

**MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY
PUBLIC MEETING MINUTES
DECEMBER 10, 2014**

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman Gatto in the Authority's office, 89 Havens Bridge Road, Howell, New Jersey at 5:30 p.m. Those present included: William J. Mehr, Esq., Mehr, LaFrance and Williams; Peter E. Kocsik, P.E, Hatch Mott MacDonald; William E. Antonides, Jr., William E. Antonides & Co., Brian J. Brach, P.E., Executive Director, Donald Hill, Recording Secretary and the following commissioners as per the roll call.

Chairman Gatto requested the Pledge of Allegiance, to be led by the Authority's new Executive Director.

Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, Chapter 231, Chairman Gatto requested a roll call.

ROLL CALL:

PRESENT: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson and Mr. Gatto

ABSENT: Mr. Daly (absent at time of Roll Call but attended late at 5:39pm)

MOTION WAS MADE TO ENTER INTO PUBLIC HEARING ON ADOPTION OF THE 2015 BUDGET

Moved by Mr. Gartz, seconded by Mr. Morgan.

PUBLIC HEARING WAS NOW OPEN

This hearing was advertised in the Asbury Park Press and Star Ledger.

Mr. Brach, Executive Director, indicated that the Division of Local Government Services had reviewed and approved the Authority's 2015 Budget package. Minor revisions were requested to the Authority's website information. Mr. Antonides, Authority Accountant, provided a general synopsis of the Budget, which had been discussed by the Finance Committee prior to Introduction during October 2014. Mr. Gartz inquired if there had been any changes since the Budget introduction in October. Mr. Brach indicated that a \$1,000 adjustment had been made to anticipated revenues but that was the only change.

The Commissioners had no further comments or questions.

The floor was opened to the Public and no questions were offered. The Public Portion was closed.

RESOLUTION NO. 2014-58 ADOPTING 2015 BUDGET

Moved by Mr. Tantillo, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

PUBLIC HEARING WAS CLOSED

RESOLUTION NO. 2014-59 ADOPTING 2015 BULK RATE

Moved by Mr. Morgan, seconded by Mr. Tantilto

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantilto, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

APPROVAL OF THE PUBLIC MEETING MINUTES HELD NOVEMBER 12, 2014

Moved by Mr. Mr. Morgan, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantilto, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

ACCEPTANCE OF THE NOVEMBER 2014 TREASURER'S REPORT AND APPROVAL OF THE
TRANSFER OF \$2,745,000.00 FROM THE REVENUE ACCOUNT TO CHECKING ACCOUNT

Moved by Mr. Morgan, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantilto, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

APPROVAL OF THE PAYMENT OF THE BILL LIST IN THE AMOUNT OF \$2,621,403.02

Moved by Mr. Morgan, seconded by Mr. Tantilto

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantilto, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

APPROVAL OF THE PAYMENT OF TRUSTEE CONSTRUCTION VOUCHERS IN THE AMOUNT OF \$4,787.00

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

RESOLUTION NO. 2014-60 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO SHARED SERVICES AGREEMENT BETWEEN MRRSA AND FREEHOLD TOWNSHIP FOR AUTOMOTIVE SERVICES

Moved by Mr. Morgan, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

RESOLUTION NO. 2014-61 AUTHORIZING EXECUTIVE DIRECTOR TO PURCHASE REPLACEMENT PARTS FOR THE SURGE RELIEF VALVE AT THE UPPER MANASQUAN PUMP STATION

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

MOTION APPROVING ENGINEERING PROPOSAL FOR INSPECTION OF ROUTE 547 FORCE MAIN AIR RELEASE CHAMBERS

Moved by Mr. Wilson, seconded by Mr. Gartz

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly

RESOLUTION NO. 2014-62, NO. 2014-63 AND NO. 2014-64 HONORING RECENTLY RETIRED EMPLOYEES FOR THEIR SERVICE TO THE AUTHORITY WERE HEARD TOGETHER

Moved by Mr. Wilson, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly

Mr. Daly arrived at approximately 5:39pm.

APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES HELD OCTOBER 15, 2014

Moved by Mr. Morgan, seconded by Mr. Tantillo

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

APPROVAL OF THE EXECUTIVE SESSION MEETING MINUTES HELD NOVEMBER 12, 2014

Moved by Mr. Wilson, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

COMMITTEE REPORTS

Engineering Committee: No report.

Personnel Committee: No report.

Finance Committee: No report.

Insurance Committee: No report.

EXECUTIVE DIRECTOR'S REPORT

Mr. Brach reported that the Developer for the "Boulder Ridge at Howell" project had posted \$5,000 escrow for the Authority's Engineer to study capacity within the Authority's Marsh Bog Brook Interceptor, Mingamahone Interceptor and Mingamahone Pump Station. The Authority's Consulting Engineer, Hatch Mott MacDonald (HMM), would perform the capacity evaluation. The Authority Engineer, Mr. Peter E. Kocsik P.E of HMM, provided further details on the proposed scope of the project, which was located on the Route 33 corridor, west of Colts Neck Road, within Howell Township. Mr. Kocsik stated that capacity was potentially a concern within the Authority's downstream infrastructure, as a pump station as large as 520-gallons per minute was proposed for future build-out flows of the Route 33 area. The study would identify if there was capacity for the force main to discharge within the Marsh Bog Brook Interceptor basin or the Mingamahone Interceptor basin (which would require upgrade to the Authority's Mingamahone Pump Station). Mr. Kocsik stated that it was anticipated that the capacity study would be completed for discussion at the Authority's January 2015 meeting. The Board would be kept advised as to the results.

MOTION TO ENTER INTO EXECUTIVE TO DISCUSS PERSONNEL MATTERS

Moved by Mr. Wilson, seconded by Mr. Morgan

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

At the conclusion of this meeting a statement will be made in public disclosing matters discussed. Matters not disclosed at the public meeting following the conclusion of the executive session will be disclosed at a public meeting as soon as the reason for confidentiality has ceased to exist.

At this time, the Commissioners requested that Mr. Brach, Mr. Kocsik, Mr. Antonides and those in the Public leave the Board Room. A motion was made to end the Executive Session and the Board reconvened the regular Public Meeting at approximately 6:00pm.

RESOLUTION NO. 2014-65 MEMORIALIZING THE CONTRACT FOR POSITION OF EXECUTIVE DIRECTOR FOR THE MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY

Moved by Mr. Gartz, seconded by Mrs. DeSarno

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

Mr. Gatto introduced Resolution No. 2014-66 under the premise that the Executive Director and Finance Chair would determine salary increases after reviewing the history of recent increases. The Board voted on an increase range of 2.5% to 3.0%, based upon the Finance Chair's recommendation.

RESOLUTION NO. 2014-66 ESTABLISHING 2015 SALARIES SUBJECT TO THE RECOMMENDATION OF THE FINANCE CHAIR

Moved by Mr. Morgan, seconded by Mr. Wilson

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mrs. McKenna, Mr. Morgan, Mr. Savino,
Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: Mr. Golub
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

RESOLUTION NO. 2014-67 APPOINTMENT OF A C4 LICENSED OPERATOR

Moved by Mr. Morgan, seconded by Mr. Wilson

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

RESOLUTION NO. 2014-68 APPROVAL FOR PUBLIC PURCHASING TRAINING FOR EXECUTIVE DIRECTOR IN AN AMOUNT NOT-TO-EXCEED \$5,000

Moved by Mr. Morgan, seconded by Mr. Savino

ROLL CALL:

AYES: Mr. Daly, Mrs. DeSarno, Mr. Gartz, Mr. Golub, Mrs. McKenna, Mr. Morgan,
Mr. Savino, Mr. Tantillo, Mr. Wilson, Mr. Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: None

OLD BUSINESS: None

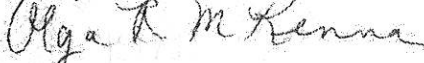
NEW BUSINESS: None

MEMBER'S COMMENTS: None

PUBLIC: None

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully submitted,



Olga McKenna
Secretary