly, Mrs. DeSarno and Mr. Wilson

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF \$74,771.80

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

- AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Gatto
- NAYS: None
- ABSTAIN: None
- DISQUALIFY: None
- ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

APPROVAL OF THE PAYMENT OF DEVELOPERS' ESCROW VOUCHERS IN THE AMOUNT OF \$1,344.00

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

- AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Gatto
- NAYS: None
- ABSTAIN: None
- DISQUALIFY: None
- ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$29,856.28

Moved by Mr. Tantillo, seconded by Mr. Gartz

ROLL CALL:

- AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino, Mr. Tantillo and Mr. Gatto
- NAYS: None
- ABSTAIN: None
- DISQUALIFY: None
- ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

RESOLUTION NO. 2014-52 APPROVING THE INTRODUCTION OF THE AUTHORITY 2015 BUDGET

Moved by Mr. Tantillo, seconded by Mr. Morgan

DISCUSSION: Ricky Gartz, chairman of the finance committee stated that the committee met earlier tonight and reviewed the executive summary of the 2015 budget and is pleased to say that the budget is such good shape. There are two items that they would like to be adjusted.

The first adjustment is on the first page on revenues anticipated. We are removing the line item of Interest on Investment and Deposits of \$1,000.

The second adjustment is regarding discussions in the past regarding our renewal and replacement fund that our engineer has certified to us. We are going to add a line item, under Capital Outlays, entitled Renewal and Replacement Reserve Fund with \$250,000.

We are projected to have a \$2.7 million dollar surplus at the end of the year. This budget was projected to have \$540,000 excess revenue over expenses.

RESOLUTION NO. 2014-52 AS AMENDED

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

RESOLUTION NO. 2014-53 APPROVING SEWER APPLICATION NO. 2014-14, 5140  
ROUTE 9, HOWELL TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

RESOLUTION NO. 2014-54 APPROVING SEWER APPLICATION NO. 2014-15,  
MONMOUTH COUNTY 911 CALL CENTER, PHASE II, FREEHOLD TOWNSHIP

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto  
NAYS: None

ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

COMMITTEE REPORTS:

Engineering Committee: Gene Golub, chairman of the engineering committee reported the committee held a meeting on October 7, 2014 and did an overview of all the projects and where they stand.

Jerry Cevetello stated that our engineer, Pete Kocsik was present at the engineering committee meeting and is at our public meeting tonight to discuss two engineering proposals, which are part of the Authority's capital program.

Pete gave a brief summary of the projects:

The DeBois Creek Interceptor CCTV Inspection: This inspection (which would be performed during the night) would provide footage of the internal condition of approximately 30,500-linear feet of the Authority's pipelines and associated manhole structures located along the DeBois Creek Interceptor. It would provide a means to identify defects or problems areas. Under the Authority's Capital Improvement Program, the Authority can choose to either award the Base Engineering Services (for the DeBois Creek Interceptor) or the Alternate Engineering services (for the entire Authority Interceptor system)

Inspection of Route 547 Force Main Air Release Chambers: This inspection of the Route 547 Fore Main Air Release Chambers will provide details on their current condition and potential suggestions for rehabilitation.

The commissioners decided to wait to make a decision on these proposals until the next Authority meeting.

Personnel Committee: No report.

Finance Committee: Ricky Gartz, chairman of the finance committee stated that regarding the budget, he forgot to mention that the bulk rate will be staying the same for all the municipalities and the flows are down.

Insurance Committee: No report

Executive Director Report: Jerry Cevetello reported that the commissioners have a copy of two scheduled Elected Officials' Training Seminars for Atlantic City. Additional seminars will be scheduled locally. Please advise if you plan on attending so we can register you. The Authority receives a \$250.00 credit against our Employment Practices Liability premium for each commissioner that attends.

The AEA Conference in Atlantic City, has been moved from the Taj Mahal to the Golden Nugget. If any commissioner is interested in attending the conference, please let us know.

The commissioners have a memo regarding open enrollment that will be held on October 31, 2014, if any commissioner would like to attend, or make changes to their insurance coverage.

OLD BUSINESS: None

NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: None

MOTION TO ENTER INTO EXECUTIVE SESSION AT 5:45 PM TO DISCUSS PERSONNEL MATTERS

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

At the conclusion of this meeting a statement will be made in public disclosing matters discussed. Matters not disclosed at the public meeting following the conclusion of the executive session will be disclosed at a public meeting as soon as the reason for confidentiality has ceased to exist.

At this time the executive director and recording secretary were asked to leave. Mr. Mehr will provide executive minutes of the meeting.

MOTION TO COME OUT OF EXECUTIVE SESSION AT 6:05 PM

Moved by Mr. Gartz, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

MOTION TO HIRE DONALD HILL AS AN INDEPENDENT CONTRACTOR NOVEMBER 1, 2014 TO FEBRUARY 28, 2015 AT A FEE NOT TO EXCEED \$3,500.00 PER MONTH TO ASCERTAIN AND PERFORM THE DUTIES OF SUSAN RIIS

Moved by Mr. Morgan, seconded by Mr. Gartz

ROLL CALL:

AYES: Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo and Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mrs. DeSarno and Mr. Wilson

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,

  
Olga McKenna  
Secretary

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