



Public Meeting Minutes of the Manasquan River Regional Sewerage Authority

FOR THE PUBLIC MEETING HELD ON
WEDNESDAY, NOVEMBER 8, 2023 AT 5:28PM

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman A. Richard Gatto in the Authority's Headquarters, 89 Havens Bridge Road, Farmingdale, New Jersey at 5:30 p.m. The meeting was held in-person at Authority Headquarters. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, the Pledge of Allegiance was recited.

Chairman Gatto requested a roll call. Those present included Peter E. Kocsik, PE, Mott MacDonald; Roger J. McLaughlin, Esq., McLaughlin Stauffer & Shaklee, P.C.; Brian J. Brach, P.E., Executive Director; Donald F. Hill, CPA, Recording Secretary and the following Commissioners as per the roll call:

ROLL CALL:

PRESENT: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

APPROVAL OF THE PUBLIC MEETING MINUTES HELD OCTOBER 18, 2023

Moved by Mr. Gartz, seconded by Mrs. Linszky.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Chairman Gatto
NAYS: None
ABSTAIN: Mr. Wilson
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

Public Hearing for 2.92% Adjustment to 2024 Bulk Rate

MOTION TO ENTER INTO PUBLIC HEARING FOR ADJUSTMENT OF 2024 BULK RATE

Moved by Mr. Gartz, seconded by Mrs. Linszky.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

Refer to the attached transcript of proceedings for the Public Hearing details.

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RESOLUTION NO. 2023-75 ESTABLISHING 2024 MRRSA BULK RATE OF \$6,315/MG, ADJUSTMENT OF ESCROW DEPOSITS TO A MINIMUM OF \$4,000 FOR COMMERCIAL APPLICATIONS AND CORRESPONDING REVISIONS TO SCHEDULE "A" AND SCHEDULE "D" OF THE AUTHORITY'S RULES AND REGULATIONS

Moved by Mr. Gartz, seconded by Mrs. Linszky.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

General Matters

(All General Matters were enacted by a single motion, unless otherwise noted)

RESOLUTION NO. 2023-76 AWARDED CONTRACT NO. 64B FOR FURNISHING, DELIVERY AND ADMINISTRATION OF A CALCIUM NITRATE BASED ODOR AND CORROSION CONTROL PROGRAM TO EVOQUA WATER TECHNOLOGIES, LLC IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$378,948.00

Moved by Mrs. Linszky, seconded by Mrs. Garcia.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

Capital Improvement Program Matters

(All Capital Improvement Program Matters were enacted by a single motion, unless otherwise noted)

RESOLUTION NO. 2023-77 SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$15,400,000 SEWER REVENUE BONDS OF THE MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY AND DETERMINING VARIOUS MATTERS PERTAINING THERETO

Moved by Mrs. Linszky, seconded by Mrs. Garcia.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto
NAYS: None
ABSTAIN: None
DISQUALIFY: None
ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

Finance Matters

(All Finance Matters were enacted by a single motion, unless otherwise noted)

APPROVAL OF THE OCTOBER 2023 TREASURER'S REPORT AND TRANSFER OF A TOTAL OF \$2,783,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT

APPROVAL OF THE PAYMENT OF THE NOVEMBER BILL LIST IN THE AMOUNT OF \$2,607,282.96

APPROVAL OF THE PAYMENT OF THE DEVELOPER ESCROW IN THE AMOUNT OF \$5,119.84

Moved by Mr. Gartz, seconded by Mrs. Linszky.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

Application Matters

(All Application Matters were enacted by a single motion, unless otherwise noted)

MOTION GRANTING EXECUTIVE DIRECTOR AUTHORIZATION TO ENDORSE AND PROCESS A PENDING AMENDED SEWER APPLICATION FOR THE "CONCRETE WASHOUT SOLUTIONS" PROJECT IN FARMINGDALE BOROUGH UPON SATISFACTION OF PROFESSIONAL REVIEW REQUIREMENTS AND PAYMENT OF CONNECTION FEES (TO BE RATIFIED A SUBSEQUENT MEETING)

Moved by Mrs. Garcia, seconded by Mr. Wilson.

ROLL CALL

AYES: Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky, Mrs. McKenna, Mr. Wilson, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Daly, Mrs. DeSarno, Mr. Tantillo

Reports

EXECUTIVE COMMITTEE: Mr. Gatto indicated there was nothing to report.

ENGINEERING COMMITTEE: The November 2023 Engineering Report has been attached for the record. Mr. Brach indicated there was nothing further to report.

EXECUTIVE DIRECTOR'S REPORT: The November 2023 Executive Director's Report has been attached for the record. Mr. Brach advised the Board that RFPs for 2024 Consulting Accountant and 2024 Auditor were going "live" on the Bonfire electronic procurement platform tomorrow.

OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT: In Mr. Daly's absence, Mr. Gatto indicated there was nothing to report.

OLD BUSINESS: None.

NEW BUSINESS: None.

MEMBERS COMMENTS: None.

PUBLIC PORTION: There were no individuals present from the public.

There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:39pm.

Respectfully submitted,

Olga R. McKenna, Secretary

ATTACHMENT A
December 2023 Executive Director's Report



Manasquan River Regional Sewerage Authority


BOROUGH OF FARMINGDALE | BOROUGH OF FREEHOLD | TOWNSHIP OF FREEHOLD
TOWNSHIP OF HOWELL | TOWNSHIP OF WALL

BRIAN J. BRACH, PE, QPA
Executive Director

Memorandum

DATE: November 3, 2023

TO: MRRSA Commissioners

FROM: Brian J. Brach, PE, QPA, Executive Director 

RE: Summary of Executive Director's Report Items
November 8, 2023 Public Meeting

CC: Donald F. Hill, CPA, Finance Officer, MRRSA (via email)

Commissioners,

In an effort to streamline discussion at the meeting, below is a concise summary of several matters I would like to bring to the attention of the Board:

- **Adoption of 2024 Budget:** The Authority's 2024 Budget shall be considered for adoption at the December 13th public meeting. The Board will be notified of DLGS comments (if any) prior to adoption.
- **Elected Officials Seminars at 2023 NJLOM Conference:** Attached is information on two (2) Elected Officials Seminars being offered at the 2023 NJ League of Municipalities Conference in Atlantic City. The Authority is eligible for a \$250 credit to the 2024 JIF assessment for each Commissioner that completes the training.
- **Parking Lot Improvements:** Weather permitting, the Authority's parking is undergoing patching and sealing improvements beginning Monday, November 6th. There is a possibility that access may be limited and/or parking spaces will not have yet been painted. MRRSA staff will guide you accordingly. Your cooperation is appreciated.
- **Happy Veterans Day and Thanksgiving!**

Feel free to contact me if you'd like to discuss any of these matters further.

Respectfully,
Brian



ATTACHMENT B
December 2023 Engineering Report



Manasquan River Regional Sewerage Authority

BOROUGH OF FARMINGDALE | BOROUGH OF FREEHOLD | TOWNSHIP OF FREEHOLD
TOWNSHIP OF HOWELL | TOWNSHIP OF WALL

BRIAN J. BRACH, PE, QPA
Executive Director

Engineering Report for November 8, 2023

General

- ❑ **No update since last month.** Wall Township's Water and Sewer Director has approached MRRSA for assistance with oversight of "Bioxide" (a corrosion and odor control chemical) at the Township's Brice Park Pump Station and Force Main. This forcemain travels approximately 5-miles through Allaire State Park and discharges to MRRSA's Lower Manasquan Interceptor. The pipeline is a source of significant hydrogen sulfide. The Authority would be happy to collaborate to ensure that product is being used. MRRSA has engaged the Township and a resolution has been placed on the June agenda for consideration of a shared services agreement.
- ❑ Financing is required in the estimated total gross amount of \$15.4M for (4) separate Authority CIP initiatives. The Authority has been collaborating with NW Financial and GluckWalrath and developed a plan for I-Bank funding, where all four "sub-projects" can be timed appropriately and rolled into a single long-term loan. A Project Note resolution was authorized by the Board at the September 2023 meeting. Authority Bond Counsel has now recommended that a related Supplemental Project Note resolution be considered. Said resolution shall be included within the November 2023 agenda.
- ❑ The MRRSA has taken one of the lead roles in "pitching" the high level concept of a Monmouth County biosolids resiliency facility (to be preferably located within the Monmouth County Landfill). An initial meeting was held with Commissioner Director Arnon and Deputy Director DiRocco on Wednesday, October 25th. County Administrator, Terri O'Connor, was present at the very end of the meeting. These discussions are in the early stages and not for public consumption. However, I wanted the Board to be aware of the initiative in the event MRRSA's participation gets back to you. This has the potential to be a transformative project that would benefit every resident of Monmouth County, MRRSA and MRRSA Participant communities alike. Further details will be disseminated amongst the Board at the appropriate time(s).
- ❑ Dilworth Paxson has contacted MRRSA and suggested that the Authority (and Participant Municipalities) consider engagement in various investigations and potential litigation surrounding PFAS (aka: "forever" chemicals). Exact implications are unknown but remediation efforts can be extremely costly. Ever increasing regulations are all but certain. MRRSA is considering involvement and may lead an effort to collaborate with Participant Municipalities. The landscape of possible contamination and exposure is large and it would behoove MRRSA to explore further. The Board will be kept updated as appropriate on any developments.

Application Matters

- ❑ There are no application matters on the November 2023 agenda.



Capital Improvement Program

- ❑ **UMPS/HQ Facility Master Plan and LMPS Facility Master Plan (Mott Mac):** *No update since last month.* The Executive Director has postponed development of these Facility Master Plans until further notice. A comprehensive overall Master Plan study is required in order to proceed with individual facility plans.
- ❑ **Con. 54A-MRRSA SCADA Implementation (CME):** *No update since last month.* After delays from the manufacturer, shop drawing review has commenced as of September 2023. Equipment lead time is unknown at the moment but the Authority would anticipate that actual construction would not begin until sometime in early 2023. The Board will be kept advised of any developments.
- ❑ **Con. 55B-System Wide MH Casting Replacements Phase 3 (CME):** *No update since last month.* Design is 95% complete and the Authority can expect the project to be advertised for public bid during Fall 2023, with consideration at a public meeting thereafter. It is noted that Monmouth County has awarded a project for realignment of Route 524 in the vicinity of Our House Tavern. A significant portion of the manholes within Con. 55B are located in the section of roadway to be realigned. CME has been coordinating with Monmouth County to potentially include MH casting replacement under the County's project (as a change order). The Board can expect to consider this change order at a subsequent meeting. The scope (and cost) of Con. 55B would be revised to reflect the changes.
- ❑ **Con. 57-Installation of Dry Pit Submersible Pumps at the UMPS (Greeley):** *No update since last month.* Greeley and Hansen is nearing completion of preliminary design documents, at which point a submission will be made to the Authority for final review prior to public bid.
- ❑ **Con. 58-Mingamahone PS Improvements (CME):** *No update since last month.* Property appraisals have been completed and offer letters were certified mailed to property owners. The Authority has (finally) connected with appropriate personnel at Verizon to proceed with easement acquisition; however, acquisition has not seen any progress. Condemnation may be required but the Authority will continue attempting to engage with property owners prior to recommending that course of action. Planning/Zoning Board application shall immediately follow easement acquisitions.
- ❑ **Con. 65-Chemical System Improvements (Greeley):** *No update since last month.* Design is 95% complete and it's anticipated this project will be publicly bid Fall 2023.
- ❑ **Con. 68-Route 547 Force Main Improvements (Mott Mac):** *No update since last month.* After thoughtful consideration, the Authority has directed Mott MacDonald to proceed with sliplining of the existing 16-inch Route 547 Force Main with a suitable SDR 14-inch HDPE pipe from the Lower Manasquan Pump Station to Air Release MH No. 2. Effects on hydraulics would be de minimis and the Authority would have a brand new pipeline with a minimum 75-year service life. Replacement-in-kind and prolonged bypass pumping will be required within the Route 547 right-of-way, as available space for a more advantageous alignment is not available. There is a good probability that it would behoove the Authority to separate the various LMPS work into two (2) contracts. As these details are explored and come into focus, a meeting will be scheduled with the ENGCOT to provide an update.
- ❑ **Con. 69-Isolation Valve Replacement at the UMPS (Mott Mac):** *No update since last month.* Mott MacDonald is progressing with design. As this project, in conjunction with Con. 58 and Con. 68, reaches final design, financing meetings will be held with the EXECOM and ENGCOT. The Authority will be advised of progress as design and financing consideration advance. A meeting was held with representatives of the Monmouth County Parks System on Friday, March 31st. Details of construction within the Green Acres park were discussed. The Board can anticipate considering a Hold Harmless Agreement with Monmouth County, as is standard procedure.

- ❑ **Con. 70-23-CY 2023 Wet Well Cleanings:** *No update since last month.* The first half of cleanings have been completed at the Upper Manasquan Pump Station, Lower Manasquan Pump Station, Mingamahone Pump Station and the Hurley Pond Road Interceptor.
- ❑ **Advanced WRRF Facilities Plan (Phase 1):** *No update since last month.* This initiative has been assumed by Jacobs and a kick-off meeting was held in August 2023 with representatives of Jacobs and MRRSA to plan completion of the Phase 1 Facilities Plan. Progress is being made to that effect. The Board will be advised as this effort is brought to completion. Meeting with both the EXECOM and ENGCOM can be expected to discuss the final document and recommendations.
- ❑ **Condition Assessment for the Route 547 Force Main:** *No update since last month.* CDM Smith was engaged on a small assignment to provide a summary, scope of work, costs and relative expectations for various assessment technologies available to MRRSA to assist in gauging condition of the 16-inch DIP Route 547 Force Main. A technical memorandum is expected in short order, which shall be reviewed by the ENGCOM. Recommendations to the Board will be provided, accordingly.
- ❑ **Con. 71-Regional Interceptor System Rehabilitation:** *No update since last month.* PS&S has completed initial field investigations. Design is just beginning and will continue into 2024.
- ❑ **Con. 72-Slide Gate Replacement at the UMPS:** *No update since last month.* PS&S was authorized at the Authority's September 2023 public meeting. Field investigations are scheduled within the upcoming weeks. Design is just beginning and will continue into 2024.