

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY  
PUBLIC MEETING MINUTES  
DECEMBER 11, 2013**

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An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gartz in the Authority's office, Havens Bridge Road, Howell, New Jersey at 5:00 p.m. Present: William J. Mehr, Esq., Mehr, LaFrance and Williams; Jerome A. Cevetello, Jr., Executive Director, Margaret Semblewski, Recording Secretary and the following commissioners as per the roll call.

The pledge of Allegiance was recited.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 23, Chairman Gartz requested a roll call.

**ROLL CALL:**

**PRESENT:** Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

**ABSENT:** Mr. Gatto

**MOTION WAS MADE TO OPEN THE PUBLIC HEARING FOR ADOPTION OF THE 2014 BUDGET**

Moved by Mr. Tantillo, seconded by Mr. Morgan

**ROLL CALL:**

**AYES:** Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

**NAYS:** None

**ABSTAIN:** None

**DISQUALIFY:** None

**ABSENT:** Mr. Gatto

**PUBLIC HEARING IS NOW OPEN**

This hearing was advertised in the Asbury Park Press and Star Ledger.

Jerry Cevetello, executive director stated that the finance committee met and discussed the 2014 budget at length prior to the introduction. The Division of Local Government Services has approved the introduced 2014 Budget for adoption by the commissioners.

The commissioners had no questions or comments.

There is no public present; the public portion is closed.

RESOLUTION NO. 2013-43 ADOPTING 2014 BUDGET

Moved by Mr. Tantillo, seconded by Mr. Morgan

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gatto

PUBLIC HEARING IS CLOSED

RESOLUTION NO. 2013-44 ADOPTING 2014 BULK RATE

Moved by Mr. Morgan, seconded by Mrs. DeSarno

Jerry Cevetello, executive director reported that for the record, this is a 0% increase. The rate is the same rate as 2013.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gatto

APPROVAL OF THE PUBLIC MEETING MINUTES HELD NOVEMBER 6, 2013

Moved by Mr. Wilson, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Savino,  
Mr. Tantillo, Mr. Wilson and Mr. Daly

NAYS: None

ABSTAIN: Mr. Morgan and Mr. Gartz

DISQUALIFY: None

ABSENT: Mr. Gatto

ACCEPTANCE OF THE NOVEMBER 2013 TREASURER'S REPORT AND APPROVAL OF THE TRANSFER OF \$2,733,000.00 FROM THE REVENUE ACCOUNT TO CHECKING

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

APPROVAL OF THE PAYMENT OF THE BILL LIST VOUCHERS IN THE AMOUNT OF  
\$2,621,665.61

Moved by Mr. Morgan, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

APPROVAL OF THE PAYMENT OF DEVELOPERS' VOUCHERS IN THE AMOUNT OF  
\$6,409.60

Moved by Mr. Tantillo, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE  
AMOUNT OF \$25,636.20

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

RESOLUTION NO. 2013-45 AWARDDING HYDROGEN PEROXIDE CONTRACT NO. 15J

Moved by Mrs. DeSarno, seconded by Mr. Morgan

Mr. Cevetello reported that one of the items in the capital budget is switching to bioxide from the hydrogen peroxide. We are going to do a trial study in the beginning of 2014. As a result of this, we may not be using the full three years of the contract. The contract award has an escape clause.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

RESOLUTION NO. 2013-46 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO SHARED SERVICES AGREEMENT BETWEEN MRRSA AND FREEHOLD TOWNSHP FOR AUTOMOTIVE SERVICES

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

RESOLUTION NO. 2013-47 AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE RADIO SYSTEM

Moved by Mrs. DeSarno, seconded by Mr. Tantillo

Mr. Cevetello stated that this is a state contract, plus we will be receiving an additional discount because we will also be getting the Monmouth County contract discount.

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

## RESOLUTION NO. 2013-48 EMPLOYEES' 2014 SALARIES

Moved by Mr. Wilson, seconded by Mr. Tantillo

DISCUSSION: Ricky Gartz stated that salaries were discussed at the finance/personnel committee back in October. They were ok with the employees getting 2.5%, keeping Jerry Cevetello and the commissioners at 0% increase. Jerry at that time pointed out that his employment contract called for something similar to what the employees were getting. Mr. Gatto further inquired of our counsel, Bill Mehr, if that would be that case. It's his understanding that this is not the case, the provision that is in the contract was for what we were trying to do and Jerry wasn't entitled to what the employees were receiving. We are leaving the commissioners at 0% even though the commissioners doesn't equate to anything, we thought Jerry's should be 0%.

Mary DeSarno questioned if legally Jerry is entitled to this increase. Ricky stated that he is entitled to whatever we want to give him. Bill Mehr stated that his letter effectively states that he would not get more than what the employees got. It didn't say he wouldn't get less. Technically it could be anywhere from 0% to 2.5%, that's what my letter says.

Jesse Tantillo stated that this resolution is all inclusive with Jerry Cevetello. Ricky Gartz stated that we could carve him out of the resolution.

Jay Morgan questioned if there was a contract between Jerry and the commissioners. Bill Mehr stated that there was a five-year contract, and the provision really was regarding increases and such, that his salary would be considered at the same time as the employees so he would be wind up getting increases when the employees were getting no increases. The wording is that he doesn't get fixed increases.

Mary DeSarno stated that then it's pretty clear, if we want to vote a 0% increase we can.

Bill Mehr stated that his reading of it and his opinion letter states if the employees are getting 2.5%, that's a cap that you could vote for anything up to 2.5%. If you did want to give 2.5% you could. If you wanted to give him something less than that you could also do that.

Jerry Cevetello stated the question becomes is it a range. There is no range. We didn't say that some people are getting 0%, 1% or 2%. Everyone is getting 2.5%, cost of living raise. He doesn't know how you can interpret anything as a range when everyone is getting the same amount.

Jerry stated that many of the commissioners that were present and sat in the room and the reason this clause came in was because his previous contract an amount was stipulated for each year going forth. The commissioners felt it was unfair because there would be years when the economy or the Authority's position would not dictate the ability to pay those funds and it would be hard to predict five years out. What the board decided to do was, give Jerry the same as everyone else, so then we could go ahead and predict on a year by year basis. He was willing to accept that because he thought it was fair. That's the history of how that clause was included, all previous contracts had a fixed amount for each year.

Bill Mehr agreed with what Jerry stated was basically true and the previous contract did have fixed amounts, but because the employees could get several kinds of raises, merit versus cost of living and whatever else, that it would not be a fixed percentage, as long as Jerry did not exceed the top of the range.

Ricky Gartz questioned if we could carve Jerry out of this resolution, Bill Mehr stated that you could amend the resolution.

RESOLUTION AMENDING EMPLOYEE RESOLUTION, REMOVING JERRY CEVETELLO

Moved by Mr. Wilson, seconded by Mr. Tantilillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantilillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

RESOLUTION NO. 2013-48A EXECUTIVE DIRECTOR 2014 SALARY INCREASE

Moved by Mr. Golub, seconded by Mr. Wilson

DISCUSSION: James Daly, questioned what the increases were over the past few years. Jerry explained the history. Jay Morgan questioned if there are any other small Authorities and what their salaries are. Jerry Cevetello responded that there are two components to this. The size of the Authority is one thing, but there is also tenure. He has been with the Authority for twenty three years. He stated that he is one of the most senior executive directors in the state right now as far as tenure in one location.

Jay Morgan stated he was looking at the makeup of the organization. OCUA probably has multiple layers of employees at multiple levels. Jay Morgan said that we don't know salary wise, whether we are in line with a similar Authority. It's like not every school is the same, one has fifty children another will have five hundred children.

Ricky Gartz requested a roll call.

ROLL CALL:

AYES: None  
NAYS: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantilillo, Mr. Wilson, Mr. Daly and Mr. Gartz  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Gatto

Jerry Cevetello stated for the record, that he assumes that his current salary will carry over. Bill Mehr responded that the answer is yes, the Executive Director's salary will be the same as 2013.

RESOLUTION NO. 2013-49 APPROVING SEWER APPLICATION NO. 2013-10, SAKER SHOP RITE COMMISSARY, FREEHOLD TOWNSHIP

Moved by Mr. Morgan, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

NAYS: None

ABSTAIN: Mr. Golub

DISQUALIFY: None

ABSENT: Mr. Gatto

RESOLUTION NO. 2013-50 APPROVING SEWER APPLICATION NO. 2013-12 (OFF-SITE), RAY CATENA MOTORS, d/b/a AUDI FREEHOLD, FREEHOLD TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gatto

RESOLUTION NO 2013-51 APPROVING SEWER APPLICATION NO. 2013-13 (ON-SITE), RAY CATENA MOTORS, d/b/a AUDI FREEHOLD, FREEHOLD TOWNSHIP

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gatto

COMMITTEE REPORTS:

Engineering Committee: Jerry Cevetello stated that he spoke with Gene Golub, chairman of the engineering committee regarding the elevator contract award. The bids were advertised in the Trade Journals and the Asbury Park Press. Five entities picked up bids, three were people that report on bids and the other bids were picked up by from contractors. At the bid opening, we

received no bids. Our engineers contacted the contractors to get feed- back regarding the bid specifications and why they did not bid. The feed-back that was received was that they felt that what was specified was a proprietary type of mechanism, even though there was an “or equal” clause. The other reason may have been that elevator contractors were busy with Sandy recovery work. We will re-bid the contract and see what happens. If we don’t receive any bids for the second bid, we can negotiate and solicit companies that do this type of work. Hopefully, we will receive bids.

Personnel Committee: No report.

Finance Committee: Ricky Gartz, chairman of the finance committee stated that the committee met prior to tonight’s meeting with our current auditor, Bill Antonides, Jr., who has officially submitted a letter of resignation as our auditor. He would like to stay on, with the Authority on an accounting realm. He will be submitting a proposal to stay on as our accountant, which we should have for our January meeting.

Regarding the 2013 audit, we discussed that we should advertise. At this point, we possibly should go out for a two year, 2013 and 2014 audit.

RESOLUTION NO. 2013-52 AUTHORIZING THE ISSUANCE OF NOTICES AND CRITERIA FOR CONTRACT AWARD FOR AUDITOR FOR THE 2013 AUDIT WITH AN ALTERNATE OPTION FOR 2014 AUDIT

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,  
Mr. Tantillo, Mr. Wilson, Mr. Daly and Mr. Gartz

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Gatto

Insurance Committee: No report.

Executive Director Report: Merry Christmas and a Happy and Healthy New Year!

OLD BUSINESS: None

NEW BUSINESS: None

MEMBER’S COMMENTS: Mary DeSarno congratulated Jerry Cevetello on his election of President of the Association of Environmental Authorities for 2014.


Happy Holidays to everyone.

PUBLIC: None



There being no further business, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

  
Olga McKenna  
Secretary

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