



Agenda of the Manasquan River Regional Sewerage Authority

PUBLIC MEETING
WEDNESDAY, FEBRUARY 21, 2024 AT 5:30PM

1. **CALL TO ORDER**
2. **STATEMENT REGARDING THE “OPEN PUBLIC MEETINGS ACT”**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVAL OF THE PUBLIC MEETING MINUTES HELD JANUARY 17, 2024**
6. **REORGANIZATION MATTERS**
 - A. MOTION THAT EXECUTIVE DIRECTOR SERVE AS TEMPORARY CHAIR FOR THE PURPOSE OF REORGANIZATION
 - B. NOMINATION FOR CHAIR OF THE BOARD OF COMMISSIONERS
 - C. NOMINATION FOR VICE CHAIR OF THE BOARD OF COMMISSIONERS
 - D. ELECTED CHAIR WILL PROCEED WITH THE PUBLIC MEETING
 - E. RESOLUTION NO. 2024-03 APPOINTING SECRETARY, ASSISTANT SECRETARY, TREASURER AND COMMITTEES
 - F. RESOLUTION NO. 2024-04 DESIGNATING THE ASBURY PARK PRESS AND STAR LEDGER AS THE AUTHORITY’S OFFICIAL NEWSPAPERS
 - G. RESOLUTION NO. 2024-05 ADOPTING 2024 MEETING SCHEDULE
 - H. RESOLUTION NO. 2024-06 ADOPTING 2024 CASH MANAGEMENT PLAN
 - I. RESOLUTION NO. 2024-07 DESIGNATING DEPOSITORIES
 - J. RESOLUTION NO. 2024-08 AUTHORIZING SIGNATORIES FOR DESIGNATED BANK ACCOUNTS
7. **“FAIR AND OPEN” RFP MATTERS**
 - A. SUMMARY OF RECOMMENDED PROFESSIONAL APPOINTMENTS
 - B. RESOLUTION NO. 2024-09 APPOINTING 2024 PROFESSIONALS FOR OPEN-ENDED CONTRACTS
8. **GENERAL MATTERS**
 - A. RESOLUTION NO. 2024-10 AWARDED CONTRACT NO. 15M FOR FURNISHING AND DELIVERY OF HYDROGEN PEROXIDE TO GEORGE S. COYNE CHEMICAL CO. INC. IN A MAXIMUM AMOUNT NOT-TO-EXCEED \$68,250.00
 - B. RESOLUTION NO. 2024-11 AUTHORIZING THE NOTICE OF “FAIR AND OPEN” REQUEST FOR PROPOSALS FOR VARIOUS SERVICES



9. CAPITAL IMPROVEMENT PROGRAM MATTERS

- A. RESOLUTION NO. 2024-12 AUTHORIZING ACQUISITION OF PROPERTIES FOR THE MINGAMAHONE PUMP STATION IMPROVEMENTS PROJECT
- B. RESOLUTION NO. 2024-13 APPROPRIATING A NET OF \$21,590.00 FROM THE CAPITAL RESERVE FUND TO ACCOUNT NO. 01-070-0000 OF THE AUTHORITY'S 2024 OPERATING BUDGET AND DECREASING THE DESIGNATED CAPITAL RESERVE FUND TO A BALANCE OF \$3,054,709.72
- C. RESOLUTION NO. 2024-14 AUTHORIZING ENVIROLUTIONS LLC FOR THE FURNISHING AND DELIVERY OF SPARE RAW SEWAGE PUMP PARTS FOR THE UPPER MANASQUAN PUMP STATION IN A FIXED FEE COST OF \$21,590.00 UNDER CONTRACT NO. B369-03 OF THE NORTH JERSEY WASTEWATER COOPERATIVE PRICING SYSTEM

10. PERSONNEL MATTERS

- A. RESOLUTION NO. 2023-85A ESTABLISHING 2024 EMPLOYEE SALARIES
(REVISED FROM DECEMBER 13, 2023 MEETING)

11. FINANCE MATTERS

- A. APPROVAL OF THE JANUARY 2024 TREASURER'S REPORT AND TRANSFER OF \$2,288,000.00 FROM REVENUE ACCOUNT TO CHECKING ACCOUNT
- B. APPROVAL OF THE PAYMENT OF THE FEBRUARY BILL LIST IN THE AMOUNT OF \$2,143,563.58
- C. APPROVAL OF THE PAYMENT OF DEVELOPER ESCROW IN THE AMOUNT OF \$4,182.50

12. APPLICATION MATTERS

- A. RESOLUTION NO 2024-15 AUTHORIZING A STATEMENT OF CONSENT FOR A SITE SPECIFIC AMENDMENT TO INCLUDE BLOCK 42, LOT 4 IN COLTS NECK TOWNSHIP WITHIN THE MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY'S FUTURE WASTEWATER SERVICE AREA
- B. MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE APPLICABLE DOCUMENTS FOR MRRSA APPLICATION FOR SEWER NO 2024-01 FOR THE "HALLS MILL ROAD SEWER EXTENSION" PROJECT IN FREEHOLD TOWNSHIP UPON SATISFACTION OF THE AUTHORITY'S PROFESSIONALS (TO BE RATIFIED AT A SUBSEQUENT MEETING)

13. REPORTS

- A. EXECUTIVE COMMITTEE REPORT
- B. ENGINEERING COMMITTEE REPORT
- C. EXECUTIVE DIRECTOR'S REPORT
- D. OCEAN COUNTY UTILITIES AUTHORITY (OCUA) REPORT

14. EXECUTIVE SESSION MATTERS

- A. RESOLUTION NO. 2024-16 AUTHORIZING EXECUTIVE SESSION
- B. MOTION TO END THE EXECUTIVE SESSION AND RESUME PUBLIC MEETING
- C. RESOLUTION NO. 2024-17 AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE MANASQUAN RIVER REGIONAL SEWERAGE AUTHORITY AND PLUMSTED MUNICIPAL UTILITIES AUTHORITY FOR BASIC UTILITY ADMINISTRATION SERVICES
- D. RESOLUTION NO. 2024-18 AUTHORIZING EMPLOYEE COMPENSATION FOR VARIOUS RESPONSIBILITIES RELATED TO CONTRACT ADMINISTRATION OF THE PLUMSTED MUNICIPAL UTILITIES AUTHORITY

- E. MOTION AUTHORIZING THE CHAIR, VICE CHAIR AND AUTHORITY COUNSEL TO NEGOTIATE TERMS AND CONDITIONS FOR THE CONTRACT EXTENSION OF THE EXECUTIVE DIRECTOR SUBJECT TO FUTURE BOARD CONSIDERATION

15. OLD BUSINESS

16. NEW BUSINESS

17. MEMBERS COMMENTS

18. PUBLIC COMMENTS

19. MOTION TO ADJOURN

- A. NEXT PUBLIC MEETING IS SCHEDULED FOR MARCH 20, 2024 AT 5:30PM