



# Public Meeting Minutes of the Manasquan River Regional Sewerage Authority

FOR THE PUBLIC MEETING HELD ON  
WEDNESDAY, JANUARY 17, 2024 AT 5:28PM

An advertised Public Meeting of the Manasquan River Regional Sewerage Authority was called to order by Chairman A. Richard Gatto in the Authority's Headquarters, 89 Havens Bridge Road, Farmingdale, New Jersey at approximately 5:28pm. Following an opening statement regarding the "Open Public Meeting Act" pursuant to the Laws of 1975, the Pledge of Allegiance was recited.

Chairman Gatto requested a roll call. Those present included Peter E. Kocsik, PE, Mott MacDonald; Drew A. Stauffer, Esq., McLaughlin Stauffer & Shaklee, P.C.; Brian J. Brach, P.E., Executive Director; Donald F. Hill, CPA, Recording Secretary and the following Commissioners as per the roll call:

## ROLL CALL:

PRESENT: Mr. Daly, Mrs. DeSarno, Mr. Fischer, Mrs. Garcia, Mr. Gartz,  
Mrs. Linszky, Mrs. McKenna, Mr. Tantillo, Chairman Gatto

ABSENT: Mr. Wilson

## **APPROVAL OF THE PUBLIC MEETING MINUTES HELD DECEMBER 13, 2023**

Moved by Mrs. Linszky, seconded by Mr. Gartz.

## ROLL CALL

AYES: Mr. Daly, Mrs. DeSarno, Mr. Fischer, Mrs. Garcia, Mr. Gartz, Mrs. Linszky

NAYS: None

ABSTAIN: Mrs. McKenna, Mr. Tantillo

DISQUALIFY: Chairman Gatto

ABSENT: Mr. Wilson

## **General Matters**

*(All General Matters were enacted by a single motion, unless otherwise noted)*

## **RESOLUTION NO. 2024-01 PARTICIPANT'S RESOLUTION LEAP CHALLENGE GRANT**

Moved by Mrs. Garcia, seconded by Mr. Gartz.

## ROLL CALL

AYES: Mr. Daly, Mrs. DeSarno, Mr. Fischer, Mrs. Garcia, Mr. Gartz,  
Mrs. Linszky, Mrs. McKenna, Mr. Tantillo, Chairman Gatto

NAYS: None

ABSTAIN: None

DISQUALIFY: None

ABSENT: Mr. Wilson



## **Capital Improvement Program Matters**

*(All Capital Improvement Program Matters were enacted by a single motion, unless otherwise noted)*

**RESOLUTION NO. 2023-89A APPROPRIATING A NET OF \$122,005.28 FROM THE CAPITAL RESERVE FUND TO ACCOUNT NO. 01-070-0000 OF THE AUTHORITY'S 2023 OPERATING BUDGET AND DECREASING THE DESIGNATED CAPITAL RESERVE FUND TO A BALANCE OF \$3,076,299.72**

**RESOLUTION NO. 2023-91A AUTHORIZING PURCHASE OF SPECIALIZED SEWER CLEANING AND INSPECTION EQUIPMENT FROM JET VAC EQUIPMENT, LLC FOR A FIXED FEE OF \$74,155.28 UNDER CONTRACT NO. 101221-SCA AND CONTRACT NO. 120721-EVS OF THE SOURCEWELL NATIONAL COOPERATIVE PRICING SYSTEM**

Chairman Gatto noted that both of these resolutions were being revised from the December 13, 2023 meeting.

Moved by Mrs. Garcia, seconded by Mrs. Linszky.

### **ROLL CALL**

AYES: Mr. Daly, Mrs. DeSarno, Mr. Fischer, Mrs. Garcia, Mr. Gartz,  
Mrs. Linszky, Mrs. McKenna, Mr. Tantillo, Chairman Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Wilson

## **Finance Matters**

*(All Finance Matters were enacted by a single motion, unless otherwise noted)*

**APPROVAL OF THE DECEMBER 2023 TREASURER'S REPORT AND TRANSFER OF \$456,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT**

**APPROVAL OF THE PAYMENT OF THE JANUARY BILL LIST IN THE AMOUNT OF \$310,593.49**

**APPROVAL OF THE PAYMENT OF DEVELOPER ESCROW IN THE AMOUNT OF \$4,499.50**

Moved by Mrs. Garcia, seconded by Mrs. Linszky.

### **ROLL CALL**

AYES: Mr. Daly, Mrs. DeSarno, Mr. Fischer, Mrs. Garcia, Mr. Gartz,  
Mrs. Linszky, Mrs. McKenna, Mr. Tantillo, Chairman Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Wilson

## **Application Matters**

*(All Application Matters were enacted by a single motion, unless otherwise noted)*

**RESOLUTION NO 2023-94 APPROVAL OF SEWER APPLICATION NO. 2023-22 FOR THE "CONCRETE WASHOUT SOLUTIONS, LLC (REVISED)" PROJECT (FARMINGDALE BOROUGH)**

**RESOLUTION NO 2024-02 APPROVAL OF SEWER APPLICATION NO. 2023-24 FOR THE "18 LLOYD STREET APARTMENTS" PROJECT (FREEHOLD BOROUGH)**

Moved by Mrs. Linszky, seconded by Mrs. Garcia.

ROLL CALL

AYES: Mr. Daly, Mrs. DeSarno, Mr. Fischer, Mrs. Garcia, Mr. Gartz,  
Mrs. Linszky, Mrs. McKenna, Mr. Tantillo, Chairman Gatto  
NAYS: None  
ABSTAIN: None  
DISQUALIFY: None  
ABSENT: Mr. Wilson

**Reports**

EXECUTIVE COMMITTEE: Mr. Daly indicated there was nothing to report.

ENGINEERING COMMITTEE: The January 2024 Engineering Report has been attached for the record. Mr. Brach indicated there was nothing further to report.

EXECUTIVE DIRECTOR'S REPORT: The January 2024 Executive Director's Report has been attached for the record. Mr. Brach noted that OceanFirst Bank had raised the interest rate within all general accounts to 4.25%.

OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT: Mr. Daly noted that there was nothing to report.

OLD BUSINESS: None.

NEW BUSINESS: None.

MEMBERS COMMENTS: None.

PUBLIC PORTION: There were no individuals present from the public.

Mr. Daly wished everyone a Merry Christmas and Happy New Year. There being no further business, a general motion to adjourn the meeting was made. All present were in favor and the meeting was adjourned at 5:33pm.

Respectfully submitted,

  
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Olga R. McKenna, Secretary

**ATTACHMENT A**  
**January 2024 Executive Director's Report**



# Manasquan River Regional Sewerage Authority

BOROUGH OF FARMINGDALE | BOROUGH OF FREEHOLD | TOWNSHIP OF FREEHOLD  
TOWNSHIP OF HOWELL | TOWNSHIP OF WALL

BRIAN J. BRACH, PE, QPA  
*Executive Director*

## Memorandum

DATE: January 12, 2024

TO: MRRSA Commissioners

FROM: Brian J. Brach, PE, QPA, Executive Director



RE: Summary of Executive Director's Report Items  
January 17, 2024 Public Meeting

CC: Donald F. Hill, CPA, Finance Officer, MRRSA (via email)

Commissioners,

In an effort to streamline discussion at the meeting, below is a concise summary of several matters I would like to bring to the attention of the Board:

- **2024 Reorganization:** The Board is reminded that the Authority's February 21, 2024 public meeting is the annual Reorganization meeting.
- **2024 RFQs for Professionals Services:** "Fair and Open" RFQs for 2024 Professional Services shall be posted on the Authority's website and go "live" on the Bonfire platform during the week of January 15<sup>th</sup>. The Board will be provided a copy of the Notice via email.
- **2023 Interest Income:** Preliminary figures suggest that the Authority will earn over \$429,000 in interest on investments for 2023 (far exceeding the \$85,000 in interest earned in 2022)! This speaks to the Board's initiatives to leverage the high interest environment and to the hard work by Don Hill in administering the new investment vehicles.

Feel free to contact me if you'd like to discuss any of these matters further.

Respectfully,  
Brian



**ATTACHMENT B**  
**January 2024 Engineering Report**



# Manasquan River Regional Sewerage Authority

BOROUGH OF FARMINGDALE | BOROUGH OF FREEHOLD | TOWNSHIP OF FREEHOLD  
TOWNSHIP OF HOWELL | TOWNSHIP OF WALL

BRIAN J. BRACH, PE, QPA  
Executive Director

## Engineering Report for January 17, 2024

### General

- ❑ **No update since last month.** Wall Township's Water and Sewer Director has approached MRRSA for assistance with oversight of "Bioxide" (a corrosion and odor control chemical) at the Township's Brice Park Pump Station and Force Main. This forcemain travels approximately 5-miles through Allaire State Park and discharges to MRRSA's Lower Manasquan Interceptor. The pipeline is a source of significant hydrogen sulfide. The Authority would be happy to collaborate to ensure that product is being used. MRRSA has engaged the Township and a resolution has been placed on the June agenda for consideration of a shared services agreement.
- ❑ The MRRSA has taken one of the lead roles in "pitching" the high level concept of a Monmouth County biosolids resiliency facility (to be preferably located within the Monmouth County Landfill). This has the potential to be a transformative project that would benefit every resident of Monmouth County, MRRSA and MRRSA Participant communities alike. A resolution supporting a LEAP Challenge Grant application has been placed on the January agenda for consideration..
- ❑ **No update since last month.** Dilworth Paxson has contacted MRRSA and suggested that the Authority (and Participant Municipalities) consider engagement in various investigations and potential litigation surrounding PFAS (aka: "forever" chemicals). Exact implications are unknown but remediation efforts can be extremely costly. Ever increasing regulations are all but certain. MRRSA is considering involvement and may lead an effort to collaborate with Participant Municipalities. The landscape of possible contamination and exposure is large and it would behoove MRRSA to explore further. The Board will be kept updated as appropriate on any developments.

### Application Matters

- ❑ There is nothing out of the ordinary for those application matters being considered on the January 2024 agenda.

### Capital Improvement Program

- ❑ **UMPS/HQ Facility Master Plan and LMPS Facility Master Plan (Mott Mac):** **No update since last month.** The Executive Director has postponed development of these Facility Master Plans until further notice. A comprehensive overall Master Plan study is required in order to proceed with individual facility plans.
- ❑ **Con. 54A-MRRSA SCADA Implementation (CME):** Shop drawing reviews are progressing and the Authority continues to collaborate with CME. Due to equipment lead times, construction is not anticipated to start until the Spring/Summer 2024.



- ❑ **Con. 55B-System Wide MH Casting Replacements Phase 3 (CME):** *No update since last month.* Design is 95% complete and the Authority can expect the project to be advertised for public bid during Fall 2023, with consideration at a public meeting thereafter. It is noted that Monmouth County has awarded a project for realignment of Route 524 in the vicinity of Our House Tavern. A significant portion of the manholes within Con. 55B are located in the section of roadway to be realigned. CME has been coordinating with Monmouth County to potentially include MH casting replacement under the County's project (as a change order). The Board can expect to consider this change order at a subsequent meeting. The scope (and cost) of Con. 55B would be revised to reflect the changes.
- ❑ **Con. 57-Installation of Dry Pit Submersible Pumps at the UMPS (Greeley):** *No update since last month.* Greeley and Hansen is nearing completion of preliminary design documents, at which point a submission will be made to the Authority for final review prior to public bid.
- ❑ **Con. 58-Mingamahone PS Improvements (CME):** *No update since last month.* Property appraisals have been completed and offer letters were certified mailed to property owners. The Authority has (finally) connected with appropriate personnel at Verizon to proceed with easement acquisition; however, acquisition has not seen any progress. Condemnation may be required but the Authority will continue attempting to engage with property owners prior to recommending that course of action. Planning/Zoning Board application shall immediately follow easement acquisitions.
- ❑ **Con. 65-Chemical System Improvements (Greeley):** *No update since last month.* Design is 95% complete and it's anticipated this project will be publicly bid Fall 2023.
- ❑ **Con. 68-Route 547 Force Main Improvements (Mott Mac):** *No update since last month.* After thoughtful consideration, the Authority has directed Mott MacDonald to proceed with sliplining of the existing 16-inch Route 547 Force Main with a suitable SDR 14-inch HDPE pipe from the Lower Manasquan Pump Station to Air Release MH No. 2. Effects on hydraulics would be de minimis and the Authority would have a brand new pipeline with a minimum 75-year service life. Replacement-in-kind and prolonged bypass pumping will be required within the Route 547 right-of-way, as available space for a more advantageous alignment is not available. There is a good probability that it would behoove the Authority to separate the various work into two (2) contracts. As these details are explored and come into focus, a meeting will be scheduled with the ENGCOTM to provide an update.
- ❑ **Con. 69-Isolation Valve Replacement at the UMPS (Mott Mac):** *No update since last month.* Mott MacDonald is progressing with design. As this project, in conjunction with Con. 58 and Con. 68, reaches final design, financing meetings will be held with the EXECOM and ENGCOTM. The Authority will be advised of progress as design and financing consideration advance. A meeting was held with representatives of the Monmouth County Parks System and the Board can anticipate considering a Hold Harmless Agreement with Monmouth County, as is standard procedure.
- ❑ **Con. 70-23-CY 2023 Wet Well Cleanings:** The 2nd cleanings of the Mingamahone Pump Station and Lower Manasquan Pump Station wet wells are currently being scheduled to complete the contract. For future cleanings, the Authority plans on leveraging separate "Fair and Open" RFPs in lieu of a public bidding process.
- ❑ **Advanced WRRF Facilities Plan (Phase 1):** Jacobs has completed the Phase 1 report. Meetings will be scheduled with the ENGCOTM and EXECOM to review the findings and discuss recommendation and next steps.



- ❑ **Condition Assessment for the Route 547 Force Main:** *No update since last month.* CDM Smith was engaged on a small assignment to provide a summary, scope of work, costs and relative expectations for various assessment technologies available to MRRSA to assist in gauging condition of the 16-inch DIP Route 547 Force Main. A technical memorandum is expected in short order, which shall be reviewed by the ENGCOR. Recommendations to the Board will be provided, accordingly.
- ❑ **Con. 71-Regional Interceptor System Rehabilitation:** *No update since last month.* PS&S has completed initial field investigations. Design is just beginning and will continue into 2024.
- ❑ **Con. 72-Slide Gate Replacement at the UMPS:** PS&S has completed field investigations and the design is nearing completion. It's anticipated that the project will be publicly bid and considered for award during the Winter/Spring 2024.