

# Agenda of the Manasquan River Regional Sewerage Authority

## PUBLIC MEETING DECEMBER 13, 2023 AT 5:30PM

- 1. CALL TO ORDER
- 2. CHAIR'S STATEMENT REGARDING THE "OPEN PUBLIC MEETINGS ACT"
- 3. PLEDGE OF ALLEGIANCE
- 4. ROLL CALL
- 5. APPROVAL OF THE 2024 BULK RATE PUBLIC HEARING TRANSCRIPT HELD NOVEMBER 8, 2023
- 6. APPROVAL OF THE PUBLIC MEETING MINUTES HELD NOVEMBER 8, 2023

### **Adoption of 2024 Budget**

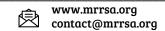
7. RESOLUTION NO. 2023-78 ADOPTION OF THE 2024 AUTHORITY BUDGET (FOLLOW THIS LINK FOR COPY OF THE 2024 ADOPTED BUDGET PACKAGE)

#### **General Matters**

- 8. RESOLUTION NO. 2023-79 AUTHORIZING PROCUREMENT CARD TRANSACTIONS FOR THE TERM OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$70,750.00
- RESOLUTION NO. 2023-80 DESIGNATING EXECUTIVE DIRECTOR THE 2024 PUBLIC AGENCY COMPLIANCE OFFICER
- 10. RESOLUTION NO. 2023-81 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR INFORMATION TECHNOLOGY SERVICES (EXISTING AGREEMENT TO BE RENEWED)
- 11. RESOLUTION NO. 2023-82 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR AUTOMOTIVE SERVICES (EXISTING AGREEMENT TO BE RENEWED)
- 12. RESOLUTION NO. 2023-83 AUTHORIZING EXECUTIVE DIRECTOR TO ENTER INTO A SHARED SERVICES AGREEMENT BETWEEN THE MRRSA AND FREEHOLD TOWNSHIP FOR LICENSED OPERATIONAL SERVICES FOR THE MRRSA REGIONAL WASTEWATER SYSTEM (EXISTING AGREEMENT TO BE RENEWED)
- 13. RESOLUTION NO. 2023-84 APPOINTING CONNER STRONG & BUCKELEW AS 2024 RISK MANAGEMENT CONSULTANT

#### **Personnel Matters**

- 14. RESOLUTION NO. 2023-85 ESTABLISHING 2024 EMPLOYEE SALARIES
- 15. RESOLUTION NO. 2023-86 ESTABLISHING 2024 COMMISSIONER SALARIES
- 16. MOTION AUTHORIZING CARRYOVER OF PERSONAL AND VACATION TIME INTO CALENDAR YEAR 2024 FOR AUTHORITY EMPLOYEES AT THE DISCRETION OF THE EXECUTIVE DIRECTOR TO AVOID OPERATIONAL ISSUES



## "Fair and Open" RFP Matters

- 17. RESOLUTION NO. 2023-87 AWARDING RFP NO. 2023-01 FOR 2023 CONSULTING ACCOUNTANT TO ANTONIDES AND SIBILIA, CPA'S IN A FIXED FEE AMOUNT OF \$6,650.00
- 18. RESOLUTION NO. 2023-88 AWARDING RFP NO. 2023-02 FOR 2023 PROFESSIONAL AUDITING SERVICES TO HOLMAN FRENIA ALLISON, P.C. IN A FIXED FEE AMOUNT OF \$27,000.00

## **Capital Improvement Program Matters**

- 19. RESOLUTION NO. 2023-89 APPROPRIATING A NET OF \$122,004.98 FROM THE CAPITAL RESERVE FUND TO ACCOUNT NO. 01-070-0000 OF THE AUTHORITY'S 2023 OPERATING BUDGET AND DECREASING THE DESIGNATED CAPITAL RESERVE FUND TO A BALANCE OF \$3,150,455.00
- 20. RESOLUTION NO. 2023-90 AUTHORIZING FRENCH & PARRELLO ASSOCIATES TO PROVIDE ENGINEERING SERVICES FOR THE ASSESSMENT AND ALTERNATIVES ANALYSIS OF THE ELECTRICAL SYSTEM AT THE AUTHORITY'S HEADQUARTERS COMPLEX IN A MAXIMUM NOT-TO-EXCEED AMOUNT OF \$47,850.00
- 21. RESOLUTION NO. 2023-91 AUTHORIZING PURCHASE OF SPECIALIZED SEWER CLEANING AND INSPECTION EQUIPMENT FROM JET VAC EQUIPMENT, LLC FOR A FIXED FEE OF \$74,154.98 UNDER CONTRACT NO. 101221-SCA AND CONTRACT NO. 120721-EVS OF THE SOURCEWELL NATIONAL COOPERATIVE PRICING SYSTEM

#### **Finance Matters**

- 22. APPROVAL OF THE NOVEMBER 2023 TREASURER'S REPORT AND TRANSFER OF \$383,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT
- 23. APPROVAL OF THE PAYMENT OF THE DECEMBER BILL LIST IN THE AMOUNT OF \$291,272.93
- 24. MOTION AUTHORIZING WIRE TRANSFER TO US BANK ON OR BEFORE THE JANUARY 15, 2024 DEADLINE FOR PAYMENT IN AN AMOUNT OF \$53,374.58 FOR THE SERIES 2013A GOVERNMENTAL POOLED LOAN REVENUE BOND (TO BE RATIFIED ON THE JANUARY 2024 BILL LIST)
- 25. RESOLUTION NO. 2023-92 RATIFYING EXECUTION OF THE LINCOLN FINANCIAL GROUP "CHANGE OF FINANCIAL PROFESSIONALS AND/OR PAYMENT METHOD" FORM FOR THE AUTHORITY'S 457(B) PLAN

### **Application Matters**

- 26. RESOLUTION NO. 2023-93 APPROVAL OF SEWER APPLICATION NO. 2023-20 FOR THE "GOLDEN MEADOW ESTATES" APPLICATION (FREEHOLD TOWNSHIP)
- 27. RESOLUTION NO. 2023-94 APPROVAL OF SEWER APPLICATION NO. 2023-22 FOR THE "CONCRETE WASHOUT SOLUTIONS, LLC (REVISED)" APPLICATION (FARMINGDALE BOROUGH)

  (RESOLUTION TO FOLLOW)
- 28. RESOLUTION NO. 2023-95 APPROVAL OF SEWER APPLICATION NO. 2023-23 FOR THE "RENAISSANCE ESTATES AT FREEHOLD" APPLICATION (FREEHOLD TOWNSHIP)
- 29. MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE APPLICABLE DOCUMENTS FOR MRRSA APPLICATION FOR SEWER NO 2023-24 FOR THE "18 LLOYD STREET APARTMENTS" PROJECT IN FREEHOLD BOROUGH UPON SATISFACTION OF THE AUTHORITY'S PROFESSIONALS (TO BE RATIFIED AT A SUBSEQUENT MEETING)

#### **Reports**

- 30. EXECUTIVE COMMITTEE REPORT
- 31. ENGINEERING COMMITTEE REPORT
  - A. December 2024 Engineering Report
- 32. EXECUTIVE DIRECTOR'S REPORT
  - A. Opposition to Assembly Bill A-5659
  - B. Best Wishes for a Healthy and Happy New Year!
- 33. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT
- 34. OLD BUSINESS
- 35. NEW BUSINESS
  - A. RESOLUTION NO. 2023-96 URGING OPPOSITION TO ASSEMBLY BILL A-5659 AND REQUESTING THAT NO FURTHER LEGISLATION OR REGULATIONS BE CONSIDERED THAT WOULD INCREASE LOCAL GOVERNMENT INSURANCE CLAIMS WITHOUT A THOROUGH AND COMPLETE ANALYSIS OF THE COSTS
- **36. MEMBERS COMMENTS**
- 37. PUBLIC PORTION
- 38. MOTION TO ADJOURN

#### **ADJOURN**

(NEXT PUBLIC MEETING IS JANUARY 17, 2024 AT 5:30PM)